



*Saint Joseph's*

CATHOLIC SCHOOL

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# Teacher of Art (Maternity Cover)

*"Excellence for the sake of the Gospel"*

**HIGH ASPIRATIONS – HIGH EXPECTATIONS – HIGH STANDARDS**

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CANDIDATE INFORMATION



## Welcome from the Headmaster

Dear Candidate,

Thank you for expressing interest in the position of Teacher of Art at St Joseph's Catholic School. This is an excellent opportunity for a motivated and enthusiastic teacher to join our Art Department.

St Joseph's is a secondary comprehensive school with approximately 600 pupils on roll. We work as part of the Clifton Diocese and in partnership with other local catholic schools. The warm and welcoming atmosphere is matched by a strong focus on pupil progress and improving our pupil's life chances.

This is an invaluable opportunity to make a significant impact as a teacher on the development of our school. If successful, you would become part of a dynamic team seeking to achieve the very best education for the young people that we serve.

We actively encourage and welcome visits to our school prior to application. Please contact Mrs K Snell, our HR Officer on [ksn@sjcs.org.uk](mailto:ksn@sjcs.org.uk) or 01722 335380.

I very much look forward to receiving your application. Should you have any queries, please do not hesitate to contact me.

**Mr Higgins**  
Headmaster



## Key Information

Post: **Teacher of Art (maternity cover)**  
Salary Range: **ECT/UPS/MPS (dependent upon experience)**  
Responsible To: **Head of Art**  
Contract Type: **Permanent, full time**

## Dates

Application Deadline: **Monday 30<sup>th</sup> September 2024**  
Interviews: **Friday 4<sup>th</sup> October 2024**  
Start Date: **To be discussed**

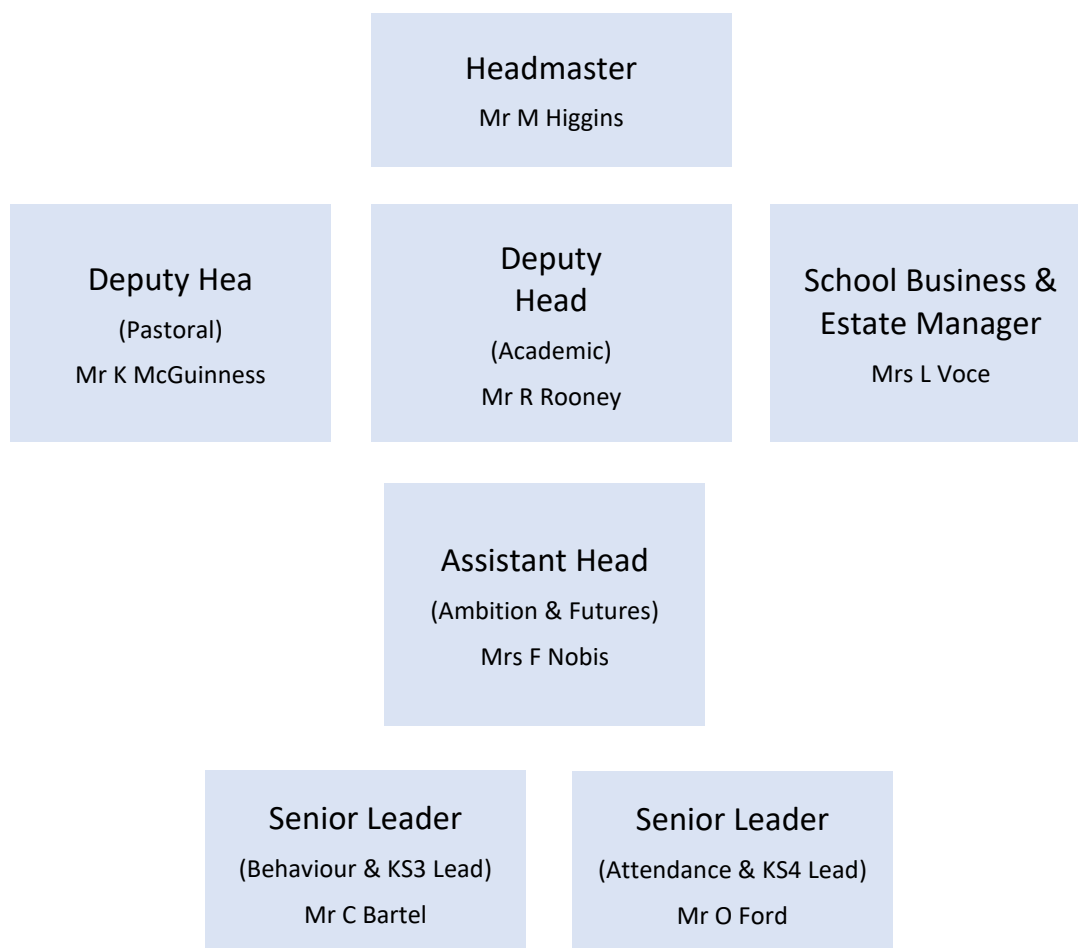
“Pupils feel welcome and included at St Joseph’s. Kindness, tolerance and respect permeate all aspects of school life. Pupils know that they are valued as individuals, whatever their faith or background.”

*Ofsted 2024*





## Senior Leadership Team Structure



## Our Art Department

The Art Department delivers a broad curriculum which specialises in Fine Art and delivers GCSE Fine Art (OCR). Art is taught in a specialist room with specialist equipment and facilities such as sewing machines, laptops, cameras and 3D printer.

Art is an important contributor to the general curriculum at St Joseph's and more broadly through numerous after-school clubs and occasional daytrips to galleries/museums.

Throughout Key Stage 3 all pupils have 2 lessons a fortnight with a specialist teacher. Pupils are taught in mixed ability groups at Key Stage 3 and Key Stage 4 for all their Art lessons.

## Responsibilities & Key Tasks for Teacher of Art

**What follows is designed as a generic job description for all Art Teachers without specific teaching and learning responsibility points. The conditions of employment of teachers are provided in the 'School Teachers' Pay and Conditions Document', issued annually.**

- To plan and prepare courses and lessons so that teaching and learning has due regard to up-to-date knowledge of the subject and teaching methodology.
- To plan with reference to the Art schemes of work for each Key Stage.
- To teach pupils according to their educational needs, including the setting and marking of work.
- To keep methods of teaching and learning, and programmes of study, under regular review.
- To teach other subjects from time to time as may be required by timetable constraints, including covering for absent colleagues.
- To provide and contribute to oral and written assessments, reports and references relating to individual pupils or groups of pupils. This will be in the context of helping to raise their standards of achievement, or for purposes of public examinations and assessments, and will be according to reasonable expectations established within the practices of the school.
- To assess, record and report on the development, progress and attainment of pupils, and to maintain accurate records of pupil attendance.
- To participate in current arrangements for performance management/appraisals.
- To identify personal development needs and seek ways of meeting them.
- To participate in arrangements for further training and professional development. This includes activities on School in-service training days or related to those days.
- To participate in induction arrangements where appropriate.
- To support and encourage all pupils to achieve the highest standards that they can. In some cases, this encouragement will extend to independent learning and pupil involvement in extra activities beyond the classroom.
- To provide guidance and advice to pupils on educational and appropriate social matters and, as far as is practicable, on their further education and future careers. This is likely to include information about sources of more expert advice on specific questions and is partly, but not exclusively, related to the work that many teachers perform as form tutors.

- To communicate and consult with parents and others outside the school when necessary (including appropriate meetings) according to the routines of the School.
- To advise and co-operate with the Headmaster and other staff on the preparation and development of courses, materials, teaching programmes, methods of teaching and assessment.
- To maintain good order and discipline among the pupils, using the scope of the existing guidelines and the expectations of conduct as specified by the Headmaster.
- To endeavour to create a safe and attractive environment for teaching and learning.
- To participate in the school's agreed pattern of meetings.
- To participate in arrangements for supervision during examinations where necessary.
- To contribute to a regular programme of supervisory duties assigned in an equitable way.
- To perform particular duties in accordance with directions given by the Headmaster, allocated from time to time on a reasonable basis.

**We are committed to safeguarding and promoting the welfare of children, and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.**

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

This job description is current at the date shown but following consultation with you, may be changed by SLT to reflect or anticipate changes in the job commensurate with the grade and job title.



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“The harmonious, inclusive atmosphere is underpinned by warm relationships between pupils and staff. Pupils have trusted adults to whom they can speak if they have any worries.”

“Many parents comment positively on the strong pastoral support that helps their children to flourish.”

*Ofsted 2024*

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“Before I came to St Joseph’s I was very close to giving up on teaching as I had many knock backs in my first school... but it turns out I just hadn’t found the right school. I will be forever grateful for the support I received on a professional level, but also on a personal level when I needed it most.”

*Former Teacher of English*

“You really have been a wonderful team to work with. You are all so patient and kind which really makes a difference. You are all part of an amazing team and the pupils at this school are very lucky to have you all.”

*Former Teacher of Maths*



“Pupils spiritual and moral development are integral to all that the school does. Pupils show tolerance and respect to those from different faiths and cultures. They exemplify the school’s message that they are ‘all God’s children’.”

*Ofsted 2024*



## Person Specification for Teacher of Art

Criteria	Essential	Desirable	Identified By
<b>Qualifications</b>			
Qualified Teacher Status	✓		Application Form
A degree or equivalent in Art or a related subject	✓		
Relevant higher degree		✓	
<b>Professional Development</b>			
Recent relevant in-service training in Art	✓		Application Form
Commitment to own professional development	✓		Interview
Further professional training		✓	Application Form
<b>Experience</b>			
Taught Art across the ability range and 11-16 range	✓		Application, Interview
A proven track record of good and outstanding teaching	✓		
Evidence of high achievement in teaching throughout the Key Stages		✓	
Experience as a Form Tutor		✓	
<b>Knowledge &amp; Skills</b>			
Strong classroom management	✓		Interview, Selection Process
Knowledge and understanding of appropriate GCSE syllabuses and schemes of work across all year groups	✓		
The ability to motivate and inspire staff and pupils	✓		
Ability to contribute to whole-school work		✓	
<b>Commitments</b>			
Sympathetic to Catholic values	✓		Interview
Professional and positive working relationships with staff & pupils	✓		Selection Process
An understanding of the school's priorities in line with the Development Plan and Self Evaluation process	✓		Application, Interview
Involvement in cross curricular initiatives and projects		✓	Interview
<b>Personal Qualities</b>			
Energy and ambition	✓		Application, Interview
Ability to work under pressure	✓		
Sense of humour and positive outlook	✓		
Good health and attendance	✓		
Good organisation	✓		

# About St Joseph's Catholic School

*"Excellence for the sake of the Gospel"*

St Joseph's is a co-educational, 11-16 Catholic voluntary-aided school in the diocese of Clifton and the county of Wiltshire. Our aim is to provide a caring educational environment where each person is valued and is given the dignity due to a child of God.

## Our School Ethos

**St Joseph's Catholic School is an 11-16 school located in the beautiful city of Salisbury, Wiltshire. It is a vibrant, exciting and caring school where our Catholic ethos is at the heart of everything we do.**

Our values and ethos permeate everyday life as a community. Each child and every adult are treated with the utmost dignity and respect. Consequently, pupils leave us as well-rounded individuals and staff turnover is exceptionally low.

Our Catholic school is committed to being a centre of excellence for all faiths and abilities and we are very proud of our successes and our outstanding reputation within the local community.

## Overview of the School

**Our school encourages and guides each of its pupils to develop their own unique gifts and talents.**

By providing a broad range of learning experiences and a supportive and nurturing environment, our pupils enter the world as confident, rounded individuals, with high expectations of themselves and the self-belief, skills and attributes to achieve their true potential.

Everyone in school is here for a purpose, to learn each day, and to widen their knowledge and experience and imaginative understanding.

At both Key Stage 3 and 4, opportunities within the curriculum enable pupils to enjoy, achieve and grow in their learning. Pupils follow a curriculum that is appropriate to their needs, provides challenge and enables them to achieve.

There is a positive atmosphere for learning in lessons at St Joseph's, as teachers and subject leaders are constantly finding innovative and engaging learning experiences for pupils.





## Academic Success

St Joseph's has recently re-evaluated the academic focus of the school and is making strides in ensuring that the pupils' academic experience and outcomes are the best that they can be. Over the past two years GCSE outcomes have seen improvement year on year as a result of this renewed focus.



## Staff Welfare & Career Professional Learning

**As a school that values Career Professional Learning for all our staff, we have an extensive range of courses and opportunities on offer which enables our staff to flourish.**

We offer a suite of NPQ national qualifications to all those staff who show leadership potential and wish to move into leadership roles in the coming years.

Recently, we have supported many staff to become qualified teachers via SUPA Salisbury and the Assessment Only route.



## Safeguarding & Child Protection

The school is committed to ensuring all aspects of safeguarding and child protection are of the highest standards. During the recruitment process, all candidates will be subject to the Safer Recruitment checks including but not limited to; The Disclosure and Barring Service, employment history continuity, full reference checks and social media/online presence.

Due to the nature of the post, we would also seek evidence of your role as a practising Catholic through your parish Priest / Diocese.





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Thank you for your interest –  
we look forward to hearing  
from you soon

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