



Recruitment Pack

Teacher: Casual Contract



Application closing date: **Friday 2nd December 2022 9am**

Job start: **ASAP**

Salary: **MPS/UPS**

Location: **Rothwell, Leeds, West Yorkshire**

Contract type: **Casual**

Dear candidate

Cockburn Haigh Road Academy is a popular infant school situated in Rothwell, South Leeds, easily accessible from both Wakefield and Leeds. We are proud of our community links and the school is well respected in the area.

We are seeking an enthusiastic, inspirational and motivated casual teacher to join a supportive team of professionals who are committed to raising standards and using innovative ways of enhancing the learning experience of the pupils. This position would be ideal for someone wishing to downsize to part time working, supply teachers looking for more regular work or returners from maternity leave looking to step back into the classroom.

The successful candidate will play a key role in contributing to the vision and the achievements of the school.

We can offer you:

- Well behaved children who care about each other and are enthusiastic about their learning
- A strong, positive and forward-thinking leadership team
- The opportunity to work as part of a committed, supportive staff team
- Professional development opportunities

We are looking for someone who:

- Is an excellent practitioner with a passion for teaching and learning
- Has experience of using the 'Talk for Writing' approach
- Is experienced in delivering maths using the White Rose Maths materials
- Is enthusiastic, committed and motivated
- Has the ability and desire to inspire, motivate and support pupils
- Understands the importance of outdoor learning
- Has resilience, emotional intelligence and excellent communication skills

The role is to teach across school to cover teacher release (Nursery to Y2). You need to be flexible but we can guarantee you two days per week for the academic year with the possibility of more hours as required.

To arrange a visit, or to discuss the school and the role in more detail please contact Mrs Glover on 0113 5128746 or email at glovera2@cockburnhaighroad.org

The school is committed to safeguarding the welfare of children, and applicants will be subject to full employment checks, including an enhanced DBS disclosure.

This post expects the successful candidate to safeguard the welfare of CYP and uphold your professional responsibility.

This role is based in the UK. Employment is conditional on confirmation of the right to work in the UK- either as a UK or Irish citizen, under the EU Settlement scheme or having secured any other relevant work visa. If you do not have the right to work in the UK, please consider carefully whether you meet the eligibility to apply.

We promote diversity and want a workforce which reflects the population of Leeds.

Jacqueline Padgett

Headteacher

Cockburn Haigh Road Academy

Key Dates in the Recruitment Process:

Application window closes: Friday 2nd December 2022

Shortlisting: Friday 2nd November 2022 - successful candidates will be notified of interview by email

Interviews, including an observation of teaching and learning, will be held on Thursday 8th December 2022

Person Specification for Key Stage One Teacher		
Qualifications	Essential	Desirable
Educated to degree level	✓	
Qualified teacher status	✓	
Experience		
Evidence of at least good teaching in Key Stage One and EYFS	✓	
Professional Knowledge and Understanding		
Must have a working knowledge of the National Curriculum 2014 for all the subjects for Key Stage One	✓	
Must have a working knowledge of the Early Years Foundation Stage	✓	
An understanding of curriculum and pedagogical issues relating to learning and teaching	✓	
Understanding of and commitment to the school policies, in particular: <ul style="list-style-type: none"> ● Participation and implementation of the School Child Protection Policy ● Awareness of Health and Safety implementation in the workplace ● Implementation of the school Equal Opportunities Policy 	✓	
Knowledge of effective strategies to include, and meet the needs of, all pupils including those for whom the school receives pupil premium	✓	
Familiarity with writing and delivering effective Individual Education Plans for pupils with SEND		✓
Professional Skills and Abilities		
A teacher with sound ICT knowledge and skills relating to the class teaching, able to demonstrate the effective use of ICT to enhance learning and teaching	✓	
Must be able to plan lessons for all the pupils in a class, setting clear learning intentions and differentiated tasks	✓	
Skilled in using both formative and summative assessment to plan the next steps in learning for each individual	✓	
Able to use next steps in learning to plan engaging lessons that accelerate progress and attainment across all subjects of the EYFS and the KS1 curriculum	✓	
Must be able to keep records of pupil progress in line with school policy	✓	
Able to plan and work collaboratively with colleagues	✓	
Personal Qualities		
Willing to engage parents appropriately in order to encourage their close involvement in the education of their children	✓	
A flexible approach to work and a teacher who enjoys being a team member	✓	
Must have good communication skills both orally and in writing	✓	
Able to manage your own work load effectively	✓	
Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships	✓	
To practice equal opportunities in all aspects of the role and around the work place in line with policy	✓	
To maintain a personal commitment to professional development linked to the competencies necessary to deliver the requirements of this post	✓	

Areas of Responsibility and Key Tasks

Planning, Teaching and Class Management

Teach allocated pupils by planning teaching to achieve progression of learning through:

- Working with support staff and the wider school staff to facilitate progress and attainment for all children
- Set appropriate and demanding expectations
- Set clear targets, building on prior attainment
- Support in the identification of SEND and gifted and talented pupils
- Provide clear structures for lessons maintaining pace, motivation and challenge
- Ensure effective teaching and the best use of the time available during the school day
- Maintain excellent discipline in accordance with the school's procedures
- Set, and encourage the completion of, home learning during periods of isolation and lockdown
- Ensure pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught
- Evaluate own teaching critically to improve effectiveness
- Take account of pupils' needs by providing appropriately structured learning. Use effective questioning, listen carefully to pupils, give attention to errors and misconceptions
- Encourage pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively
- Use a variety of teaching strategies, including Talk for Writing and Maths Mastery, which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning
- Promoting the key principles of 'growth mindset' so that pupils are keen, resilient learners

Monitoring, Assessment, Recording, Reporting

- Assess how well learning objectives have been achieved and use this knowledge to improve specific aspects of teaching
- Mark and monitor pupils' work and set targets for progress as necessary, and given your working days, in line with school policy
- Assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the stage at which the pupil is achieving
- Prepare and present informative reports to parents, including orally throughout the year as required within your working week

Curriculum Development

- Work with the staff team to support the provision of an appropriate curriculum that meets the needs of all pupils

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

This post is subject to the current conditions of employment for Teachers contained in the School Teachers' Pay and Conditions Document, the required standards for Qualified Teacher Status and Teachers and other current legislation.

This job description may be amended at any time following discussion between the Headteacher and member of staff, and will be reviewed annually.