



Corby Old Village Primary School **JOB DESCRIPTION –TEACHER (intervention groups/cover)**

This is a full time position, but would consider part time applications.

Main Duties:

The following should be read in conjunction with the school teacher's Pay and Conditions of Service document in which the professional duties of a teacher are outlined.

a) As an intervention/cover Teacher:

- To teach a small group of children in 'break out' groups across all year groups.
- To work within a philosophical framework that supports and enhances the ethos and climate of the school, as stated within the agreed aims.
- To teach within, and have a good knowledge of, curriculum guidelines and policies, making appropriate use of these in conjunction with statutory obligations, to provide a broad, balanced, relevant and differentiated curriculum for all pupils.
- To provide a learning environment where children are expected to act and think independently yet with concern for the needs of others.
- To use a variety of teaching styles appropriate to the learning situation that enhance and facilitate a learning environment.
- To liaise with other teachers in the year groups, Key Stage and cross phase as appropriate to the age of the class, in planning, delivering, evaluating, assessing and recording each area of the curriculum.
- To understand the further duties and responsibilities associated with the role of teacher, including fostering a welcoming and caring ethos that values the contribution and achievements of all members of the school community, encouraging a high standard of behaviour among all pupils, leading assemblies, participating in staff meetings and discussions with parents and governors. To contribute to displays in public areas and share in the general duties and administration of the school.
- To review teaching methods, take part in in-service training, contribute to in-house training, carry out research and disseminate to colleagues, and build up a personal professional development portfolio.
- To lead a subject area across the school and work with colleagues to monitor and improve provision for the appropriate subject area.
- Implement all collegiate decisions thereby maintaining a professional image that shows loyalty to the school, through a unified approach.
- Run homework club for Year 5/6.

- Cover across the school where necessary.

1. Professional Development

- To keep up to date with national and local initiatives through personal reading and research along with attendance at relevant courses. To share relevant information with colleagues.
- To attend and disseminate curriculum co-ordinator information meetings and courses if appropriate.

2. Resources

- To advise the Headteacher as to the purchase of books, equipment and materials based on knowledge of available resources and stock within school.
- To audit, monitor and order, within budget, resources for Curriculum area.

3. Communication

- To communicate with the Senior Management Team on issues relating to the provision of any aspects of school life.

4. Co-ordinator roles (if appropriate)

- Preparing a draft policy for staff discussion
- Advice
- Help in planning
- Leading staff meetings
- INSET
- Monitoring and evaluating the planning, delivery and recording of curriculum area.
- Co-ordinating of resources within a delegated budget.