**Job Description**

**Post Title: Teacher of PE (Part Time)**

**Location: Arnold Hill Spencer Academy**

**Salary/Pay Range: Main Scale**

**Hours of work: *Part Time (Minimum 0.6), Temporary***

**Reporting to: Head of Faculty**

**Purpose of Role**

This role is for a part time teacher within our PE faculty. The ideal candidate will be able to operate within a dynamic and forward-thinking team who are focused on developing exciting and engaging learning experiences for students across the 11-18 age range.

**Nature and Scope**

Working as part of this important team you will be required to carry out the following duties. The nature of the Academy Year requires some of these tasks to be done regularly whilst others will be on an annual cycle.

The post holder will be expected to use all Trust standard computer hardware and software packages where appropriate.

Specific responsibilities include:

**Main Duties and Responsibilities**

* Teach the sports curriculum across the age and ability range
* Accountable for the quality of teaching and learning and students’ progress and attainment of timetabled classes
* Set high expectations for standards of teaching, learning, conduct and relationships, and model good practice
* Plan, and deliver engaging learning activities that are differentiated to meet the needs of all students, and that stretch and challenge students to achieve their potential
* Mark students’ work and homework in line with the Academy marking and feedback policy
* Set and mark homework in line with the Academy homework policy
* Responsible for a tutor group
* Responsible for target setting, tracking, monitoring student progress and achievement of own classes
* Ensure effective assessment for learning, consistent recording and reporting of students’ progress and the effective use of assessment data
* Monitoring of progress and standards of attainment through analysis of performance data in line with the academy’s assessment cycle
* Identifying students at risk of underachieving and in need of additional support
* Developing and implementing effective intervention strategies where required
* Monitor and evaluate all aspects of own teaching and learning, through active participation in the academy’s monitoring, evaluation and review cycle through: lesson observations; work sampling; student interviews; and written reports as necessary
* Develop a stimulating learning environment that promotes the identity of the department and celebrates achievement of students
* Attend meetings as required
* Attend parents evenings as required
* Report to parents as per the Academy’s recording and reporting cycle
* Attend staff training and INSET as required
* Make a good contribution to the academy’s programme of enrichment and extension activities
* Uphold all relevant academy policies and health, safety and welfare requirements
* Supervise students during unstructured periods of recreation before, during and after school
* To undertake any other specific or time-limited leadership or management duties as directed by the Head Teacher

**General**

* Work in a professional manner and with integrity and maintain confidentiality of records and information.
* Maintain up to date knowledge in line with national changes and legislation as appropriate to the role.
* Be aware of and comply with all Trust policies including in particular IT, Health and Safety and Safeguarding.
* Participate in the Trust Professional Performance Review process and undertake professional development as required.
* Adhere to all internal and external deadlines.
* Contribute to the overall aims and ethos of the Spencer Academies Trust and establish constructive relationships with nominated Academies and other agencies as appropriate to the role.

These above-mentioned duties are neither exclusive nor exhaustive, the post- holder maybe required to carry out other duties as required by the Trust.

**The Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and expects all employees and volunteers to share this commitment. All posts are subject to enhanced DBS checks and completion of Level 2 safeguarding training.**

Name

Signature

Date

**Person Specification**

|  |  |  |
| --- | --- | --- |
|  | **Essential** | **Desirable** |
| **Qualifications and experience** | | |
| Relevant subject degree or in a related subject  DfE recognised teaching qualification such as a PGCE or equivalent  Recent and relevant experience of teaching English to post-16 students. |    |  |
| **Knowledge and skills** | | |
| Knowledge of the Secondary Curriculum  A working knowledge of ICT in a classroom environment  Knowledge of recent initiatives and issues in education  Using ICT as a curriculum tool to improve standards  The ability to inspire, motivate and challenge students  The ability to plan and teach well-structured lessons which achieve outcomes which are at least good and are often outstanding  The ability to meet targets for the students in your assigned classes  The ability to work closely with a team of teaching colleagues in your department to prepare, resource and teach your subject  The ability to communicate effectively with students, parents and colleagues showing respect for others and professionalism at all times  The ability to adapt teaching to respond to the strengths and needs of all students |                  |    |
| **Personal qualities** | | |
| Excellent interpersonal skills with the ability to maintain strict confidentiality  Initiative and ability to prioritise own work and that of others to meet deadlines  Efficient and meticulous in organisation  Able to follow direction and work in collaboration with the leadership team  Able to work flexibly, adopt a hands-on approach and respond to unplanned situations  Ability to evaluate own development needs and those of others and to address them  Commitment to the highest standards of child protection and safeguarding  Recognition of the importance of personal responsibility for health and safety  Commitment to the Trust’s ethos, aims and whole community. |                    |  |