



Application Pack and Job Description  
Teacher (Nursery) 0.6 FTE  
Teignmouth Primary School



**Teacher (Nursery) 0.6 FTE**  
**Teignmouth Primary School**  
**Part-time (Monday – Wednesday)**  
**Fixed term 1<sup>st</sup> January 2024 - 31<sup>st</sup> August 2024**

We are looking for an outstanding Nursery Teacher. Now is a really exciting time to join the team at Teignmouth Primary School. We are looking for an enthusiastic individual who is able to build relationships and communicate effectively with pupils, staff and parents/carers.

You will:

- Build strong relationships with parents/carers, colleagues and other professionals to meet the individual needs of children.
- Lead and inspire your team to deliver excellent care and ensure children are happy and safe.
- Provide a nurturing and stimulating environment to ensure children are exposed to different experiences.
- Predominantly work with the 3-4 aged children but be responsible for planning for and assessing 2 year olds.
- Have a passion for making a difference.
- Strong understanding of Early Years.
- Scaffold children's learning through high quality interactions.
- Notice what children can do to inform your assessments.

Are you:

- able to work closely with a team to develop a consistent approach across the Early Years.
- an excellent teacher who believes all children can succeed with the right support and care.
- a positive role model for both children and staff.
- flexible, passionate and hard working.

If you think you can make a difference to our students and relish the idea of joining our successful, supportive and highly motivated team in the delivery of an excellent education, then we want to hear from you!

The Ivy Education Trust works closely with all schools within the Trust and beyond. The Ivy Education Trust celebrates the diversity of each of its schools and is founded upon the alignment of vision and values that we all commonly hold to secure the best outcomes for our pupils.

The Ivy Education Trust is committed to providing a broad, balanced and ambitious curriculum in all its schools so all children and young people develop the character and qualifications needed to open doors to their future success. A strong focus on developing and providing inspirational teaching and leadership in all schools, through school-to-school improvement, ensures outstanding progress and educational enjoyment for all members of the partnership's community.

The unique character of each school is celebrated and nurtured to ensure choice and variety in educational provision. The Trust is determined that all children should be able to attend a good or better school regardless of where they live.

Our mission is to improve life chances for every child and young person we serve, through broadening their opportunities and enabling them to reach their full potential. We support all members of our learning community to dream big, aim high, and achieve more than they ever thought was possible. If you share these visions and aspirations, then we very much welcome your application for this post.

To arrange a tour of the school, please contact our Executive Headteacher, Annabelle Thomas on [annabelle.thomas@teignmouthschool.co.uk](mailto:annabelle.thomas@teignmouthschool.co.uk)

Application forms and further information are available from our website, [www.ivyeducationtrust.co.uk](http://www.ivyeducationtrust.co.uk) or via email to [people@ivyeducationtrust.co.uk](mailto:people@ivyeducationtrust.co.uk)

Completed application forms should be sent to [people@ivyeducationtrust.co.uk](mailto:people@ivyeducationtrust.co.uk) before the closing date stated below. We reserve the right to interview candidates before the deadline, so please get your applications in early.

Closing date for applications is Wednesday 27<sup>th</sup> September at 09:00. Interviews will be held on Tuesday 3<sup>rd</sup> October.

# Job Description

<b>Post Title:</b>	Teacher (Nursery)
<b>School:</b>	Teignmouth Primary School
<b>Salary Grade:</b>	MPS – 0.6 FTE (Monday-Wednesday)
<b>Contract Type:</b>	Fixed term 1 <sup>st</sup> January 2024 - 31 <sup>st</sup> August 2024
<b>Responsible to:</b>	Executive Headteacher

## Key purpose:

- To carry out the professional duties of a school teacher including those set out in the School Teachers' Pay And Conditions Document, having due regard to the requirements of the EYFS, national curriculum, school policies, procedures, systems and schemes of work.
- To continue to meet the required standard for Qualified Teacher Status
- To provide an effective education for children by teaching within the frameworks provided by the governing body and with regard to all statutory requirements
- Undertake any other such duties as may be from time to time reasonably requested by the Executive Headteacher, or senior leadership team

## Teaching & Learning

- Knowledge and experience of EYFS is essential
- Have knowledge of, and keep up to date with, the relevant curriculum and its requirements
- Prepare and deliver curriculum plans and programmes of work, in liaison with partner teacher and support staff, which are appropriate to the needs, experience and knowledge of the pupils.
- Deliver each pupil's entitlement to a broad and balanced curriculum, according to their stage of development
- Provide appropriate levels of challenge, and set targets so that all pupils make good progress and achieve the best outcomes, and receive the best life chances
- Lead, guide and support Teaching Assistants and / or other support staff when working with pupils in your care
- Provide an interesting and stimulating environment for the children, using a variety of teaching and learning styles to keep all pupils challenged
- Monitor and intervene when teaching to ensure sound learning and discipline and maintain a safe environment in which pupils feel confident
- Encourage a caring atmosphere in which children, support staff and teachers can work efficiently, effectively and in collaboration
- Develop and maintain good relationships with all stakeholders, including parents, other staff, children, governors, and peers from other teaching establishments
- Where necessary and appropriate, share good practice and take part in learning projects with other schools to promote collaboration and impact on the outcomes for the children and their families

## Monitoring and Recording

- Set and assess appropriate work and record results in accordance with the school's assessment and marking policies to provide regular constructive feedback and monitoring of progress to pupils and parents and to inform future work
- Support SEND children in accordance with the SEND policy and framework at the school
- Use pupil data effectively to establish clear and challenging targets for pupil achievement and improvement, for all as appropriate and necessary

### **Ethos of school**

- Make pupils aware of their rights and responsibilities in respect of each other, the staff, the school community and their part in promoting global citizenship
- Support and promote the school's mission and aims and all school's policies as outlined and available. To contribute to their creation and communication to all stakeholders as appropriate and necessary
- Lead by example by setting a high standard in professional relationships with others and in following the staff code of conduct, including adherence to rules regarding the use of social media and e-safety
- Maintain an attractive, stimulating, safe, fun learning environment that supports, scaffolds, and engages learning in all children
- Take responsibility for resources allocated to their own classroom, their upkeep, maintenance, and ordering as necessary and appropriate in conjunction with teaching partners
- Contribute to displays in the school as a whole, that engage, inspire and promote the school's aims and values
- Liaise with outside agencies as necessary in order to ensure maximum benefit to the pupils and enhance the school's contribution and reputation in the community.
- To contribute to the wider life of the school, through the running of extra-curricular clubs, or assisting in the running thereof

### **CPD / Professional Development**

Participate in the school's appraisal procedure as appropriate, necessary and required; seek and engage in professional development activities to enhance personal and professional performance and development and to effectively implement the aims of the school, as laid out in the school development plan.

### **Subject Leader Specific Duties**

If appropriate and invited, to lead the subject areas specified as part of a cycle of school improvement (Plan-do-review).

### **Other Duties**

- To support the achievement of the School's objectives by working proactively with colleagues on projects or activities outside direct area of responsibility as required
- To follow the School's ICT policy for safe use of ICT
- To be aware of and assume the appropriate level of responsibility for safeguarding and promoting the welfare of children and to report any concerns in accordance with the School's safeguarding policies
- To place the safeguarding of all children in the school as the highest priority
- To comply with legislation, policies and procedures relating to confidentiality and data protection, reporting any concerns to the appropriate person
- To work in compliance with the Codes of Conduct, Regulations and policies of the School and its commitment to equal opportunities
- To comply with the School's Health & Safety policy and statutory requirements as detailed in the Health & Safety at Work manual
- To undertake any other duties not detailed above as specified in the School Teachers' Pay and Conditions document.

This is not an exhaustive list of duties; they may be varied from time to time without changing the general character of the job or the level of responsibility. A high degree of flexibility and adaptability is an important element of this role.

This is a description of the role as it is now. We periodically examine employees' job descriptions and update them to ensure that they reflect the job as it is then being performed, or to incorporate any changes being proposed. We aim to reach agreement on reasonable changes, but if agreement is not possible, we reserve the right to insist on changes to your job description after consultation with you.

Ivy Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All employees are expected to undergo Disclosure and Barring and employment checks.

# Person Specification

Criteria	Essential	Desirable
<b>Qualifications</b>		
Teaching Qualification	✓	
Good Honours Degree	✓	
Class of Degree 2:2 or higher	✓	
Class of Degree 2:1 or higher		✓
<b>Professional experience and knowledge</b>		
Knowledge and experience of EYFS is essential	✓	
Successful teaching experience in primary age range	✓	
Has knowledge and understanding of development of children's learning in line with National curriculum and EYFS requirements		✓
Evidence of a clear understanding of a range of teaching styles and approaches, and of how children learn	✓	
<b>Personal aptitudes, qualities and skills</b>		
High expectations of self	✓	
Belief in students' ability to succeed	✓	
Ability to act on advice and be open to coaching	✓	
Dedication and commitment	✓	
Openness to innovation and improving own practice	✓	
Ability to collaborate and work co-operatively	✓	
Ability to effectively use ICT to support students	✓	
Commitment to extracurricular activities	✓	
Understanding of diverse teaching and learning styles	✓	
Ability to teach engaging, motivating lessons	✓	
Understanding of assessment for learning	✓	
Ability to set high levels of challenge for students	✓	
Ability to relate well with students, staff and parents	✓	
Understanding of behaviour management techniques and of the relationship between teaching and behaviour	✓	
Understanding of safeguarding issues and promoting the welfare of children and young people	✓	
Suitability to work with children	✓	