

Job Description	
<b>Job Title:</b> <b>Terms &amp; Conditions:</b> <b>Pay Scale/ Grade:</b> <b>Post term:</b>	Teacher Teachers' Pay and Conditions PT Scale 1-6 and EPT as appropriate
<b>Responsible to:</b> <b>Line Managing:</b> <b>Work Base:</b>	Headteacher NA Windale Primary School

Job Purpose:
To provide outstanding learning experiences, those secure outstanding learning and high achievement for a named class.
Key Responsibilities
<ul style="list-style-type: none"> <li>• To take responsibility for a class of children and enthuse them with a desire to learn and an interest in the wider world along with a deep sense of themselves as successful learners.</li> <li>• To secure high rates of progress that closes gaps and ensures every child secures high levels of skills in English and Maths, also in other subjects. This includes excellent use of pupil data, rigorous assessments, marking and feedback as key tools in this element of your work.</li> <li>• To use the school's behaviour policy to establish and maintain a calm, purposeful environment that optimises learning and emotional health.</li> <li>• To develop a self-reflective way of working, to constantly strive to improve your practice, and to model and encourage that way of working with all pupils and adults.</li> <li>• Maintain productive and regular communication with parents and carers, and to work with them sensitively in line with the school vision and policies.</li> <li>• To work with a range of staff, including those in other Trust schools, to develop, implement and evaluate successful practice.</li> <li>• To secure agreed Trust's practice and policies in your work with your own children.</li> <li>• To contribute, as appropriate, to school self-evaluation and school improvement work.</li> <li>• To maintain a deep commitment to your own professional development using opportunities strengthen your own practice.</li> <li>• To work with others in developing opportunities for children to present their work, or perform to wider audiences and to work with enterprise and learning opportunities beyond the classroom and school.</li> <li>• Take on other duties as reasonably requested by the school leadership.</li> <li>• To carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions document currently in operation, or any subsequent legislation.</li> </ul> <p>This job description should be read in conjunction with the current School Teachers' Pay and Conditions document and the provisions of that document will apply to the post holder.</p>
Key Tasks – Health & Safety
<ul style="list-style-type: none"> <li>• To co-operate with health and safety requirements.</li> <li>• To report all defects and hazards to the member of staff responsible for this in your school.</li> <li>• To complete the action risk assessments for all potentially hazardous on/off site activities.</li> <li>• To not undertake unsafe acts. Inform employer of any "Near-Misses".</li> <li>• To be familiar with the emergency action plans for fire, intruder, first aid, bomb security and off-site issues.</li> <li>• To raise health and safety issues with pupils.</li> </ul>

### Key Tasks - Other

- To demonstrate a deep commitment to safeguarding and promoting the welfare of children and follow all associated child protection and safeguarding policies of the school.
- To be aware of, and comply with, policies relating to Child Protection, Health & Safety, Equal Opportunities and Confidentiality as well as general staff procedures.
- To contribute positively to the overall vision, ethos and work of the school.
- To be an excellent role model for staff and to observe all relevant policies and practice.
- To maintain confidentiality and professional conduct at all times.
- To demonstrate a commitment to professional development including active participation in the appraisal process and any relevant further training.
- To appreciate and support the role of other professionals.

**Not all roles can be covered in this job description. A flexible approach is required at all times to ensure the smooth operation of the school.**

**This job description is intended as a general guide to the duties attached to the post and is not an inflexible specification. It may, therefore, be altered from time to time to reflect the changing need of the service, always in consultation with the post holder.**

**Every member of staff has a responsibility to promote and safeguard the welfare of children and young people with whom they come into contact.**

**We take the safeguarding of students and staff seriously. All staff are expected to support this ethos.**

(Post holder)

Name <sup>[OBJ]</sup>	<sup>[OBJ]</sup>
Signature <sup>[OBJ]</sup>	<sup>[OBJ]</sup>
<sup>[OBJ]</sup>	
Date <sup>[OBJ]</sup>	<sup>[OBJ]</sup>