

JOB DESCRIPTION AND PERSON SPECIFICATION

Job Title	Art and Design Teacher	Location	Weavers Academy
Salary	MPR/UPR	Hours	Full/Part-time
Department	Creative Arts	Reports To	TLR holder in Art/Head of Creative Arts

JOB PURPOSE:

- To contribute to raising standards of student attainment and to ensure outstanding progress.
- To monitor and support the overall progress and development of students as a teacher/form tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To implement and deliver an appropriately broad, balanced, relevant, and differentiated curriculum for students and to support a designated curriculum.
- area as appropriate. To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.

KEY RESPONSIBILITIES AND DUTIES:

- To assist in the development of appropriate syllabuses, resources, schemes of work, marking policies and teaching strategies in the Learning Area.
- To contribute to the Learning Area Raising Achievement Plan and its implementation.
- To plan and prepare courses and lessons.
- To contribute to lunchtime, after school clubs and competitions to promote participation rates.
- To assist the Head of Art and other TLR holders to ensure that the curriculum area provides a range of teaching which helps to deliver school improvement targets including those that relate to outcomes in art and design technology.
- To teach, students according to their educational needs, including the setting and marking of work.
- To assess, record and report on the attendance, progress, development, and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure that ICT, Literacy, Numeracy, and school subject specialism(s) are reflected in the teaching/learning experience of students.
- To undertake a designated programme of teaching.
- To ensure a high-quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- To maintain discipline in accordance with the school's procedures, and to encourage good practice regarding punctuality, behaviour, standards or work and homework.

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- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- To mark, grade and give written/verbal and diagnostic feedback as required.
- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- Staff development – to continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the performance management review process.
- To ensure the effective/efficient deployment of other adults to ensure good progress.
- To work as a member of a designated team and to contribute positively to effective working relations within the school.
- To help implement school quality procedures and to adhere to those.
- To review methods of teaching and programmes of work.
- To take part, as may be required in the review, development of activities relating to the curriculum, organisation, and pastoral functions of the school.
- To be a form tutor to an assigned group of students.
- To promote the general progress and well-being of individual students and of the Form Tutor Group as a whole.
- To register students, accompany them to assemblies, encourage their full attendance at all lessons and their participation in other aspects of school life.
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required.
- To contribute to the preparation of progress files and other reports.
- To communicate as appropriate, with the parents of students and with persons or bodies outside the school concerned with the welfare of individual students, after consultation with the appropriate staff.
- To contribute to PSHCE and citizenship and enterprise according to school policy.
- To apply the behaviour management systems so that effective learning can take place.
- To play a full part in the life of the school community, to support its distinctive aims and ethos and to encourage staff and students to follow this example.
- To comply with the school's health and safety policy and undertake risk assessments as appropriate.
- To take an equitable part in the cover system of the school according to policy and regulations.
- To undertake any other duty as specified by STPCB not mentioned in the above.
- To maintain appropriate records and to provide relevant accurate and up-to-date information for registers, information management systems etc
- To complete the relevant documentation to assist in the tracking of students.
- To track student progress and use information to inform teaching and learning.
- To communicate regularly and effectively with a range of staff.

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- Communicate effectively with the persons or bodies outside the school and follow agreed policies for communications in the school.
- To take part in marketing and liaison activities such as open evenings, parents' evenings, review days and liaison events with partner schools.
- To contribute to the development of effective subject links with external agencies.
- Work with parents and students to ensure that they have an understanding of the aims of the school, its policies and procedures and future direction.
- Foster a culture where students respect others and their physical surroundings through implementing a range of strategies developed with external consultants, monitoring their impact on outcomes.

JOB REQUIREMENTS:		
	Essential	Desirable
QUALIFICATIONS	Qualified Teacher Status or working towards QTS and degree relevant to the subject. High standard of written and verbal communication.	
EXPERIENCE	Expertise in planning the progression of subject skills within individual and across sequences of lessons. Proven track record of outstanding art teaching including marking and assessment. Knowledge and understanding of the National Curriculum requirements in art and design. Successful experience of teaching Art and Design at Key Stage 3 and 4. Proven track record of outstanding outcomes. Proven track record of strong effective behaviour management strategies	Ability to teach Textiles at KS4 and KS5 Ability to teach Graphics at Key Stage 4 and 5. Ability to teach textiles and photography at Key Stage 5. Ability to teach Art at Key Stage 5. Ability to teach photography key stage 3 and 4. Ability to teach 3D sculpture at KS4
KNOWLEDGE AND UNDERSTANDING	Knowledge and understanding of the subject requirements for Art and Design. An in-depth understanding of the statutory provisions and legislation concerning safeguarding. Evidence of using analysing data, setting priorities and job description and person specification planning action to address emerging issues.	

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	<p>The ability to develop a philosophy of high aspiration and expectation for every student including those with SEND and those disadvantaged</p> <p>Ability to communicate effectively and relate well to all stakeholders (including written, oral and presentation skills).</p> <p>Willingness to contribute to extra-curricular activities.</p> <p>Ability to work as part of a team. Creativity, energy, and enthusiasm with a 'can do' and 'will do' attitude. Evidence of working effectively under pressure</p>	
SKILLS AND PERSONAL ATTRIBUTES	<p>Ability to communicate effectively and relate well to all stakeholders (including written, oral and presentation skills).</p> <p>Willingness to contribute to extra-curricular activities.</p> <p>Ability to work as part of a team. Creativity, energy, and enthusiasm with a 'can do' and 'will do' attitude.</p> <p>Evidence of working effectively under pressure</p> <p>Willingness to contribute to extra-curricular activities. □ To be able to develop good learning relationships with students so that they are all motivated to learn and make good progress.</p> <p>Able to deal with confidential information sensitively and appropriately in line with academy policies.</p>	
EQUAL OPPORTUNITIES	A demonstrable commitment to supporting and promoting safeguarding, student welfare, equality and diversity.	
SAFEGUARDING	A thorough understanding of up-to-date safeguarding requirements and best practice	

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OTHER REQUIREMENTS	High expectations for every pupil and a proven track record of making a difference to the learning and experiences of pupils inside and outside the classroom.
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Creative Education Trust is committed to safeguarding and promoting the welfare of our children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to undertake relevant safeguarding checks in line with Government safer recruitment guidelines.