# TORQUAY GIRLS' GRAMMAR SCHOOL



Name: -

**Job Description:** - Teacher of Science

Salary Range: - MPS/UPS

Responsible to: - Head of Department / SLT Link

Job Purpose: - The education and welfare of designated groups of students, having due regard

to the requirements of the National Curriculum, the School's aims, objectives and

schemes of work and any policies of the Governing Body.

To facilitate and encourage learning which enables students to achieve high

standards.

To promote and safeguard the welfare of students.

#### **OVERALL RESPONSIBILITIES**

## Teaching and managing student learning

- To promote and safeguard the welfare of learners.
- Embrace the principles and practices of: Every Child Matters
  - o Inclusion
  - Assessment for Learning
  - o School's policy for Teaching and Learning
- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time
- Use teaching methods which keep students engaged, including stimulating students' intellectual curiosity, effective questioning and response, clear presentation and good use of resources
- Set high expectations for student behaviour, establishing and maintaining a good standard of discipline through well focused teaching and through positive and productive relationships.

#### Planning and Setting Expectations/Achievement

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the students being taught.
- Set appropriate and demanding expectations for students' learning building on prior knowledge and attainment.
- Identify students who have special educational needs and know where to access support to give positive and targeted support and achieve expected outcomes.

#### **Assessment and Evaluation**

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor class and homework providing constructive oral and written feedback, setting targets for students' progress.
- Understand the demands expected of students in relation to the National Curriculum and to Examination Board requirements.

# Relationship with Parents and the Wider Community

- Prepare and present informative reports to parents.
- Provide opportunities to develop students understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.
- Liaise with agencies responsible for students' welfare.

#### **Manage Own Performance and Development**

- Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Share organisational responsibility for the implementation of school policies and practices.
- Set a good example to the students they teach in their presentation and personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.
- To demonstrate, and take, an active role in the wider life of the school.

# **Managing and Developing Staff and Other Adults**

• Establish effective working relationships with professional colleagues including, where applicable, associate staff

#### **Decision Making**

• The post holder will make decisions, following policy, but will also liaise with their HOD. The post holder will liaise with other members of the staff team to ensure that a consistent vision for learning and teaching is promoted

#### **WIDER RESPONSIBILITIES**

- The above principal accountabilities are not exhaustive and may vary without changing the character of the job or level of responsibility. The post holder must be flexible to ensure the operational needs are met. This includes the undertaking of duties of a similar nature and responsibility as and when required.
- The above duties may involve heaving access to information of a confidential nature, which may be covered by the Data Protection Act. Confidentiality must be maintained at all times.
- To promote the schools Equal Opportunity Employment Policy.
- The Health and Safety at Work etc. Act (1974) and other associated legislation places responsibilities for Health and Safety on all employees. Therefore, it is the post holder's responsibility to take reasonable care for the Health, Safety and Welfare of him/herself and other employees in accordance with legislation of the Academy's Safety Policy and Programme.
- Where the post holder is disabled, every effort will be made to supply all the necessary
  employment aids, equipment or adaptations to enable him/her to perform the full duties of the
  job. If, however, a certain task proves to be unachievable then job redesign will be given full
  consideration.

### **REVIEW OF DUTIES**

This job description will be reviewed regularly and may be subject to amendment or modification at any time after consultation with the post holder. It is not a comprehensive statement of procedures and tasks but sets out the main expectations of the school in relation to the post holder's professional responsibilities and duties. In addition, you may be expected to take part in any other reasonable duties which may be required by the Headteacher.

Signed:	Date: