

ELLESMERE COLLEGE

JOB DESCRIPTION: Teacher

Job title: Teacher

Salary: Main scale + 1 SEN

Responsible to: Governors, Principal, assigned line manager

General

As a teacher you shall carry out the professional duties of a school teacher as circumstances may reasonably require as provided for under the relevant sections of the School Teachers' Pay and Conditions Document.

In addition to the duties specified, you may be asked to undertake any other duties which may reasonably be regarded as within the nature of the duties and responsibilities / grade of the post as defined, subject to the proviso that, normally, any changes of a permanent nature shall be incorporated into the job description. This job description does not form part of the Contract of Employment.

You are required to carry out your duties in line with the vision, ethos and principles of the college, and in line with your responsibility for promoting and safe guarding the welfare of all students who attend Ellesmere College

Teaching and learning

You are required to:

1. Monitor and evaluate student achievement and attainment within your teaching duties, in order to improve the quality of student learning and personal growth
2. Lead by example as a teacher, clearly demonstrating high expectations for student attainment and behaviour management
3. Support the college in the development and implementation of curricular initiatives
4. Liaise closely with all staff delivering within the primary department to ensure continuity and progression across the age and ability range
5. Ensure that the college behaviour for learning policy is adhered to
6. Ensure that you follow the aims of the college in promoting a high quality teaching and learning environment
7. Plan, implement and deliver an appropriate and differentiated curriculum for all students and to support a designated curriculum area as appropriate
8. Have regard for Teacher National Standards
9. To contribute to raising standards of pupil attainment.
10. To provide a quality learning environment for all students

Leadership

You are required to:

1. Support, motivate and direct support staff

People and relationships

You are required to:

1. Develop a close and effective working relationship with colleagues
2. Sustain effective, positive relationships with all staff, students, parents, governors and the wider community
3. Encourage moral and spiritual growth and civic and social responsibility amongst students
4. Support others in the management of innovation and change
5. Work collaboratively with colleagues and other professionals

Teaching and Learning resources

You are required to:

1. Maintain and develop appropriate and adequate resources for teaching and learning
2. Work closely with the appropriate curriculum and phase leads to ensure breadth, quality and appropriateness of resources to meet individual and group needs

Specific requirements of a teacher:

You are required to:

- Take part in community and liaison activities such as Open Evenings, parents/ carers evenings and liaison with Partner Schools' as directed time schedule
- Communicate, as appropriate, with the parents/carers of students and with external agencies.
- Consult with staff over individual students and co-operate with agreed courses of action.
- Provide an appropriately stimulating communication friendly classroom environment where resources can be accessed by all students.
- Be responsible for the condition of the teaching space used and report any damage to fixtures or fittings to the appropriate person.
- Use a range of specific teaching strategies and resources to enable the individual needs of students with communication difficulties make progress.
- Use ICT to support learning and teaching and raise standards.
- Participate and engage with the Teacher Appraisal Process, for the appraisal of own performance.
- Maintain good order and discipline in accordance with the college's behaviour for learning policy.
- Maintain appropriate records and provide accurate information on student progress and other relevant matters as required by the college.
- Maintain an accurate register of student attendance.
- Participate in arrangements and opportunities for continuous professional development.
- Attend and participate in all relevant meetings.

- Comply with the college's health and safety policy and undertake risk assessments as appropriate
- Lead class teams and to work within teams and develop an ethos of collective ownership to secure improvement.
- To be prepared to teach across the range of age and need within the College.
- Any other duties commensurate with the role which supports the aims of the college and purpose of the post.