

TEACHER – JOB DESCRIPTION

FTE Salary: MPS + SEN £2,787
Hours of Work: 32.5 hours per week Monday to Friday
Contract Type: Spring Term 2026

JOB STATUS

An enthusiastic and committed specialist teacher to work across our study programmes is required to be part of our team to plan, develop, co-ordinate and implement individual curriculum programmes for students with SLD and ASC. The teacher will have responsibility for a tutor group and will be responsible for learner's attainment and achievement towards their learning outcomes. The teacher will be expected to provide a sensory programme, integrating the physical, academic, social and emotional needs of individual students.

JOB PURPOSE

- To plan and deliver a multisensory curriculum appropriate for a group of students and to lead the teaching and learning activities.
- To raise standards of student's attainment and achievement for all students within assigned groups.
- To be accountable for student progress and development for all students within assigned groups.

DUTIES AND RESPONSIBILITIES

- As defined in the National Pay and Conditions Document.

Specific

- To complete documentation to appropriate professional/sector standards.
- To raise staff and student awareness of the curriculum, with a particular focus on the needs of students with SLD and ASC.
- To keep up to date with current developments in supporting students across our study programmes.
- To work collaboratively with the college medical team, Occupational Therapist, Physiotherapist and Speech and Language Therapist to ensure that individual student needs are met.
- To liaise with parents/carers, where appropriate, to ensure that support needs are identified early and can be met effectively.
- To maintain records of the support provided for students and the impact on their progress and attainment.
- To complete documentation to appropriate professional/sector standards.
- To work flexibly in the interests of the organisation, as required.
- To participate in college review and performance management processes.
- To play an active role in planning for the future development of the provision through team training events/meetings.
- To support and maintain the moral and social ethos of the college.
- To promote the work of the college to other interested parties.

- Contribute to wider whole college improvement as requested.
- Ensure Health and Safety policies and practices, including risk assessments within the curriculum areas are in line with national requirements and are updated where necessary.
- Ensure effective communication/consultation with parents as appropriate.

ACHIEVEMENTS AND STANDARDS

- To be responsible for student achievement and standards.
- To be responsible for the collection and accuracy of data assigned students.
- Analyse and interpret data with regard to specific groups and cohorts.
- Identify and take appropriate intervention action on issues arising from data. Set deadlines and review progress on action taken.
- Ensure that students are working towards their targets identified in their IEP's.
- Co-ordinate reports in line with moderation activities.

STUDENT WELLBEING

- Identify concerns regarding student welfare and report appropriately.

CURRICULUM PROVISION AND DELIVERY

- Be responsible for individual planning.
- Be responsible for ensuring that there are a stimulating and attractive range of learning environments and resources.
- Ensure that departmental policies and programmes of study are updated in line with the college review cycle.
- Ensure the suitability and rigour of assessment of learning and monitoring students' progress.
- Liaise with specialist staff to ensure access to the curriculum for all individual students.

OTHER GENERAL DUTIES

- To respond to reasonable requests to undertake work of a similar level that is not specified in this job description.

SUPERVISION RECEIVED

- **Supervising Officer's Job Title:** Assistant Principal
- **Level of Supervision:** Left to work within established guidelines subject to scrutiny by supervisor
- **Responsible for:** Teaching Assistants
- **Liaising with:** Executive Principal, Assistant Principals, Head of Curriculum, Teaching Assistants, support staff, external agencies, parents/carers.

Notes:

This job description may be amended at any time in consultation with the postholder.

ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE ACADEMY'S EQUAL OPPORTUNITIES POLICY

	• Ability to maintain appropriate relationships with adult learners. • Emotional resilience to challenging behaviour. • Ability to be clear of your motivation to work with adult learners.		AF/I AF/I AF/I
TRAINING	• Willingness to participate in further training and developmental opportunities offered by the college to further knowledge.		AF/I
EDUCATION / QUALIFICATIONS	• Teaching Qualification. • Good numeracy and literacy skills. • Good ICT skills.		AF/I AF/I AF/I
OTHER	• Willingness to maintain confidentiality on all college matters. • A flexible and positive attitude. • Competent and organised. • Patient. • Enjoy working with young adults.		AF/I AF/I AF/I AF/I
SAFEGUARDING	• Enhanced DBS is essential • This post is covered by Part 7 of the Immigration Act (2016) and therefore the ability to speak fluent English is an essential requirement of the role		AF/I AF/I

ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE ACADEMY'S EQUAL OPPORTUNITIES POLICY