



TEACHER IN CHARGE
Castleton Primary School
Full-time, permanent

Required to start from: January 2024 (April start will be considered for the right candidate)

Recruitment Information Pack

38 High Street
Castleton
Whitby
North Yorkshire
YO21 2DA

www.castletonprimaryschool.co.uk



**Resourcing
Solutions**

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Welcome from the Headteacher

Dear applicant,

Allow me to extend a warm welcome from all governors, staff and children of both Glaisdale and Castleton Primary Schools. I am delighted you have shown interest in joining us and I look forward to sharing with you what makes our schools very special places to work.

Our children are delightful, happy, confident and energetic. They are passionate about their learning and enjoy a wide curriculum, with access to 1:1 iPads, outdoor learning areas and well-stocked libraries. Through the pandemic, they have demonstrated incredible resilience, adapting to new ways of learning, including contributing to live virtual lessons. Our children have many talents and we pride ourselves in providing lots of opportunities for every child to contribute to the wider school community. We are looking for a teacher and developing leader who can take the love of learning that our children come to school with each day and use it to inspire awe and wonder; someone who can embrace all aspects of the curriculum.

Castleton, Glaisdale, Lealholm and Oakridge schools work very closely together and the staff teams across all three are passionate about their work and supportive of each other. Flexibility is crucial, particularly within our small school settings, and the successful candidates will need to lead by example in this respect.

This is an exciting time to join us. As part of the Yorkshire Endeavour Academy Trust, our team are working in partnership across the Whitby area to share, learn and inspire. Through our Trust we are able to access support, training and resources from local schools and the Yorkshire Endeavour English Hub, which means staff members have a wide range of colleagues, tools and resources to help them develop not just in the classroom but beyond.

I hope that you will take the time to find out more about our schools. Good luck with your application. I look forward to reading it.

Olly Cooper,

Headteacher of Castleton and Glaisdale Primary Schools

Yorkshire Endeavour Academy Trust

Our Vision and Values

Vision

- **Ethical** action for a world-class education.
- **Nurturing** relationships at the heart of our communities.
- **Brave** leadership in a changing landscape.

Values

- Providing world-class education to all children through an ambitious curriculum.
- Encouraging curiosity and a lifelong love of learning.
- Wrapping around our community through an inclusive nurturing approach.
- Taking pride in local heritage whilst preparing our children to be global citizens.
- Collaborating with partners in education and universal services to support each child's unique journey.
- Highlighting and sharing excellent educational practice for the benefit of all.
- Growing and developing people in all roles to be their very best.

Schools in Yorkshire Endeavour Academy Trust

Airy Hill Primary School

Pupils succeed and flourish at our school. They achieve well across the whole curriculum. We have a very strong school community where staff care for our pupils and their well-being. Children's behaviour is excellent throughout our school and reflects our high expectations. Not only do pupils behave very well, but they look out for one another and are helpful, polite and welcoming to visitors. Children are keen to talk about how much they enjoy their learning. They feel safe and know that there are adults that they can talk to if they have concerns. Our school values run deeply through the life of our school and are easily identified by anyone visiting us. Relationships between adults, children and our wider community are excellent. Children learn about their local heritage as well as aspects of culture from around the globe - they value and celebrate the differences in each other.



For more information about Airy Hill, please visit our website:
www.airyhill.n-yorks.sch.uk

Castleton Community Primary School

Castleton currently has 52 pupils on roll across two classes: Acorns (EYFS/KS1) and Oaks (KS2). Outdoor learning is a key feature of our provision and children have regular opportunities to participate in a range of outdoor activities. Hidden behind our historic building are extensive grounds, which include tiered gardens featuring a pond, greenhouse, adventure play area, stage, quiet zone, forest school site and an outdoor classroom. Our children are also interested in music and the arts. Our parents are very keen to be involved in the life of the school and we have an active PTFA.



For more information about Castleton, please visit our website:
www.castletonprimaryschool.co.uk

Glaisdale Primary School

Glaisdale school currently has 26 pupils on roll across two classes: Explorers (EYFS/KS1) and Adventurers (KS2). We have a relatively new staff team who have worked hard in recent months to develop our curriculum, sports offer, school council and EYFS provision.



Glaisdale Primary School

Our children love the great outdoors and our rural location provides lots of opportunities for sport and adventurous activities. We would love our new teacher in charge to share this passion, taking the lead on improving our sports and PE provision in order to achieve local, regional and national recognition.

Staff have developed excellent relationships with our parents and 100% of those completing a recent survey said they would recommend Glaisdale to other parents.

For more information about Glaisdale, please visit our website:

www.glaisdaleprimaryschool.co.uk

Lealholm Primary School

Lealholm is a very welcoming school with a friendly atmosphere. The small pupil numbers encourage a family feel, where pupils from Reception to Year 6 happily learn, play, eat and celebrate together. All pupils can identify trusted adults within school, including those in non-teaching roles, to whom they could turn to if they had any worries. Positive attitudes and kind behaviour are celebrated and awarded in weekly assemblies.



Pupils have access to a wide range of activities, as well as taking on leadership responsibilities, including being on the school council and being reading buddy. Opportunities to work collaboratively with pupils from other schools within the Trust are actively planned into the school year. This provides pupils from our small village community with useful opportunities to develop confidence and build relationships with their peers beyond Lealholm, in preparation for their eventual transition to secondary school in the nearest town, almost 10 miles away.

For more information about Lealholm, please visit our website:

www.lealholm.n-yorks.sch.uk

Oakridge Community Primary School

Oakridge Community Primary School is situated in a most beautiful part of the country: the village of Hinderwell located between the North Yorkshire Moors and the North Sea coast.



We are a designated Community Primary School, including a nursery and cater for children between the ages of 3 and 11. The children are organised into two classes: Dolphin Class for KS2 pupils and Seahorse Class for EYFS and KS1 pupils.

We provide a rich and exciting curriculum in a safe and caring environment, where children flourish and have the opportunity to build positive relationships, make reputable choices and be inspired to become innovative life-long learners.

We recognise that parents and carers are an integral part of our family of schools, and we strive to work with them to make positive contributions to our local communities.

For more information about Oakridge, please visit our website:

www.oakridge.n-yorks.sch.uk

West Cliff Primary School

West Cliff Primary School is a warm and friendly community school that provides education from children aged 2-11. It currently has 210 children on roll, divided into 8 classes (one for each year group). One of our classes is a nursery class that takes children from 2 years old. The school mainly takes children from the west side and the centre of Whitby - but is accessible from all parts of the town.



We pride ourselves on providing a warm and welcoming environment for children and adults alike, and we strive to provide the very best standard of education possible for our children.

The school has a before and after school club (The Ocean Fun Club), offering wraparound care for children from 7.45 until 5.15. This is open to all children including our nursery children.

We are a Beach School as we believe that the beach is a fantastic resource that can be used, both to learn and have fun on.

For more information about West Cliff, please visit our website:

www.west-cliff.n-yorks.sch.uk.

Application Process

The closing date for all applications is **Midnight, Sunday November 26th**.

Interviews will be held week commencing Monday 4th December.

Application Process

[Please apply via NYC Jobs](#)

An email will be sent to shortlisted candidates with details of the interview process. We do not accept CVs.

Please get in touch if you experience any issues with the online form.

Please ensure that you provide evidence and examples of how you meet the person specification (below) within your application.

Book a Phone Call with the Headteacher or a School Visit

We actively welcome informal conversations with Olly Cooper, Headteacher. Please contact Chloe Bullen to organise a call with the Headteacher or a school visit.

Chloe Bullen Resourcing Officer – Education

NYES Resourcing Solutions – North Yorkshire Council

01609 536 964 *69 64

chloe.bullen@northyorks.gov.uk

We actively welcome you to contact Chloe Bullen at North Yorkshire County Council to chat through the role and talk informally about the school/post and how working here will make a real difference to the children and young people on the coast.

Safeguarding and Child Protection

The safety and well-being of the children in our care is always our highest priority. Please review our safeguarding policy [here](#)

Job Description

JOB TITLE:	KS2 teacher-in-charge
GRADE:	MP3-6 + TLR2
RESPONSIBLE TO:	Head teacher and Governors
RESPONSIBLE FOR:	Deployment of support staff allocated (where relevant) Operational management of the day-to-day running of the school in the absence of the Executive Headteacher.
JOB PURPOSE:	Promote effective learning, appropriate achievement and educational, social and personal progress of all pupils for whom the teacher is designated as being responsible, consistent with the aims of the school and the unique needs of each individual.

KEY RESPONSIBILITIES:

1. **Develop and maintain an up-to-date knowledge and understanding of the areas of teaching and pupil support for which post-holder is responsible**
2. **Plan work to meet the learning needs of allocated pupils in a consistent and effective way**
3. **Use appropriate teaching and classroom management strategies to motivate pupils and enable each to progress**
4. **Monitor the progress of pupils for whom the postholder is responsible to set expectations and give constructive feedback**
5. **Maintain appropriate records to demonstrate progress made by pupils**
6. **Participate fully in professional development activities to develop practice further, sharing the learning from these as appropriate**

7. Make an active contribution to the policies and aspirations of the school

To fulfil all of the requirements and duties set out in the current Pay and Conditions Documents relating to the conditions of employment of teachers

To fulfil all of the responsibilities and duties required by the School's policies on teaching and learning.

To achieve any performance criteria or targets arising from the School's Performance Management arrangements

This job description will be reviewed annually.

Person Specification

Attributes

Desirable/ Essential

Considerable experience of teaching in primary schools in KS2

Essential

Senior leadership experience or an aspiration to become a senior leader

Essential

Able to evidence excellent pupil progress

Essential

Experience of working positively and closely with staff, parents and guardians

Essential

Effective experience in creating a positive climate and environment to secure accelerated learning

Essential

Recent OFSTED experience

Desirable

EDUCATION AND TRAINING

QTS

Essential

Thorough knowledge of teaching, learning and curriculum in primary schools

Essential

Commitment to continued professional development

Essential

Evidence of recent & relevant training

Essential

**PROFESSIONAL
KNOWLEDGE
AND SKILLS**

Safeguarding Awareness	Essential
An excellent classroom practitioner	Essential
Effective use of assessment data to plan sequence of learning that secures accelerated progress	Essential
Work effectively as part of a team, relating well to colleagues, pupils and parents	Essential
Excellent use of ICT to support learning	Essential
High expectations of all pupils	Essential
Detailed knowledge of the National Curriculum and its planning and delivery	Essential
Implications of the Code of Practice for Special Educational Needs for teaching and learning	Desirable
Evidence of ability to maintain high standards of behaviour and develop attitudes of care, control and cooperation	Essential
Experience of curriculum planning as part of a team	Essential
Ability to self-motivate and lead a team of support staff	Essential
High level of oral and written communication skills and ability to	Desirable

communicate with a wide range of audiences

Able to offer subject expertise Essential

High level of organisational and planning skills Essential

Ability to use initiative, solve problems, make decisions and motivate others Essential

Ability to relate to and empathise with pupils and to build trusting relationships with them Essential

**ANY
ADDITIONAL
FACTORS**

A commitment to abide by and promote equal opportunities, Health and Safety and Child Protection Policies Essential

Ability to manage the day-to-day operations of the school in the absence of the headteacher Essential

Commitment to an involvement in extra-curricular activities Essential

This post is subject to satisfactory references and enhanced Disclosure and Barring Service criminal records check for work with children. An online search may be undertaken for shortlisted candidates as part of the recruitment process on information available in the public domain. Candidates should disclose anything that may be relevant in line with Keeping Children Safe in Education.