Job Description – Teacher

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| Post Title: | Teacher |
| Reporting to: | Head of school/Executive Headteacher |
| Job Summary: | To provide teaching and learning to pupils across the Federation |
| To fulfil the role of day to day teaching & learning, behaviour & conduct across the  Federation. |
| To fulfil a specified whole federation responsibility as defined by the EHT |
| Job Purpose: | In addition to teaching, to undertake the professional responsibilities of a teacher with Teaching and learning responsibility for curriculum as directed by the EHT:   * Developing a creative and innovative approach to teaching and learning across the curriculum, in order to raise attainment * Supporting the improvement of standards and achievement across the Federation. * Supporting SLT in ensuring that the curriculum is relevant and best meets the needs of the   children in the Federation. |
| Expectations: | Teachers are expected to follow and promote the expectations of all teachers as set out in the Teachers job description, Teacher standards and in the School Teacher’s Pay and Conditions  document. |
| Significant Key Responsibilities: | In conjunction with Heads of School and the Executive Headteacher:   * Demonstrate a secure knowledge and understanding of foundation subjects across the federation. * Have knowledge and understanding of the strategies for improving and sustaining high standards of teaching, learning and achievement of all pupils. * Keep up to date with any changes to the National Curriculum, engage in meaningful CPD and disseminate that information to staff. * Act as a role model for other staff, modelling good practice. * Ensure class curriculum coverage, continuity and progress for all pupils. * Promote inclusion at all times. * Show an enthusiasm for the creative delivery of the curriculum. * Support the development, implementation and updating of policies and ensure continuity, progression and effective teaching and learning in the classroom * Carry out any other duties which might be reasonably requested by the Head of schools/Executive Headteacher. * Plan and teach well-structured lessons to assigned classes, following the school’s plans, curriculum   and schemes of work   * Assess, monitor, record and report on the learning needs, progress and achievements of assigned pupils, making accurate and productive use of assessment * Adapt teaching to respond to the strengths and needs of pupils * Set high expectations which inspire, motivate and challenge pupils * Promote good progress and outcomes by pupils * Demonstrate good subject and curriculum knowledge * Participate in arrangements for preparing pupils for external tests * Contribute to the development, implementation and evaluation of the school’s policies, practices   and procedures, so as to support the school’s values and vision   * Make a positive contribution to the wider life and ethos of the school * Work with others on curriculum and pupil development to secure co-ordinated outcomes * Provide cover, in the unforeseen circumstance that another teacher is unable to teach |
| **Teaching:**  Whole school organisation, strategy and development |
| **Whole-school organisation, strategy and development** |  |

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| **Health, safety and discipline** | * Promote the safety and wellbeing of pupils * Maintain good order and discipline among pupils, managing behaviour effectively to ensure a good and safe learning environment |
| **Professional development** | * Take part in the school’s appraisal procedures * Take part in further training and development in order to improve own teaching * Where appropriate, take part in the appraisal and professional development of others |
| **Communication** | * Communicate effectively with pupils, parents and carers * Collaborate and work with colleagues and other relevant professionals within and beyond the school * Develop effective professional relationships with colleagues |
| **Personal and professional conduct** | * Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school * Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality * Understand and act within the statutory frameworks setting out their professional duties and responsibilities * Direct and supervise support staff assigned to them, and where appropriate, other teachers |
| Teaching and learning: | * To teach pupils according to their educational needs, including the setting and marking of work in line with the Federation policy, to be carried out by the pupil in school and elsewhere. * To assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required. * To provide, or contribute to, oral and written assessments, reports and references relating to individual pupils and groups of pupils. * To undertake a designated programme of teaching and plan lessons according to policy. * To ensure a high quality learning experience for pupils that is underpinned by high levels of subject expertise and approaches which respect the distinct nature of subject specialisms. * To prepare and update teaching materials. * To use a variety of delivery methods which will stimulate learning appropriate to pupil needs and the demands of the National Curriculum. * To maintain discipline in accordance with the school’s procedures and to encourage good practice with regard to punctuality, behaviour and standards of work and homework. * To undertake assessment of pupils as requested by external examination bodies. * To mark and give written/verbal and diagnostic feedback as required in line with the Federation policy. |
|  | * Be willing to engage in the whole life of the school. * Willingness to teach across the whole primary age range. * Willingness to support extra-curricular activities where needed, including sporting activities and residentials. |

Person Specification for Teacher

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| Attributes | Relevant Criteria | How Identified | Rank |
| Qualifications | Qualified teacher status. | Application form and interview. | Essential |
| Relevant Experience | Teaching experience across the primary age range | Application form and interview. | Desirable |
|  | An outstanding classroom practitioner with the ability to demonstrate good primary practice. | Application form, lesson and interview. | Essential |
| Experience of assessment, data analysis, target setting and strategies for raising attainment. | Application form and interview. | Essential |
| Education and Training | Evidence of continuing professional development. | Application form and interview. | Essential |
| Knowledge and  Skills | A clear philosophy of primary education and understanding of how children learn. | Application form and interview. | Essential |
|  | An ability to demonstrate evidence of vision, enthusiasm and initiative. | Application form and interview. | Essential |
| Effective interpersonal and communication skills. | Application form and interview. | Essential |
| Knowledge of current education issues and developments. | Application form and interview. | Essential |
| Commitment and ability to raise standards for all pupils. | Application form and interview. | Essential |
| Understanding of the Early Years Foundation Stage and the National Curriculum. | Application form and interview. | Essential |
| The ability to lead a curriculum area across a school and a Federation. | Application form and interview. | Desirable |
| Excellent ICT skills. | Application form and interview. | Essential |
| Commitment to fostering links with the wider  community | Application form and interview. | Essential |
| Willingness to teach across the whole primary age range. | Application form and interview. | Essential |
| Willingness to support out of school activities. | Application form and interview. | Essential |
| Positive approach to the management of change. | Application form and interview. | Essential |
| Strong commitment to working with parents/  Carers. | Application form and interview. | Essential |
| Commitment to inclusive education and special  Needs. | Application form and interview. | Essential |
| Commitment to the Christian Ethos of the  Schools and Federation. | Application form and interview. | Essential |