

JOB DESCRIPTION

Post Title:	Teacher of Art – 1 Year Fixed Term
Purpose:	To provide outstanding teaching and learning to ensure exceptional progress of students.
Reporting to:	Head of Art
Salary/Grade:	Main Scale United Learning equivalent , Dependent on experience
Hours:	Full time or Part time considered
Disclosure level	Enhanced
MAIN (CORE) DUTIES	
Teaching	<ul style="list-style-type: none"> • Plan work in accordance with departmental schemes of work and national curriculum programmes of study. • Prepare, deliver and assess learning to a high standard, ensuring great outcomes. • Take account of pupils' prior levels of attainment and use them to set future targets. • Set work when required for absent pupils. • To teach engaging and effective lessons that motivate, inspire and transform pupil attainment. • To maintain discipline in accordance with the school's Behaviour Policy, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework. • Establish a purposeful working atmosphere during all learning activities • Set appropriate and challenging work for all pupils. • Identify and work appropriately with 'special educational needs' pupils and 'gifted and talented' pupils.
Whole School	<ul style="list-style-type: none"> • To take part in the academy's CPD programme by participating in arrangements for further training and professional development including your own personal development. To engage actively in the Performance Management Review processes • To attend team and whole academy meetings in accordance with the academy calendar as required • To maintain up to date and appropriate records and tracking for students within your area of responsibility • To communicate effectively with the parents/carers of students as appropriate and where appropriate, communicate and co-operate with persons or bodies outside the academy • To be a Tutor to an assigned group of students, to register students and support students and to escort tutor group and attend academy assemblies • To promote the general progress and well-being of individual students and of the Tutor Group as a whole.

Assessment	<ul style="list-style-type: none"> • Keep appropriate records of pupils' work. • Mark and return work set, including homework within an agreed and reasonable time. • To undertake assessment of students as requested by external examination bodies, departmental and school policies. • Adhere to the school's marking policy at all times. • Carry out assessment programmes, as agreed by the school, or department. • Complete pupil reports in line with school policy. • Attend parents' evenings as required and keep parents informed about their child's performance and future targets. • Maintain regular and productive communication with parents, to report on progress, sanctions and rewards and all other communications.
CPD:	<ul style="list-style-type: none"> • To take part in the school's CPD programme by participating in arrangements for further training and professional development • To continue personal development in the relevant areas including subject knowledge and teaching methods • To engage actively in the Performance Management Review process • To ensure the effective/efficient deployment of classroom support • To work as a member of a designated team and to contribute positively to effective working relations within the school
Other Specific Duties:	
<ul style="list-style-type: none"> • To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example • To promote actively the Academy's Policies & Procedures • To continue personal development as agreed • To comply with the school's Health and Safety policy and undertake risk assessments as appropriate • To undertake any other duty as specified not mentioned in the above • To comply with the Academy's procedures concerning safeguarding and to ensure that training is accessed 	
<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.</p> <p>Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.</p> <p>Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.</p> <p>Employees are expected to maintain a standard of dress conducive to their position as professionals and in setting an example to students.</p> <p>This job description is current at the date shown, but following consultation with you, may be changed by the Principal to reflect or anticipate changes in the job which are commensurate with the salary and job title.</p>	

*I confirm that I have read and understood the details contained within this job description.
I understand that by signing this document, I agree to the terms and conditions contained within it.*

Signed Print Name	
Dated	