



## JOB DESCRIPTION: Class Teacher

<b>Employing Authority: The Governors of Christ the King Catholic Primary School</b>	
<b>Local Authority: Reading</b>	<b>Diocese: Portsmouth</b>
<b>Job Title: Class Teacher</b>	

### JOB PURPOSE

To ensure the development of the distinctive nature and Catholic ethos of our school as stated in the Mission Statement.

To be responsible for the education and welfare of a designated class in accordance with the requirements of School Teachers Pay & Conditions and within the range of teachers' duties set out in that document.

To carry out professional duties and have responsibility for an assigned class.

To be responsible for the day to day work, progress in learning and management of the class and the safety and welfare of the pupils, during on-site and offsite activities.

**Hours:** Full time

### MAIN DUTIES AND RESPONSIBILITIES

#### 1. Set high expectations which inspire, motivate and challenge pupils

- 1.1 establish a safe and stimulating environment for pupils, rooted in mutual respect
- 1.2 set goals that stretch and challenge pupils of all backgrounds, abilities and dispositions
- 1.3 demonstrate consistently the positive attitudes, values and behaviour which are expected of pupils in accordance with school policies

#### 2. Promote good progress and outcomes by pupils in accordance with all school policies

- 2.1 be accountable for pupils' attainment, progress and outcomes
- 2.2 plan teaching to build on pupils' capabilities and prior knowledge
- 2.3 guide pupils to reflect on the progress they have made and their emerging needs and communicate this effectively to parents and other professionals as appropriate
- 2.4 demonstrate knowledge and understanding of how pupils learn and how this impacts on teaching
- 2.5 encourage pupils to take a responsible and conscientious attitude to their own work and study.

#### 3. Demonstrate good subject and curriculum knowledge

- 3.1 have a secure knowledge of the relevant subject(s) and curriculum areas, foster and maintain pupils' interest in the subject, and address misunderstandings
- 3.2 demonstrate a critical understanding of developments in the subject and curriculum areas, and promote the value of scholarship (learning/study)
- 3.3 be responsible for the development and coordination of particular areas of provision or the curriculum
- 3.4 demonstrate an understanding of and take responsibility for promoting high standards of literacy, articulacy and the correct use of standard English, whatever the teacher's specialist subject
- 3.5 when teaching Religious Education demonstrate a clear understanding of the RE Curriculum, 'God Matters', and the teachings of the Catholic Church
- 3.6 when teaching early reading, demonstrate a clear understanding of systematic synthetic phonics
- 3.7 when teaching early mathematics, demonstrate a clear understanding of appropriate teaching strategies.

#### 4. Plan and teach well-structured lessons

- 4.1 impart knowledge and develop understanding through effective use of lesson time
- 4.2 promote a love of learning and children's intellectual curiosity
- 4.3 set homework and plan other out-of-class activities to consolidate and extend the knowledge and understanding pupils have acquired
- 4.4 reflect systematically on the effectiveness of lessons and approaches to teaching
- 4.5 contribute to the design and provision of an engaging curriculum within the relevant subject area(s).

#### 5. Adapt teaching to respond to the strengths and needs of all pupils

- 5.1 know when and how to differentiate appropriately, using approaches which enable pupils to be taught effectively

- 5.2 have a secure understanding of how a range of factors can inhibit pupils' ability to learn, and how best to overcome these
- 5.3 demonstrate an awareness of the physical, social, spiritual, moral and intellectual development of children, and know how to adapt teaching to support pupils' education at different stages of development
- 5.4 have a clear understanding of the needs of all pupils, including those with special educational needs; those who receive Pupil Premium Grant; those of high ability; those with English as an additional language; those with disabilities; and be able to use and evaluate distinctive teaching approaches to engage and support them.

**6. Make accurate and productive use of assessment**

- 6.1 know and understand how to assess the relevant subject and curriculum areas, including statutory assessment requirements
- 6.2 make use of formative and summative assessment to secure pupils' progress
- 6.3 use relevant data to monitor progress, set targets and plan subsequent lessons
- 6.4 provide regular feedback, both orally and through accurate marking, and encourage pupils to respond to feedback.
- 6.5 prepare and provide appropriate records and reports for Senior Leadership, professionals and parents, for example on pupil transition.

**7. Manage behaviour effectively to ensure a good and safe learning environment**

- 7.1 have clear rules and routines for behaviour in classrooms, and take responsibility for promoting good and courteous behaviour both in classrooms and around the school, including playground duty, in accordance with the school's behaviour policy
- 7.2 have high expectations of behaviour, and establish a framework for discipline with a range of strategies, using praise, sanctions and rewards consistently and fairly
- 7.3 manage classes effectively, using approaches which are appropriate to pupils' needs in order to involve and motivate them
- 7.4 maintain good relationships with pupils, exercise appropriate authority, and act decisively when necessary.

**8. Fulfil wider professional responsibilities**

- 8.1 make a positive contribution to the wider life and Catholic ethos of the school and wider community, for example by leading Assemblies and Collective Worship as appropriate
- 8.2 to provide experiences that will enable each child to grow in faith and progress on their faith journey
- 8.3 develop effective professional relationships with colleagues, knowing how and when to draw on advice and specialist support
- 8.4 deploy support staff effectively, including students, Work Experience, and volunteers
- 8.5 take responsibility for improving teaching through appropriate professional development, responding to advice and feedback from colleagues
- 8.6 lead and participate fully in Continuing Professional Development meetings, staff meetings and INSET training
- 8.7 communicate effectively with parents with regard to pupils' achievements and well-being.
- 8.8 Perform such other duties as maybe reasonably allocated by the Headteacher.

