

## JOB DESCRIPTION

**Job Title: Classroom Teacher**

**Reporting to: Head of Department**

**Grade: MPS/UPS**

### **Employee Values**

The post holder will be expected to operate in line with our employee values which are:

- Ambition without limit
- We break down barriers
- We turn our best into normal
- Every interaction counts
- We are a family

### **Overall purpose of the post:**

Carrying out the professional duties of a teacher as circumstances may require and in accordance with Academy policies, under the direction of the Principal.

### **Main duties and responsibilities:**

Working with the support and guidance of your Head of Department and within the vision and values of the Trust in order to:

- Promote the achievement of high standards through effective teaching and learning within subject area(s), preparation, evaluation and action planning.
- Model the vision and values of the Trust.
- Be part of the team driving the development of the Academy to become exemplary in all aspects.
- Receive and act on feedback to build on the strengths and improve personal performance within the Academy systems.
- Contribute, where appropriate, to implementing policies and practice and to promote collective responsibility for their implementation.
- Take into account and constantly review contextual factors and prior attainment when planning and teaching lessons.
- Work in a cross-curricular way to support subjects across the Academy in the use of active learning approaches to enrich curriculum and skills delivery. ·  
Recognising, promoting and celebrating diversity.

Develop and sustain DEEP LEARNING across the Academy through:

- Being accountable for student progression for allocated classes.
- Being responsible for effective classroom management.
- Co-ordinating class work with any classroom support staff.
- Developing and sustaining knowledge of current educational practices and being responsible for own continuing professional development.
- Evaluating lessons, incorporating students' views and responses in order to reflect and act on strengths and areas for development.
- Aiding in co-ordinating events and experiences which support the Academy to raise standards.
- Working to student targets and ensuring that progress is tracked through a range of strategies.
- Taking account and reviewing prior attainment when planning and teaching lessons.
- Reflecting on the success of teaching strategies, individual lessons and SoW in meeting the needs of students.
- Applying current guidelines on effective learning and teaching.
- Striving to deliver outstanding lessons.
- Delivering interactive lessons with students.
- Providing good quality assessment using formative and summative methods in conjunction with the Academy's AfL policy.
- Recording test results and ongoing teacher assessments, as required.

Develop and sustain DEEP EXPERIENCE across the Academy through:

- Having responsibility for developing and implementing SoW.
- Being responsible for identifying and reporting issues and developing solutions.
- Being responsible for the day to day delivery within the subject area, including assessment and reporting process.
- Developing use of ICT within the curriculum.
- Adapting lessons and identifying next steps in response to evaluation of student progress.
- Setting effective homework and extension work to encourage and enliven student learning.
- Ensuring personalisation of learning for all students.
- Being aware of the KS2 curriculum and the standards of progression and attainment for KS3/4/5 students (as appropriate).
- Co-ordinating displays with regards to events, opportunities and work which promote the Department/Faculty/Academy.

Develop and sustain DEEP SUPPORT across the Academy through:

- Complying with the Academy's Child Safeguarding Procedures and reporting concerns to the Designated Child Protection Officer.
- Taking responsibility for upholding standards of behaviour and classroom

management within the classroom and the school's environment.

- Promoting the consistent and fair use of the behaviour management system within the classroom and the Academy environment.
- Being the first line of contact for parents and carers concerns with regards to their child's performance and well-being of your classes.
- Perform the duties of a Tutor, including the provision of information, advice and guidance for students and the delivery of the Outwood Personal Development curriculum.

### **Additional Responsibilities**

- Carry out other tasks, commensurate with the seniority of the post, which will be allocated over the duration of the contract of employment.
- Participate fully in the Trust's briefing and INSET system and team, professional and personal development activities and promote a commitment to continuous development and improvement.
- Participate fully in the Trust's performance management process and work to achieve agreed set objectives.
- Undertake mandatory training on child safeguarding and data security, ensuring that you understand how to identify and report safeguarding concerns.

### **POLICIES AND EXPECTED STANDARDS**

The post holder is required to familiarise themselves with all Trust policies and procedures and to comply with these at all times (the post holder will be expected to influence and develop the Trust policies as directed by the Chief Executive). The Code of Conduct for Employees in particular sets out what you as a post holder are required to follow at all times and you should study this carefully. Failure to comply with any of the Trust's policies may result in disciplinary action up to and including dismissal.

Outwood Grange Academies Trust is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this commitment and to undergo appropriate checks, including enhanced DBS and safeguarding training, as required under the latest version of Keeping Children Safe in Education. Staff have a duty to recognise and report any concerns they have about the safety or welfare of a child to the relevant and qualified individual within the organisation. The post holder will also be required to undertake Safer Recruitment Training.

All staff must have an understanding of their responsibilities in relation to being accountable for knowing who is in and has access to their area of work and the security of information. Staff must recognise the need to challenge appropriately and understand their duty of care

relevant to their position within the organisation. Staff must be familiar with and understand the correct reporting process where there has been a potential breach.

### **Special Features**

- The post will require travel between academies;
- The academies allocated to the postholder may vary under the direction of the Chief Executive.

### **Personal Contacts**

**External:** Contractors, suppliers, parents, external agency professionals, government and local authority staff, other staff from academies and schools.

**Internal:** Students, staff, Board and Academy Council members, parents and any other visitors to the Academy.