



St Joseph's Catholic Primary School
Diocese of Clifton

Inspiring everyone to REACH through
Faith, Hope, and Love

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With St Therese as our guide we do little things with much love to make a big difference for everyone.

Headteacher: Mrs Clare Howells

Job title: Class teacher

Accountable to: Headteacher and SLT

Contract type: Fulltime permanent

Salary: Main Scale

The responsibilities of the post are to be performed in accordance with the provisions of the most up to date edition of the School's Teachers' Pay and Conditions document and within the range of teachers' duties set out in that document.

Main purpose

The teacher will:

- Fulfil the professional responsibilities of a teacher, as set out in the School Teachers' Pay and Conditions Document
- Meet the expectations set out in the Teachers' Standards

Duties and responsibilities

Teaching

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum, policies and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of pupils, making accurate and productive use of assessment in line with school policy
- Adapt teaching to respond to the strengths and next steps of pupils learning
- Set high expectations which inspire, motivate and challenge pupils
- Promote good progress and outcomes by pupils
- Demonstrate good subject and curriculum knowledge, particularly in the teaching of phonics and reading, where appropriate
- Participate in arrangements for preparing pupils for external tests, where appropriate, including the Phonics Screening Check

Whole-school organisation, strategy and development

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school, including the faith community
- Ensure that environment and practise are in line with the school policies.
- Work with others, including cluster colleagues, on curriculum, moderation and pupil development to secure consistent outcomes

Health, safety and discipline

- Promote the safety and wellbeing of pupils
- Follow school procedures with regard to identifying and responding to safeguarding concerns
- Maintain good order and discipline among pupils, managing behaviour effectively in line with school policy to ensure a good and safe learning environment

Professional development

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching and understanding of the Catholic faith
- Where appropriate, take part in the appraisal and professional development of others

Communication

- Communicate effectively with pupils, parents and carers
- Communicate effectively with colleagues and the school governors

Working with colleagues and other relevant professionals

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the faith, ethos, policies and practices of the school, and maintain high standards of attendance and punctuality

- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

Management of staff and resources (where appropriate)

- Lead and support the improvement of a foundation subject
- Direct and supervise support staff assigned to them, and where appropriate, other teachers
- Contribute to the professional development of other teachers and support staff
- Deploy resources delegated to them

The teacher will be required to safeguard and promote the welfare of children and young people, and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The post holder may be required to do other duties appropriate to the level of the role, as directed by the headteacher or line manager.

Person specification

CRITERIA	QUALITIES
Qualifications and experience	Qualified teacher status Degree Successful primary teaching experience, (minimum 2 years,) Experience of teaching EYFS, Lower KS2 Experience of subject leadership (willingness to develop in this area)
Skills and knowledge	Knowledge of the National Curriculum Knowledge of effective teaching and learning strategies A good understanding of how children learn Ability to adapt teaching to meet pupils' needs Ability to build effective working relationships with pupils Knowledge of guidance and requirements around safeguarding children Knowledge of effective behaviour management strategies Good ICT skills, particularly using ICT to support learning Sets high expectations An understanding and experience of the role of a subject leader (desirable)
Personal qualities	A commitment to getting the best outcomes for all pupils and promoting the ethos and values of the school High expectations for children's attainment and progress Ability to work under pressure and prioritise effectively Highly organised and efficient Commitment to maintaining confidentiality at all times Commitment to safeguarding and equality Confident and effective communicator with colleagues and parents Warm, friendly and positive attitude to life Team player Outward looking with a commitment to CPD

