



## Job Description

**Post:** Class Teacher

**Responsible to:** Headteacher

### Main purpose of the post:

To contribute to the provision of high-quality learning and teaching at the school, ensuring maximum success for all. To be a role model for the school community and raise levels of pupil achievement.

### Specific duties:

#### Pupil Learning

To create and secure a commitment to learning which enthuses pupils and motivates them to do well through:

- Defining clear learning outcomes for all pupils.
- Ensuring high quality, standards and pupil achievement.
- Providing accurate and regular assessment of progress for each pupil.
- Ensuring equitable access to the curriculum through the use of adaptive teaching practices.
- Taking an active part in the development and use of agreed curriculum plans for all pupils.
- Taking responsibility for ensuring a positive learning environment within the classroom/ work areas.
- Implementing School policy with reference to behaviour and discipline and thus to maintaining an orderly and purposeful atmosphere throughout the school.
- Using ICT facilities in the teaching and learning programme and also for management purposes.
- Contributing to the enrichment and extension programme.
- Supporting events and functions as appropriate.

#### Professional Development and Staff Support

- Participating in regular training and professional development, including weekly coaching.
- Working alongside other staff in the classroom to develop effective practices and approaches.
- Providing or receiving mentoring and coaching as and when appropriate.
- Participating in performance development and quality assurance procedures.
- Maintaining effective communication with other staff through meetings, electronic messaging, personal contact etc.
- Supporting effective teamwork and good relationships between all staff.
- Participating in reviews of progress and recommendations for improvements, thus contributing to the Self Evaluation and Action Plan.

## **Community**

Under the direction of the SLT:

- Reporting on the progress of each pupil in regular reports to parents and others.
- Meeting with parents and others to discuss the progress and development of their child.
- Developing effective links with the wider learning community, including trust colleagues, to enhance the quality of teaching and learning.

## **Other**

- Undertake and when required, deliver or be part of the appraisal system and relevant training and professional development.
- Undertake other various responsibilities as directed by the Headteacher, SLT, or your line manager

## **Culture**

- Support the school's values and ethos by contributing to the development and implementation of policies practices and procedures.
- Help create a strong school community, characterised by consistent, orderly behaviour and caring, respectful relationships.
- Help develop school culture and ethos that is utterly committed to achievement.
- To be active in issues of pupil welfare and support.
- Support and work in collaboration with colleagues and other professionals in and beyond the school

This document is considered to provide an outline of the areas that this role involves. This document does not preclude the post holder developing systems and structures not specifically mentioned but related to his/her broad areas of responsibility. The roles outlined above are indicative and do not preclude anything else which may be reasonably requested commensurate with the post held and duties undertaken.

## Person Specification

**Post:** Teacher

**Responsible to:** Headteacher

<b>QUALIFICATIONS</b>	<ul style="list-style-type: none"> <li>• A good Honours Degree</li> <li>• QTS</li> </ul>
<b>SKILLS &amp; EXPERIENCE</b>	<ul style="list-style-type: none"> <li>• Successful experience of teaching (or teaching practice)</li> <li>• Proven ability to:             <ul style="list-style-type: none"> <li>- provide a stimulating and challenging classroom environment</li> <li>- meet the needs of all pupils</li> <li>- use ICT effectively to support and enrich learning experiences</li> <li>- use formative assessment to inform future learning</li> <li>- sensitively and effectively manage the behaviour of children</li> <li>- work in partnership with parents/carers</li> <li>- work effectively with and direct support staff</li> </ul> </li> <li>• Able to work on their own initiative and be part of a team</li> <li>• Able to see tasks, plans and ideas through to completion</li> <li>• Able to communicate effectively in a wide variety of forms to a range of audiences</li> </ul>
<b>ATTITUDES</b>	<ul style="list-style-type: none"> <li>• Value the education of every pupil as equally important</li> <li>• Be committed to equal opportunities</li> <li>• Believe in pupils' entitlement to a broad, balanced and meaningful education</li> <li>• Be committed to high quality in all aspects of their work</li> <li>• Have a collaborative approach to partnership working</li> <li>• Have an understanding of school systems, timetabling, data tracking for pupils, development, planning and implementation</li> <li>• Commitment to personal development and growth.</li> </ul>
<b>QUALITIES</b>	<ul style="list-style-type: none"> <li>• Great energy, enthusiasm and a good sense of humour</li> <li>• A highly professional approach to their work</li> <li>• A drive to make things happen</li> <li>• A passionate desire to make a difference</li> </ul>