



Application and Selection Process –Teacher

The vacancy is for 1 Temporary, Fixed Term PPA Teacher to start at **27th February 2023**.

The starting salary will be in respect of: Group MPR

Your application form should be completed with reference to the job description and person specification, but we do ask that you limit your further information to 2 sides of A4

The selection panel will take into consideration the qualifications and skills of each applicant as well as experience and personal attributes. **Key Dates**

- **Closing date for applications: *Thursday 1st December at 12 noon*** Any application received after the date or (if by email) will not be accepted.
- **Shortlisting of applicants: *Friday 2nd December***
Candidates chosen for the shortlist will be notified by email. Unsuccessful applicants will also be notified by email.
- **Visits to school:** Visits to the school are warmly welcomed. To arrange a visit please contact the office manager, Carol Wilson, via the school office on 01228 815460.
- **For further information:** Please see our website, www.upperbyschool.co.uk. Included is out most up to date OFSTED report.
- **Interviews: *Friday 9th December 2022*** Applicants invited to interview will be asked to:
 - Undertake tasks
 - Teach in specific classes
 - Liaise with staff informally

Please return your completed signed application, marked for the attention of Mrs Carol Wilson, to:

Upperby Primary School
Uldale Road
CARLISLE
CA2 4JT

The Governing body and Cumbria County Council are committed to safeguarding and promoting welfare of children and young persons and Head Teachers must ensure that the highest priority is given to following guidance and regulations to safeguard children and young people. The successful candidate will be required to undergo an Enhanced Disclosure from the Disclosure and Barring Service (DBS).

The amendments to the Exceptions Order 1975 (2013 & 2020) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the ministry of Justice website.