



Teacher Application Pack



May 2023

Dear Colleague

Thank you for your interest in the post of Teacher at Newtown Community Primary School. The Governing Body and I are very much looking forward to appointing the right candidate to this role within our school.

At Newtown we are passionate about children's learning and committed to seeking the best possible outcomes for every child. We have been judged as good in successive OFSTED's.

It is not only OFSTED that have a positive opinion about Newtown. Every single visitor that spends time in our school, comments on the children's great attitudes and behaviour. Indeed, this along with a highly skilled staff team are significant strengths within our school.

This is an exciting time in our school's journey of improvement and presents a great opportunity for the successful candidate to be part of the school's continued development.

As a teacher and subject leader at Newtown, you will work alongside and be well supported by the senior leadership team which includes the Headteacher, Assistant Headteacher, SENCO and School Business Manager. This team is complimented further by a number of core subject leaders and wider curriculum leaders. We are also part of Trowbridge Collaborative Schools Limited (CSL) and work closely with the other schools in the group.

Serving a diverse community, Newtown Primary School is situated in the Newtown area of Trowbridge, Wiltshire. It is located approximately 400m from Trowbridge railway station which has connections to a wide range of surrounding towns and villages.

If you are able to visit the school before application, I strongly recommend that you do so. It will give you an insight into what matters to us, how we work and the community that we serve.

The information provided in this pack details the skills and qualities we are looking for in the successful applicant.

This includes

- Person Specification
- The application process

We welcome and strongly encourage visits to the school and these can be arranged by contacting Lesley Laing on 01225 752678.

We look forward to receiving your application.

Yours sincerely

Chris Marshall
Headteacher

May 2023

Dear Candidate,

We would like to thank you for the interest you have shown in the position of Teacher at our school and on behalf of the whole school community, would like to take this opportunity of extending a very warm welcome.

We are a successful town school in Trowbridge. The school itself is a large beautiful Victorian building. The school serves a diverse community with a wide mix of cultural and social attitudes. Our hard working and dedicated team of governors, staff and parents' association, all strive for the same aim which is to nurture our children to do the very best that they can both academically and socially and we are committed to safeguarding and promoting the welfare of children. Based on a calm, inclusive and positive ethos, our school encourages care and respect for all and promotes having fun whilst learning. As a consequence our children love coming to school.

It is the strength and dedication of the team which allows our school to flourish and maintain such a fantastic atmosphere. We are dedicated to educating the 'whole child' and committed to making excellent progress for all our learners. We are looking for someone who is enthusiastic and has the ability to develop and sustain high standards, whilst maintaining our tradition of being a caring school.

We would welcome, and strongly encourage, you to visit our school prior to the interview to get a feel for it yourself. Please contact the school office and speak to our School Business Manager, Lesley Laing to make an appointment. Our Headteacher, Chris Marshall will be happy to show you around and answer any questions that you may have. We thank you for your interest and hope that you will go forward with your application.

Yours sincerely

Andy Durrant
Chair of Governors

Advertisement for KS1 or KS2 Teacher

2 Year fixed term contract

Newtown Community Primary School

Newtown Community Primary School is a vibrant and rewarding school at which to work. Our team works hard to create a culture of high expectations, ambition and care for all.

We are looking to appoint a class teacher. This post would suit a teacher new to the profession with ability and potential or an experienced teacher with a proven track record of successful teaching.

Judged as GOOD in successive OFSTED inspections the school has many strengths. The most noticeable of which are the children. They have wonderful attitudes and behaviour. Every visitor to the school comments on this.

We are as ambitious for our staff, as we are for the children. All teachers are fully supported in discovering their strengths and developing to be the best teacher they can be.

If you are highly motivated and believe that every child has the right to an exceptional education, we would like to hear from you.

We need you to be:

- Inspiring and creative
- Hardworking and organised
- Able to be a successful team member

We can offer:

- A great school with wonderful children who are polite, well behaved and who are proud of their learning.
- A dedicated, caring and supportive staff team and Governing body: You will always be well supported.
- A real commitment to your professional development.

Please take the opportunity to visit our website for further information on our curriculum.

<http://www.newtownschool.co.uk/curriculum/>

Visits to the school are warmly welcomed and actively encouraged. Please contact the School Business Manager, Lesley Laing for an appointment.

Application packs are available from our school website

<http://www.newtownschool.co.uk/vacancies/>

Please complete the application form and provide a supporting letter to outline how your experience and skills will help you lead within our school, working as part of a team and enabling it to reach its potential.

Completed applications should be returned by email to

Lesley Laing

School Business Manager

finance@newtown.wilts.sch.uk

Application Process

Closing Date for Applications is 9am 9th June 2023

Interview date: Week commencing TBC

Due to the nature of the position for which you are applying, and to ensure your suitability for this type of work, you will be required to apply for a DBS check from the Disclosure and Barring Service if you are successful in your application. This application will be made before your appointment is confirmed. Disclosure will contain details of formal cautions, reprimands and final warnings, as well as convictions. The school will arrange for the disclosure on your behalf and will pay the necessary fee. Having a criminal conviction will not automatically exclude you from employment.

Job Description: Class Teacher	Person Specification
Area:	We want a teacher who:
Qualification	<ul style="list-style-type: none"> Has qualified teacher status at the point of taking up the role
Class Teaching Manage an effective learning environment within and beyond the curriculum that supports the best possible progress of children. Administer and evaluate pupil profiles/assessments as appropriate.	<ul style="list-style-type: none"> Demonstrates strong classroom practice and organisation. Creates a positive and effective learning environment. Understands the individual needs of children and their development as learners. Uses this understanding to plan for inclusion of all pupils. Provides a good role model. Gives children and their parents meaningful, tactful feedback about their progress whilst listening to parents own observations and inputs. Has relevant experience of the age group. Is ICT literate. Collaborates effectively with colleagues and works well in a team.
Curriculum Development – where relevant Support the development of a curriculum area within the whole school.	<ul style="list-style-type: none"> Demonstrates clear understanding of the relevant curriculum and how to develop it. Sees opportunities for developing literacy and numeracy across the curriculum. Involves colleagues in developing new ideas and supports the development of their practice. Leads and supports the development of school policies to ensure an interesting, well planned approach which is consistent throughout the school. Monitors the quality of learning and proposes improvements where necessary. Is committed to continual improvements and raising of standards. Communicates clearly and effectively. Knows how to access and make use of the range of INSET and other training resources available.
Safeguarding and Pastoral Care Monitor the welfare and discipline of children in the class to ensure that prompt, effective action is taken if required to support the development of their self esteem. Work within the school's management structures to ensure that appropriate senior colleagues are kept informed as appropriate.	<ul style="list-style-type: none"> Demonstrates clear understanding of the importance of safeguarding and the need to be fully compliant with processes and expectations. Creates a caring environment for pupils, promoting community values and citizenship. Listens carefully to what children and their parents say. Is sensitive to unspoken feelings. Conveys in clear, simple language the nature of the problems to be addressed. Responds to others with an appropriate balance of authority and caring concern. Communicates clearly and effectively with colleagues and senior managers..
Relationships with Parents Build relationships with parents so as to facilitate a working partnership with them and to communicate the aims of the school with particular regard to the relevant age group. Regularly report and discuss the progress of children with their parents.	<ul style="list-style-type: none"> Finds ways of involving parents in their children's education. Listens carefully to what parents say. Builds warm relationships based on respect with all parents keeping them informed about their child's progress and successes. Communicates clearly what the school, and in particular the focus of their teaching, is trying to achieve. Informs parents of problems promptly and tactfully, then works with them to find a positive resolution.
Other possible activities/developments Contributing to the extra-curricular programme through running a club.	<i>Other general desirable personal qualities</i> <ul style="list-style-type: none"> Demonstrates drive for high standards Expresses personal ambition to succeed Shows sense of humour