

# South Dartmoor Community College and the Atrium

## Job Description



<b>Job Title:</b>	Teacher (Lead CAIRB)
<b>Location:</b>	South Dartmoor Community College and the Atrium
<b>Grade:</b>	MPS/UPS
<b>Hours:</b>	Full-time
<b>Reports to:</b>	SENDCo

### Job Purpose

The CAIRB is part of the mainstream specialist provision within South Dartmoor Community College. It specifically caters for pupils with autism or a communication and interaction need who require a higher level of support than can typically be provided in a mainstream school. These pupils experience challenges with reciprocal social interaction and communication, restricted and repetitive patterns of behaviour, rigid thinking, a resistance to change and anxiety driven behaviours which present a barrier to learning. Their cognitive ability allows them to access the mainstream curriculum with appropriate levels of support and make both academic and social progress.

The CAIRB provides:

- Up to eight commissioned places for pupils who have an Education, Health & Care Plan (EHCP) with a primary need of Communication and Interaction.
- In reach work across the school providing targeted interventions and 1:1 sessions for pupils on the SEN Register.
- Outreach support to local schools and settings as part of the countywide network of support for pupils with autism, in collaboration with the centrally based Communication & Interaction Team.

### Main Duties and Responsibilities

- Managing the daily provision for the 8 students within the CAIRB, with over-sight of their interventions, curriculum lessons and social time.
- Being an outstanding practitioner, carrying out the functions of a teacher in accordance with the Teacher Standards. You will deliver interventions and teach entry level qualifications as required.
- Time-tabling 'in reach work' such as small group and 1:1 interventions for pupils with Communication and Interaction needs from across the wider school and tracking the outcomes and impact of these provisions.
- Offering weekly outreach support to local schools and settings as part of the countywide network of support for pupils with autism, in collaboration with the centrally based Communication and Interaction Team.
- Completing EHCPs and annual reviews for students with Communication and Interaction needs and attending review meetings with parents.
- Ensuring the CAIRB is a purposeful working environment and doing everything possible to safeguard and promote the welfare of pupils, working with the DSL to ensure safeguarding is promoted.
- Developing and maintaining effective relationships with students, parents, colleagues and professionals from external agencies.
- Liaising with the Local Authority 0-25 Team about SEN processes and admissions, completing consults and applications for EHC needs assessments.
- Liaising with external agencies, such as educational psychologists, speech and language therapists, occupational therapists and the Babcock Advisory Team and making timely referrals.
- Leading the staff based within the CAIRB and being part of the wider SEND leadership team

### Whole School Responsibilities

1. Prepare and contribute to Trust wide development by sharing best practice and professional feedback.
2. Maintain designated databases / files in accordance with Trust policies for data governance, as appropriate for the role.
3. Comply with and promote all Trust policies, including Safeguarding, Health and Safety, and Equality & Diversity.
4. Maintain confidentiality of all information concerning pupils and staff

The post holder will ensure through professional development that he/she possesses the necessary skills and knowledge to discharge his/her duties. Information which relates to the educational and financial activities of WeST and its academies is confidential. The unauthorised disclosure of such information which would embarrass, harm or prejudice the Trust must not be made to any third party.

Job Description, Dec 2021