



Learning together for the whole community

Yealmpstone Farm Primary School

ROLE SPECIFICATION –Class teacher

JOB TITLE: Class teacher

SCALE: MPS1 – MPS6

RESPONSIBLE TO Head of School

PURPOSE

- To carry out the duties of a classroom teacher as set out in the School Teachers' Pay and Conditions Document and in line with the expectations of the school.
- To ensure your subject knowledge is of a high standard and keep abreast of current national and global subject issues, government directives and subject reports.
- To seek to establish links with the local community and provide opportunities for children to engage with the wider world, which may include arranging visits from local experts or organising trips and visits to places of scientific interest.
- To have high expectations of themselves and of pupils and to act as a role model to pupils.
- To support the ethos, values and aims of the school at all times.

Professional Accountabilities - Teaching

- To contribute to the preparation and development of programmes of study, schemes of work, teaching materials, teaching programmes, methods of teaching and assessment and pastoral arrangements throughout the school, including class visits, special assemblies, performances and special events
- To plan, prepare and assess lessons in line with school policies and schemes of work/rolling programmes
- To teach lessons according to the individual needs of pupils, having high expectations and setting challenging targets
- To promote the inclusion and acceptance of all children within the classroom ensuring equal access to lessons and their content
- To mark work and provide feedback to pupils in line with the Marking and Feedback policy
- To keep up to date assessments on the development, progress and attainment of pupils, record and report these assessments in line with school policy
- To administer assessment tasks and tests as required.

Other activities

- To promote and contribute to the positive ethos and culture of the school to other staff, governors, parents, pupils and members of the wider community.
- To comply with, support and promote school policies.
- To provide advice and guidance to pupils and parents on educational, emotional, behavioural and social matters in line with school policies and in consultation with the SENCO
- To be aware of and support pupil differences and to ensure that all pupils have equal access to all opportunities to learn and develop.
- To promote the general progress and well-being of individual pupils throughout the school in line with school policies
- To keep records and make reports, where applicable, on the personal and social needs of pupils
- To communicate and co-operate with outside agencies to support the educational, development/general progress and wellbeing of individual pupils and to participate in meetings arranged for any purposes including SEN review meetings
- To communicate and consult with parents of pupils and provide regular reports for parents.
- To maintain good order and discipline among pupils throughout the school
- To safeguard every pupil's health, safety and welfare

Areas of responsibility and key tasks:

- Play a key role in creating an environment within which the students and staff develop and maintain positive attitudes towards each other, the environment, the community and teaching and learning.
- To keep the Headteacher, senior staff, caretaker and other colleagues advised as appropriate, concerning the provision of resources or concerns about the working environment.
- Use national, local and school data effectively to monitor, evaluate and analyse student progress; planning and implementing effective intervention to support all students to achieve highly, to develop self-esteem and to inform school policies and practices, expectations and teaching methodologies.
- Contribute to the school Development Plan and the annual cycle of related documentation.
- Liaise effectively with all stakeholders including parents, members of the school Governing Body, primary schools, secondary schools and colleges, business and community partners and the wider community as appropriate, all in line with the school's strategic objectives.
- Be involved in networking with innovative and high achieving schools and other relevant networks; in order to learn more about the ways that other institutions are affecting change and transformation.

Professional Knowledge and Development

- To ensure that the School's Health and Safety Policy is followed.
- To keep up to date with professional advice and guidance.

Other professional requirements

- Liaise with members of the school staff as required.

Signed:

Date:

This job description sets out the duties of the post at the time it was published

The hours and the job description may be modified depending on the needs of the school.

The post holder may be required from time to time to undertake other duties within the school as may be reasonable expected, without changing the general character of the duties or the level of responsibility entailed. This is a common occurrence and would not justify a reconsideration of the grading of the post. The priorities for each year will be reviewed against this job description annually through performance management meetings.

Please note that we are committed to safeguarding and promoting the welfare of our pupils and expect all those who work with us to share this commitment. Successful applicants will need to undertake a DBS Enhanced Clearance check (Disclosure and Barring Service). We give high priority to promoting diversity throughout the school.

Teacher Person Specification

	Essential	Desirable
Knowledge	Job Requirements	
Qualifications / Training	<ul style="list-style-type: none"> • QTS status • Evidence of on-going professional development; attendance on courses, INSET, action research personnel study 	<ul style="list-style-type: none"> • A degree or equivalent • Higher degree qualification, postgraduate courses
Experience	<ul style="list-style-type: none"> • Knowledge of relevant legislation - in particular of the SEN Code of Practice, equal opportunities and disability discrimination legislation and how these apply to pupils with Statements as well as those without • Knowledge of Ofsted guidance related to teaching science and DT in a Primary school 	<ul style="list-style-type: none"> • Experience of working on developing provision of more able children • Experience of working with SEND pupils
Ability / Skills	<ul style="list-style-type: none"> • Excellent written and oral communication skills • Excellent presentation and inter-personal skills • Excellent time and task management skills • Ability to work under pressure and to deadlines • Ability to use data effectively in setting targets 	<ul style="list-style-type: none"> • Ability to provide professional leadership and management of a staff team and contribute to the work of other teams to secure high quality teaching, effective use of resources and improved standards of learning and achievement for all pupils across the school
Special Requirements	<ul style="list-style-type: none"> • An Disclosure Barring Service Check (criminal record check) will be requested in the event of a successful applicant 	<ul style="list-style-type: none"> • Level 3 safeguarding training

'Yealmpstone Farm Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment'