Mary Webb School & Science College

TRUSTED SCHOOLS



# CANDIDATE INFORMATION PACK

## Teacher of Art and Design

Mary Webb School & Science College
Pontesbury
Shrewsbury
Shropshire
SY5 0TG


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www.marywebbschool.com

# Dear Applicant

Thank you for showing an interest in our school. Having read the enclosed information, I trust you will feel encouraged to apply for the teaching vacancy within the Technology department.

We are looking for an inspirational Teacher of Art, who is able to communicate a real excitement and enthusiasm for their subject.

We want pupils to feel that they are successful, and that Art, Design and Technology can help them to better understand the world they live in. We are interested in applications from suitably qualified candidates who have the enthusiasm and vision to contribute to the continuing development and ambition for our department.

The department is well-resourced in its own accommodation. This includes dedicated art, design and technology classrooms fitted with interactive whiteboards. Students follow a varied Key Stage 3 course which prepares them for the rigor of GCSE. Art is an option taken by around 30% of the year group. I would strongly recommend contacting our Subject Leader for Technology, Andy Walker, prior to application.

Mary Webb School and Science College is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

I look forward to receiving your application.
Yours sincerely,
Emma Weston
Acting Headteacher

# Advertisement

Teacher of Art and Design

Permanent - Full Time

Required January or February 2027

MPR/UPR

The post is full time and permanent. This vacancy would suit experienced teachers or candidates new to teaching.

We are seeking to appoint an outstanding, well-qualified and enthusiastic Teacher of Art. The successful candidate will be required to teach at Key Stage 3 and 4. A willingness to teach another subject within the Design and Technology department would be an advantage. The successful candidate will contribute to KS3 teaching across the Design and Technology Department. Training and support will be provided dependent on the experience and skillset of the successful candidate.

Art is part of a supportive and hugely successful Design and Technology department. Potential candidates are encouraged to contact the school to speak to the Subject leader, Andy Walker. Full details are available on the school website.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An online search will be undertaken as part of due diligence checks during the shortlisting process.

- **Closing date:** 9am Monday 30th November 2026
- **Interviews to be held:** Thursday 3rd December 2026

# Information about the school

Mary Webb School and Science College is situated in a particularly beautiful location in the village of Pontesbury, just a few miles south of Shrewsbury. The site, surrounded by hills and woodland, provides an ideal setting for a school that aims to provide an educational experience firmly rooted in a modern rural context. We seek to open minds and widen horizons by ensuring that all our pupils are prepared for the challenges of life in the 21st century.

As a relatively small, community secondary school of over 600 pupils, staff and governors, we feel that the school has a number of distinctive features that makes it a little bit special. We aim to provide an environment in which each and every student can develop and flourish, and where the pursuit of excellence, in terms of personal development and academic achievement, is the aspiration of all. Relatively small class sizes ensures that every student receives personal attention.

The curriculum at Key Stage 4 is based around a core GCSE offer. We believe that this provides pupils with robust qualifications that support transition to post-16 education, training and employment.

To view our latest Ofsted report from May 2023 please visit our website or use the link below

- **Latest Ofsted report**

# Art and Design at Mary Webb School

Art and Design is a valued, creative and dynamic area of the curriculum at Mary Webb School and Science College. The department is constantly evolving in order to offer fulfilling design and manufacturing, and creative art opportunities for all of our pupils. Design studios and workshops are frequently updated to include cutting edge equipment that helps prepare our learners for the rapidly changing design, engineering or manufacturing environment.

At Mary Webb School and Science College we have a strong STEAM agenda and this provides pupils with lots of opportunities to apply and test their knowledge, skills and understanding to solve practical problems. The Science, Technology, Art and Maths departments work closely to plan STEAM days, trips, visiting speakers and competitions and this gives pupils the opportunity to work collaboratively towards a shared goal. Within the Art and Design and Technology department, staff are encouraged to contribute to the development of a creative curriculum.

# Learning environment

Over the years there has been significant investment in the workshops, art, and design studios. We have introduced a second laser cutter, a 3D printer, a CNC milling machine and die cutting equipment .

The department make good use of ICT, supported by computers throughout the Design and Technology workshops. Pupils are encouraged to apply skills across the different disciplines in the department,

**Key Stage 3**

Pupils study Art for two hours across a two-week timetable in Years 7, 8 and 9. Art has a carefully constructed curriculum offering a breadth of exciting and engaging experiences across a range of materials and academic starting points.

**Key Stage 4**

At Key Stage 4 Art is a popular choice of study. Pupils are encouraged to develop creative practice inspired by their individual interest and skills. Often pupils develop skills in 3D making, painting, drawing, printmaking and photography. Pupils follow the OCR Art and Design GCSE.

This post offers an excellent opportunity for a keen and enthusiastic Art and Technology teacher. You would be joining a forward-thinking department dedicated to providing outstanding teaching and learning in a supportive and stimulating environment. To find out more about the role, please contact the Subject Leader for Technology, Andy Walker, via email, at andy.walker@marywebbschool.com.

# Job Description

**Purpose**

- To share the school's commitment to safeguarding and promoting the welfare of children and young people.
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of pupils as a teacher/form tutor.
- To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.
- To contribute to raising standards of pupil attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth

**MAIN (CORE) DUTIES**

**Teaching**

- To teach pupils, including pupils from Severndale @ Mary Webb who are in mainstream lessons, according to their educational needs, including the setting and marking of work to be carried out by the pupils in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of pupils and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual pupils and groups of pupils.
- To ensure that ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of pupils.
- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for pupils which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to pupils' needs and demands of the schemes of work.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of pupils as requested by external examination bodies, departmental and school procedures.
- To mark, grade and give written/verbal and diagnostic feedback as required.

# Job Description (Cont.)

**Pastoral System**

- To be a Form Tutor to an assigned group of pupils, if required.
- To promote the general progress and wellbeing of individual pupils and of the form group as a whole.
- To liaise with Head of Year to ensure the implementation of the school's support/pastoral system.
- To register pupils, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.
- To evaluate and monitor the progress of pupils and keep up-to-date pupil records as may be required.
- To contribute to the preparation of Action Plans and progress files and other reports.
- To alert the appropriate staff to problems experienced by pupils and to make recommendations as to how these may be resolved.
- To communicate, as appropriate, with the parents of pupils and with persons or bodies outside the school concerned with the welfare of individual pupils, after consultation with the appropriate staff.
- To contribute to PSHCE according to school policy.
- To apply the school’s behaviour policy and management systems so that effective learning can take place.

**Operational/Strategic Planning**

- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the curriculum area.
- To contribute to the curriculum area's improvement plan and its implementation.
- To plan and prepare courses and lessons.
- To contribute to the whole school's planning activities.

**Curriculum Provision**

- To assist the Department Leader and SLT to ensure that the curriculum area provides a range of teaching strategies which complements the school's strategic objectives.

**Curriculum Development**

- To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of pupils, examining and awarding bodies and the school's mission and strategic objectives.

# Job Description (Cont.)

**Professional Development**

- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the school’s agreed Performance Management Review Process.

**Recruitment/Deployment of Staff**

- To ensure the effective/efficient deployment of classroom support.
- To work as a member of designated teams and to contribute positively to effective working relations within the school.

**Quality Assurance**

- To help to implement school quality procedures and to adhere to those.
- To contribute to the process of monitoring and evaluation of the curriculum area in line with agreed school procedures, including evaluation against quality standards and
- performance criteria.
- To seek/implement modification and improvement where required.
- To review from time to time methods of teaching and programmes of work.
- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

**Management Information**

- To maintain appropriate records and to provide relevant, accurate and up-to-date information for school’s MIS, including registers.
- To complete the relevant documentation to assist in the tracking of pupils.
- To track pupil progress and use information to inform teaching and learning.

**Communications**

- To communicate effectively with the parents of pupils as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To follow agreed policies for communications in the school.

# Job Description (Cont.)

**Marketing and Liaison**

- To take part in marketing and liaison activities such as Open Evenings, Parents Evenings, review days and liaison events with partner schools.
- To contribute to the development of effective subject links with external agencies.

**Management of Resources**

- To contribute to the process of the ordering and allocation of equipment and materials.
- To assist the Department Leader to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school, subject area and the pupils.

# Personal Specification

## Qualifications:

- Qualified teacher status.
- Degree in Art, Design Technology or related subject.

## Work or relevant experience:

- Experience of teaching Art at Key Stage 3 and Key Stage 4.
- Evidence of recent and relevant professional development.

## Knowledge and Understanding:

- A commitment to achieving, maintaining and developing the attributes, knowledge, understanding and skills outlined in the core / post threshold professional standards for teachers.
- An understanding of the need to take responsibility for personal professional development.
- Very good numeracy and literacy skills

## Skills and Abilities (relevant to post):

- Ability to inspire and motivate pupils of all abilities
- Confident communicator
- An ability and commitment to contribute to raising pupil achievement.
- A willingness to embrace change and seek new challenges.
- Confident in the use of ICT.
- Sufficiently fluent in spoken English to ensure effective performance in the role.

## Personal Qualities:

- Flexibility and reliability.
- Ability to maintain confidentiality.
- Ability to self-manage workload.
- Ability to work in a team.

## Special Conditions:

- A commitment to safeguarding and promoting the welfare of children and young people.
- Willingness to undertake an enhanced Disclosure and Barring Service (DBS) check.

# How to Apply

Applications must be made on the official application form which can be found by clicking here:

**Application Form**

Or by visiting www.marywebbschool.com/vacancies

Please do not hesitate to get in touch with us if you have any questions or if you would appreciate an informal chat; we would be delighted to hear from you.

**When completing the application form, please pay particular attention to:**

The guidance notes on the front cover.

Section D, Other Relevant Experience: Please limit this section to no more than 500 words.

Section E and F Educational qualifications, please ensure you provide details of your qualifications, including A level and GCSE or equivalent level 2 qualifications - a summary is not sufficient. Details of the institutions you studied at are required.

**In addition to the guidance provided, please outline your views on teaching Art and Design Technology subjects to young people in the 11-16 age range, and why these subjects are an important part of a broad and balanced education for the twenty first century.**

Section K, References: The requirement for two employment references, one of which must be your current or most recent employer. Please include email addresses if possible.

We use an application form which states that the post is exempt from the Rehabilitation of Offenders Act 1974 and that the successful candidate must apply to have an Enhanced Disclosure from the Disclosure and Barring Service. The application form will request full and complete information about employment history.

All applicants are required to disclose whether they have any convictions, cautions, court orders, reprimands and warnings which may affect their suitability to work with children.

Incorrectly completed application forms may not be considered.
You can send your application via:

**Email to:**
sarah.lamplugh@marywebbschool.com

**Post to:**
Mrs S Lamplugh
PA to Headteacher
Mary Webb School & Science College
Pontesbury
Shrewsbury
Shropshire
SY5 0TG