

## JOB DESCRIPTION

Job Title	Teacher Development Lead
Grade	MPS (National)
Responsible to	Senior Lead for Teacher Development

### Job Purpose:

The Teacher Development Lead will be a member of the STEP Ahead Teaching School Hub team and will support with the provision of effective evidence-based Professional Development (PD) for teachers in the SEI hub area (East Sussex and Brighton & Hove) and beyond, including across STEP Academy Trust. This training will have a particular focus on early career teachers and their mentors. The Teacher Development Lead will also support the Director with the provision of all areas of TSH work as required. While the role is based in East Sussex, travel will be required for this role.

As teaching school hub status is dependent on DfE designation, the teacher development lead may be redeployed to other teaching roles within the trust as required.

### 1. Key Accountabilities:

- 1.1. Deliver ECF training content in-person and online.
- 1.2. Support with the running of the hub's ECT programme.

### 2. Other Hub Accountabilities

- 2.1 Deliver NPQ/ITT content.
- 2.2 Design and deliver additional CPD For teachers.
- 2.3 Provide support with the logistics of Appropriate Body services.
- 2.4 Provide support with producing curriculum documentation.
- 2.5 Comply with all internal and external quality assurance processes as necessary.

### 3. Building Relationships.

- 3.1. Develop strong links with schools across the SESLI hub area and across STEP Academy Trust.
- 3.2. Develop the national profile of the TSH and the trust through engagement with education research, journals, organisations and conferences.

### 4. STEP Academy Trust and Wider Responsibilities

- 4.1. Support the growth and development of the Trust.
- 4.2. Support schools in the trust with teacher development, including working with teacher educators, mentors, coaches, and senior leaders.
- 4.3. Maintain a commitment to your own professional development, ensuring that you engage with wider educational research and thinking so that you can continue to effectively shape the strategic vision of the TSH.
- 4.4. Be aware of and comply with all Trust policies and procedures.
- 4.5. Be a positive advocate of the TSH and the STEP Academy Trust, building the trust and TSH's reputation regionally and nationally.

STEP Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for this post.

#### Personal Development

Maintain a commitment to your own professional development. Be aware of changing employment legislation, new developments and innovations through the use of publications, internet and other resources. Stay informed about relevant changes and emerging themes within the sector.

#### Commitment to Equality and anti-racism

STEP Academy Trust has a strong commitment to achieving equality of opportunity in its services to the community and in the employment of people. It expects all employees to understand, comply with and to promote its policies in their own work, to undertake any appropriate training and to challenge racism, prejudice and discrimination.

#### Commitment to Diversity

Take individual and collective professional responsibility for championing the Trust's anti-racism agenda and proactively implementing initiatives which secure equality of access and outcomes. Also to commit to continually developing personal understanding of diversity.

#### Green Statement

Seek opportunities for contributing to sustainable development of the Trust, in accordance with the Trust's Green Commitment. In particular, demonstrate good environmental practice such as energy efficiency, use of sustainable materials, sustainable transport, recycling and waste reduction.

#### Data Protection

To be aware of the Trust's responsibilities under the Data Protection Act 2018 and GDPR and ensure compliance.

#### Confidentiality

You are expected to treat all information acquired through your employment, both formally and informally, in strict confidence.

#### Health & Safety

Every employee is responsible for their own Health & Safety, as well as that of colleagues, service users and the public. Employees should co-operate with management, follow established systems of work, use protective equipment where necessary and report defectives and hazards to management.

The post holder may be required to perform other than these duties given in the job description. The particular duties and responsibilities attached to posts may vary from time to time without changing the general character of the duties or the level of responsibility. The job description is not a comprehensive statement of duties but sets out the main expectations of the Trust.

## PERSON SPECIFICATION

Job Title: Teacher Development Lead

Category	Essential	Desirable	Assessed by: Application Form	Assessed by: Interview
<b>Qualifications &amp; Experience</b>				
Degree or equivalent	✓		✓	
QTS	✓		✓	
Master's Degree		✓	✓	
<b>Knowledge &amp; Understanding</b>				
Experience working as an MPS classroom teacher.	✓		✓	
Experience teaching in an assessed Year Group (YR, Y1, Y2 or Y6).		✓	✓	
Experience of leading a core subject (English, mathematics or science).		✓	✓	
Experience of designing and delivering training for teachers.		✓	✓	
Experience of delivering and facilitating training written by third parties.		✓	✓	
Experience of mentoring Early Career Teachers		✓	✓	
<b>Skills &amp; Abilities</b>				
Know, understand and demonstrate the Vision, Mission and Values of the Trust and how they relate to the Teaching School Hub.	✓		✓	
Excellent classroom teaching skills.	✓		✓	
Knowledge of Teaching School Hub KPI delivery and expectations.	✓		✓	
Excellent interpersonal skills.	✓		✓	✓
Excellent organisational skills.	✓		✓	
Excellent knowledge of latest research in education.	✓		✓	✓
Excellent communication skills, both written and oral.	✓		✓	✓
Excellent understanding of the use of IT and social media as a promotional tool.	✓		✓	
<b>Personal Skills and Attributes</b>				
Willingness to travel to schools in the hub area and beyond.	✓		✓	
Access to car.		✓	✓	
Commitment to equality and diversity.	✓		✓	
Commitment to health and safety.	✓		✓	
Commitment to attendance at work.	✓		✓	