



LABORA CUM AMORE

# St Simon Stock Catholic School

## Teacher of Art & Design

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Kent  
Catholic  
Schools'  
Partnership



'Academies in Christ'  
Part of the Archdiocese of Southwark



*Oakwood Park, Maidstone, Kent ME16 OJP 01622 754551*

# *Letter from the Headteacher*

## **Dear Candidate**

Thank you for your interest in this exciting role within our ambitious partnership of two secondary schools in the West Kent Cluster of Kent Catholic Schools' Partnership.

We are a collaborative partnership of proudly Catholic, world class schools connected by our ambitious extended curriculum and passion to nurture the young people in our care into confident, well-rounded individuals who make the world a better place.

We have extremely high expectations of what we do for the students in our schools and are keen to recruit like-minded, passionate colleagues who have the potential to redefine what is possible in the education landscape.

If you are passionate about making a better world through the power of education and have the skills to help us showcase the work we do, we would love to hear from you.

**Andrea Denny**

**Headteacher - St Simon Stock Catholic School**



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# *About St Simon Stock Catholic School*

St Simon Stock Catholic School is a Catholic secondary school located in Maidstone, Kent and part of the Kent Catholic Schools' Partnership (KCSP). This multi-academy trust (MAT), established by the Archdiocese of Southwark for Catholic education across Kent, currently comprises of 26 academies (21 primary and 5 secondary schools).

St Simon Stock is an over-subscribed, co-educational, high achieving school with a long tradition of academic success. We have over 1100 students on roll, including over 200 in Sixth Form and a staff of almost 100.

We value all our students equally and welcome the wide variety of cultures and experiences they bring to our school.

By modelling exemplary behaviour towards each other, carrying out service to others in school, at home and in the wider community, students develop a strong work ethic and sense of personal achievement helping them to take their place in the wider world.

We are rated by Ofsted as a Good Provider and in our last denominational inspection we were graded as Outstanding.



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# Role description

We believe students should have an opportunity to be nurtured and excel in whatever skills their natural gifts and preferences lead them to.

We aim to

- foster independent, adventurous creativity.
- enable our pupils to create ambitious, personal and exciting work.

We would like to appoint an inspirational teacher who has the ability to build positive relationships with students, alongside a determination to maintain a high standard of exam results, all whilst showing a genuine intention to get things done. This is a great opportunity to make your mark teaching Art & Design within a receptive, supportive and calm environment. It is an exciting time to join our growing department. You may be an established teacher looking for a new challenge or seeking your first teaching role (ECTs).

Our vision is for the successful candidate to build upon the foundations in place, further developing a subject that is popular at GCSE. Our recent success at the John Downton awards, shows students here are capable of achieving at a high level. Class sizes are no bigger than 24 in Art - across both KS3 & KS4.

The Art Department has a generous space in which to work: three rooms with plenty of smaller spaces in and around them, a large studio exclusively for the 6th form, a small ICT suite and a digital photography studio. At GCSE we offer the AQA Art, Craft and Design specification. Students can work in a number of different areas e.g., fine art, drawing, painting, collage, 3D studies, film making, graphic design, photography, stop-motion and fashion. This makes it a more interesting course and gives a broader preparation for A Level.

Our strength is in encouraging students to respond in different ways. This personalised approach is more challenging to deliver so staff confidence and expertise in doing so is crucial. The successful candidate should have practical knowledge of working with a range of art materials. Any prior experience with digital art and photography would be helpful.

At St Simon Stock Catholic School, we offer excellent opportunities for career progression and CPD. We have a very supportive ethos and as such our community looks after each other, both staff and students. Student behaviour across the school is excellent and students are encouraged to reach their full potential and view the world as Global Citizens. The school also enjoys a good reputation locally, with committed colleagues and enthusiastic students.

## **Benefits of working at St Simon Stock Catholic School:**

- A supportive and caring working environment for staff and students
- A school wide focus on wellbeing
- Staff laptop provided
- Dedicated and bespoke CPD time for all staff
- Personal development opportunities
- Access to Kent Rewards Scheme
- Employee Assistance Programme which offers counselling, financial guidance, legal enquiries and access to online health and wellbeing resources

## **Our Offer:**

We create an environment where our staff can thrive and enjoy the work that they do which enables our young people to flourish, gain confidence, achieve and be happy. We have a reputation for fostering a very caring environment and a great record for investing in staff training and development.



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# Job description

**Job Title:** Teacher of Art & Design

**Salary Grade:** MPS/UPS

**Hours** 1 FTE/Part time 0.8 considered

**Line Manager** Subject Leader of Art

## Overall Responsibility

To support the work of the Subject Leader in raising the standards of teaching, learning and achievement in the department.

## General Responsibilities:

1	Key Accountabilities	
1.1	TEACHING AND LEARNING	<ul style="list-style-type: none"><li>• Teach the subject as required at all levels.</li><li>• Contribute to the Department's bank of resources for the teaching of the subject and assist in the production of materials which take into account students of all abilities and levels.</li><li>• Contribute to the drawing up, evaluation and reviewing of schemes of work in relation to relevant Key Stages.</li><li>• Plan and evaluate work in accordance with departmental policy.</li><li>• Provide team teaching support in class as required.</li></ul>
2	Key Accountabilities	
2.1	SUPPORTING THE STUDENT	<ul style="list-style-type: none"><li>• Maintain records of achievement and progress of all students in accordance with the statutory requirements and the departmental policy.</li><li>• Mark and return work set, including homework, within an agreed and reasonable time.</li><li>• Use the School's Marking Policy and Departmental Policy at all times.</li><li>• Complete student data entry and reports in line with School Policy.</li><li>• Attend Parents' Evenings as required and keep parents/carers informed about their child's performance and future targets.</li></ul>
3	Key Accountabilities	
3.1	TUTOR ROLE	<ul style="list-style-type: none"><li>• Undertake responsibility for a Tutor Group including Registration, Small Group Tutorials and delivery of PSHE.</li><li>• Monitor and set targets for the social and academic progress of all students in the Tutor group.</li><li>• Endeavour to build up a good relationship with the students in the Tutor Group so that they will look to you for support and advice.</li></ul>



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## Job description

4	<b>Literacy &amp; Oracy in the Department</b>	
4.1	<b>LITERACY</b>	<ul style="list-style-type: none"> <li>Model high expectations of written and spoken English</li> <li>Explicitly teach key vocabulary (not just subject specific) and reinforce through regular retrieval</li> <li>Identify students who need to develop their literacy skills and intervene appropriately</li> <li>Insist that students write in full sentences as often as is appropriate</li> <li>Provide regular feedback which develops accurate spelling and grammar</li> </ul>
4.2	<b>ORACY</b>	<ul style="list-style-type: none"> <li>All teachers are expected to champion and explicitly teach oracy</li> <li>Model high expectations of spoken English and insist that students emulate this</li> <li>Ensure students speak in complete sentences using correct grammar and pronunciation</li> <li>Encourage students' eloquence by reducing their reliance on filler words, e.g. "um", "er"</li> <li>Celebrate good oracy</li> </ul>
5	<b>Key Accountabilities</b>	
5.1	<b>GENERAL DUTIES</b>	<ul style="list-style-type: none"> <li>The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the contract of employment).</li> <li>They shall be subject to all relevant statutory requirements as detailed in the most recent School Teachers' Pay and Conditions Document.</li> <li>To promote good order among students and ensure their health and safety both on and off the school premises.</li> <li>To act in accordance with the school's policy on safeguarding issues.</li> <li>Promote the school ethos in which the highest achievements are expected from all members of the school community.</li> <li>Adhere at all times to the professional business standards of dress, courtesy and efficiency in line with the Catholic ethos of the school.</li> <li>Uphold the school's behaviour code and uniform regulations</li> </ul>



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# Person specification

	Criteria	Essential / Desirable
Faith Commitment	Understanding of the distinctive nature of a faith school	D
	A practising Catholic	D
Qualifications	Graduate qualification in the Subject or equivalent	E
	Qualified Teacher Status	E
	Experience of teaching the subject to GCSE level and the ability to teach to A level	E
Knowledge & Experience	Ability to organise and prioritise workload and work on own initiative	E
	The ability to work constructively as part of a team, understanding school roles and responsibilities and the post holder's position within these	E
	Ability to communicate well in writing and face to face to all stakeholders	E
	Demonstrable experience of improving successful student outcomes in the last three years	E
	Producing high quality experiences and outcomes for students	E
	Experience as Tutor and/or pastoral work	E
Skills, Qualities & Abilities	Empathy with students	E
	Ability to use ICT effectively	E
	A commitment and understanding of the use of ICT within the curriculum	E
	Excellent communication skills	E
	Excellent interpersonal skills	E
	Excellent organisational skills	E
	Dedication	E
	Ability to remain positive and enthusiastic when working under pressure	E
	Ability to organise work, prioritise tasks, make decisions and manage time effectively	E
	Confident setting up and running a variety of art and design/practical equipment at a classroom level	E

## Performance Management and Professional

The teacher will be part of the School's Appraisal Scheme. They will have a Line Manager who will set agreed targets for the year. The Line Manager will monitor and review performance, including classroom teaching. The school will support the continuing professional development of all staff to ensure that their expertise is being kept up to date.

This job description outlines the main duties and level of responsibility of the post for the time being. It is not a comprehensive or exclusive list and it cannot anticipate future service demands. There is a clear expectation of the post holder that they will make a positive contribution to enhancing and adapting services.

Job descriptions will be reviewed, in consultation with the postholder, at least annually or whenever there may be a significant change to the role.



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# *Application process*

You are welcome to contact HR at [HR@ssscs.co.uk](mailto:HR@ssscs.co.uk) if you would like to visit the school before submitting an application.

For ease of applying, we are happy to accept applications directly by using the 'APPLY NOW' link.

Should you be shortlisted for interview, additional information may be requested at that time.

**Closing date for applications: 16 April 2024 at 9am**

**Interviews to be held: w/c 22 April 2024**

**Start date: Term 6 - June 2024/September 2024**

All applicants need to have the Right to Work in the UK to be considered for this role. This vacancy may close on or before the specified closing date depending on the volume of suitable applicants. If you are unsuccessful, we will contact you accordingly.

## **Safer Recruitment**

*St Simon Stock Catholic School is committed to safeguarding and promoting the welfare of children and this position is subject to satisfactory enhanced disclosure from the Disclosure and Barring Service. We are an equal opportunities employer.*



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