



Brompton and Sawdon Community Primary School

JOB DESCRIPTION: Teacher-in-Charge

GRADE: up to UPS3

REPORTS TO: Headteacher

1. MAIN PURPOSES OF JOB

Provide a model of consistently effective class teaching.

Work with the Headteacher to provide professional leadership for the school which secures its success and improvement, ensuring high quality education for all its pupils and improved standards of learning and achievement. Support the development of an innovative, creative curriculum that meets the requirements of the National Curriculum and the needs of children.

2. KEY TASKS

To carry out the duties of a school teacher as set out in the current School Teachers' Pay and Conditions document and subject to any amendments due to government legislation. This includes any duties as may be reasonably directed by the Headteacher.

To be committed to and actively promote the school's equal opportunities policy. To uphold the school's principles and policies which underpin good practice and the raising of standards

Provide a model of good or outstanding teaching and be able to share that expertise with colleagues

Support the Headteacher in the day to day organisation of school systems and routines

Support the Headteacher in developing a strategic view for the school, analyse and plan for its future needs and further development.

Lead by example to inspire and motivate staff, parents, governors and pupils.

Support the Head teacher to establish an ethos which promotes effective teaching and learning and which sustains improvement

To provide a role model in promoting the School Pillars throughout the school day

Work with other subject leaders to review and monitor curriculum areas – ensuring that subject curriculums are cohesive and progressive and taught well.

Support the Headteacher in developing and implementing strategic plans which identifies priorities and targets for school improvement.

Support the maintenance of effective teaching and learning by: setting the example for others in Peer to Peer CPD observations and follow up monitoring; monitoring planning and pupils work and feeding back to others; analysing pupil progress using tracking systems to set targets and inform school improvement.

Act as a positive role model to staff, maintaining high professional standards and high levels of care.

Lead the professional development of staff by example, providing support and training as appropriate.

Communicate effectively with parents and other stakeholders, developing strong positive relationships

Present a clear and accurate account of pupil performance in areas for which you are responsible for a range of audiences including governors, the LA, OFSTED and others.

Take responsibility for the school in the absence of the Head Teacher

Deputy Designated Senior Leader for Safeguarding

Undertake any professional duties reasonably delegated to the postholder by the Headteacher. All staff are expected to uphold the school's principles and policies.

Safeguarding Children

The school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. The successful candidate will require an enhanced DBS clearance