## **JOB SPECIFICATION - TEACHER**



| KEY  | SKILL/QUALITY  | Essential | Desirable | METHOD OF ASSESSMENT    |                         | SMENT                   |
|--|--|-----------|-----------|-------------------------|-------------------------|-------------------------|
|  |  |           |           | Application<br>Form     | Interview               | Presentation/<br>Tasks  |
| What educational                               | Relevant degree [or equivalent]  | ✓         |           | <u> </u>                |                         | П                       |
| background is                                  |  |           |           |                         | _                       |                         |
| required?                                      |  |           |           |                         |                         |                         |
| e.g. GCSE/degree level etc                     |  |           |           |                         |                         |                         |
| What professional                              | ◆ Teaching qualification   | <b>✓</b>  |           | $\overline{\mathbf{V}}$ |                         |                         |
| qualifications are required?                   |  |           |           |                         |                         |                         |
| E.g. teaching, secretarial,                    |  |           |           |                         |                         |                         |
| qualifications                                 |  |           |           |                         |                         |                         |
| Is previous job                                | ◆ Ability to demonstrate experience of   | ✓         |           | $\overline{\mathbf{V}}$ | $\overline{\checkmark}$ | $\overline{\checkmark}$ |
| experience                                     | advanced level teaching  |           |           |                         |                         |                         |
| necessary? How many years? In what             |  |           |           |                         |                         |                         |
| type of role? eg similar                       |  |           |           |                         |                         |                         |
| experience or responsibilities in FE/school    |  |           |           |                         |                         |                         |
| Does the job require                           | An appreciation of current curriculum  |           |           | <b>V</b>                | V                       |                         |
| specialist knowledge                           | developments and their potential for   |           |           | <u> </u>                |                         |                         |
| or skills?                                     | development with respect to advanced   |           | ✓         |                         |                         |                         |
| eg legislation, policy-<br>making, supervisory | level students   |           |           |                         |                         |                         |
| experience, clerical skills                    | ♦ Ability to establish effective working   |           |           |                         |                         |                         |
|  | relationships with staff at all levels across  | •         |           |                         |                         |                         |
|  | the College and with outside agencies  |           |           |                         |                         |                         |
|  | <ul> <li>Ability to present information effectively,<br/>both in writing and orally with groups</li> </ul> |           | ✓         |                         |                         |                         |
|  | and individuals  |           |           |                         |                         |                         |
|  | Ability to form and maintain appropriate   |           |           |                         |                         |                         |
|  | relationships and personal boundaries  | ✓         |           |                         |                         |                         |
|  | with children and young people   |           |           |                         |                         |                         |
|  | ◆ Flexibility and a capacity to work under   | <b>✓</b>  |           |                         |                         |                         |
|  | pressure and to meet deadlines and   |           |           |                         |                         |                         |
|  | achieve goals successfully   |           |           |                         |                         |                         |
| What personal                                  | Commitment to long term success of the  Callage and personal vision which relates                          | <b>✓</b>  |           | $\overline{\mathbf{V}}$ | $\overline{\checkmark}$ | Ш                       |
| qualities are required?                        | College and personal vision which relates to this  | •         |           |                         |                         |                         |
| Eg enthusiasm, initiative,                     | <ul> <li>Commitment to quality of service and the</li> </ul>   |           |           |                         |                         |                         |
| team working skills                            | ability to ensure that systematic quality  |           | ✓         |                         |                         |                         |
|  | improvement procedures are built and   |           |           |                         |                         |                         |
|  | implemented  |           |           |                         |                         |                         |
|  | ◆ Caring for the needs of the individual   | <b>✓</b>  |           |                         |                         |                         |
|  | within a learning context  |           |           |                         |                         |                         |
|  | ◆ Creativity, imagination and vision in the  | ✓         |           |                         |                         |                         |
|  | context of teaching and learning   |           |           |                         |                         |                         |
|  | <ul> <li>An ability to influence and motivate students</li> </ul>  | ✓         |           |                         |                         |                         |
|  | <ul><li>Prepared to listen and invite others'</li></ul>  |           |           |                         |                         |                         |
|  | views and to build consensus   |           |           |                         |                         |                         |
| Are there any                                  | ♦ Liaison with Schools   | <b>✓</b>  |           | П                       | <b>V</b>                |                         |
| unusual job                                    | Attendance at marketing events   | ✓         |           |                         | ك                       |                         |
| requirements?                                  | 3  |           |           |                         |                         |                         |
| Eg evening/weekend duties,<br>Governor liaison |  |           |           |                         |                         |                         |
| GOVERNOR HAISON                                |  | 1         |           |                         |                         |                         |