

22nd October 2024



Dear Applicant

Penryn College has a national reputation for PE, Sport and Leadership with some of the best school facilities in the South-West of England.

We are looking to appoint an inspirational, dynamic and forward-thinking Teacher of Boys Physical Education and Lifeskills. You will have a track record of excellent classroom practice, be committed to high standards of learning and student progress with the energy and vision to build on current progress and have ambitions for yourself and our school. An expertise in a broad range of sports is essential, a specialist in Rugby or Football would be an advantage.

The role includes the high-level delivery of the KS3 Lifestyle curriculum, GCSE PE and OCR Sport Science, alongside the support and delivery of the extensive out of hours learning programme and inter school fixtures offered at the College. High standards of professionalism and a passion for excellence will be very important as will a willingness to devote time and energy to the job in and out of school hours.

This is a part time appointment to start as soon as possible with an FTE of approximately 0.6. There is the potential of a two day rugby development role, please enquire if you are interested in this opportunity.

This role is fixed term until 31st August 2025 in the first instance.

The closing date for completed application forms is 8th November. Interviews will be held week beginning 11th November. We reserve the right to interview early should an exceptional candidate apply.

Please return the completed application form, along with a covering letter to: vacancies@penryn-college.cornwall.sch.uk or post to HR Office, Penryn College, Kernick Road, Penryn, Cornwall, TR10 8PZ.

Yours faithfully

Becky Withers

Headteacher:
Claire Coxall
Kernick Road, Penryn,
Cornwall, TR10 8PZ

01326 372379
secretary@penryn-college.cornwall.sch.uk
www.penryn-college.cornwall.sch.uk

Job Description

Teacher of Boys PE and Lifeskills

**Post:**

Teacher of Boys PE and Lifeskills

Salary:

Classroom Teachers' Pay Scale

Responsible to:

Head of Faculty /Head of Department

Direct Supervisory Responsible for:

The provision of a full learning experience and support for students.

Disclosure:

Enhanced DBS

Main Purpose of Job:

- Under the reasonable direction of the Headteacher, carry out the professional duties of a school teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD).
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a teacher/tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment including a minimum of 4 night extra-curricular.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.

Main Duties and Responsibilities:

- To teach students according to their educational needs, including the setting and marking of work to be carried out by the student in school and elsewhere.
- To assess, record and report on the attendance, progress, development and attainment of students and to keep such records as are required.
- To provide, or contribute to, oral and written assessments, reports and references relating to individual students and groups of students.
- To ensure the ICT, Literacy, Numeracy and school subject specialism(s) are reflected in the teaching/learning experience of students.
- To undertake a designated programme of teaching.
- To ensure a high quality learning experience for students which meets internal and external quality standards.
- To prepare and update subject materials.
- To use a variety of delivery methods which will stimulate learning appropriate to student needs and demands of the syllabus.
- To maintain discipline in accordance with the College's procedures, and to encourage good practice with regard to punctuality, behaviour, standards of work and homework.
- To undertake assessment of students as requested by external examination bodies, departmental and school procedures.
- To mark, grade and give written/verbal and diagnostic feedback as required.
- To deliver in local primary schools.

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Operational/Strategic Planning:

- To assist in the development of appropriate syllabuses, resources, schemes of work, marketing policies and teaching strategies in the Curriculum Area and Development.
- To contribute to the programme/subject's Improvement Plan and its implementation.
- To plan and prepare courses, lessons and homework.
- To contribute to the whole school's planning objectives.

Curriculum Provision:

- To assist the Head of Faculty/ Department, Deputy Head for Teaching and Learning to ensure that the curriculum area provides a range of teaching which complements the College's strategic objectives.

Curriculum Development:

- To assist in the process of curriculum development and change so as to ensure the continued relevance to the needs of students, examining and awarding bodies and the College's Mission and Strategic Objectives.

Staffing:

- To take part in the College's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the Performance Management Review process.
- To ensure the effective/efficient deployment of classroom support.
- To work as a member of a designated team and to contribute positively to effective working relations within the school.

Quality Assurance:

- To help to implement College quality procedures and to adhere to those.
- To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria.
- To seek/implement modification and improvement where required.
- To review from time to time methods of teaching and programmes of work.
- To take part, as may be required, in the review, development and management of activities relating to curriculum, organisation and pastoral functions of the College.

Management Information:

- To maintain appropriate records and to provide relevant accurate and up-to-date information for SIMS, registers etc.
- To complete the relevant documentation to assist in the tracking of students.
- To track student progress and use information to inform teaching and learning.

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Communications and Liaison:

- To communicate effectively with the parents of students as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To follow agreed policies for communication in the College.
- To take part in liaison activities such as Open Evenings, Parents Evenings, Review Days and liaison events with partner schools.
- To contribute to the development of effective subject links with external agencies.

Management of Resources:

- To contribute to the process of the ordering and allocation of equipment and materials.
- To assist the Head of Department to identify resource needs and to contribute to the efficient/effective use of physical resources.
- To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the College department and students.

Pastoral System:

- To be a tutor to an assigned group of students.
- To promote the general progress and well-being of individual students and of the tutor group as a whole.
- To liaise with appropriate managers to ensure the implantation of the school's Pastoral System.
- To register students, accompany them to assemblies, encourage their full attendance at all lessons and participation in other aspects of school life.
- To evaluate and monitor the progress of students and keep up-to-date student records as may be required.
- To contribute to the preparation of Action Plans and Progress Files and other reports.
- To alert the appropriate staff to problems experienced by students and to make recommendations as to how these may be resolved.
- To communicate as appropriate, with the parents of students and with persons or bodies outside the college concerned with the welfare of individual students, other consultation with the appropriate staff.
- To contribute to PHSE/Citizenship and Enterprise according to college policy.
- To apply the behaviour management systems so that effective learning can take place.

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Other Specific Duties:

- To play a full part in the life of the college community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To contribute to study support programmes to offer students the chance to participate and develop excellence.
- To support and contribute to out of hours activities such as fixtures, after school sports activities.
- To support the college in meeting its legal requirements for worship.
- To promote actively the college's corporate policies.
- To continue personal development as agreed.
- To comply with the college's Health and Safety Policy and undertake risk assessments as appropriate.
- To undertake any other duty as specified by STPCB not mentioned in the above.
- To be aware of and work in accordance with the college's child protection policies and procedures in order to safeguard and promote the welfare of children and raise any concerns relating to such procedures which may be noted during the course of duty.

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Staff will be expected to comply with any reasonable request to undertake work of a similar level that is not specified in the job description.

The College will endeavour to make any necessary, reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but in consultation with you, may be changed by the Head Teacher to reflect or anticipate changes in the job, commensurate with the grade and job title.

Prepared by: Penryn College

Date: October 2024

Person Specification

Teacher of Boys PE and Lifeskills



Person Specification	Essential	Desirable	How Identified
Qualifications:	<p>Qualified Teacher Status. Good Honours Degree in a relevant discipline.</p>	<p>Evidence of continuing personal and professional development relevant to the post.</p>	<p>Application Form</p>
Background and Experience:	<p>A commitment and ability to fulfil the role of tutor. Current experience of teaching PE at KS3 & KS4. Experience of teaching Physical Education. Experience of teaching PHSE/RSE/Lifeskills Experience of developing and delivering high quality extra curricular provision. Experience of teaching a full range of sports. A commitment to improving student wellbeing. Track record of raising young peoples aspirations.</p>	<p>2 years teaching experience. Ability and willingness to contribute to the teaching of an additional subject. Proven ability to gain excellent results with good value added. Knowledge/Experience of teaching BTEC/GCSE/OCR. Knowledge of teaching the statutory PHSE curriculum.</p>	<p>Application form</p> <p>References</p>
Professional Knowledge and Understanding:	<p>The characteristics of high quality teaching and the main strategies for improving and sustaining high standards of teaching and learning routed in high levels of pupil engagement and achievement. An innovative approach to delivering inspiring classroom based lessons.</p>	<p>The future potential of ICT to aid teaching and learning of the subject, and to assist with subject management.</p>	<p>Selection Process</p>
Skills:	<p>Plan and organise teaching consistently to achieve clear targets. Teach to different learning styles and abilities. Have the ability to inspire and motivate students to reach their potential. To have the vision to drive extra-curricular programmes forward from primary to community. Communicate effectively and work as part of a team. See tasks and plans through to completion.</p>		<p>Selection Process</p> <p>References</p>
Personal Qualities:	<p>A passion for engaging students in PE and sport. The personal skills to work as an effective member of the PE team. A sound and professional approach towards your work. Energy and enthusiasm. A desire to facilitate achievement. A sense of responsibility for both the students and your own performance. An approachable disposition. An awareness, understanding and commitment to the protection and safeguarding of children and young people.</p>	<p>Ambitious and have a clear personal career path and development strategy. Able to see humour in most situations. Able to work well under pressure. Interest in all areas of Physical Education, sport and lifestyle.</p>	<p>Selection Process</p> <p>References</p>
Attitude:	<p>Value the education of every student. Be committed to equal opportunities. Promote a positive image of the school. Give time to individuals and groups outside the classroom. Have a positive view of Behaviour Management.</p>	<p>Adopt a reflective approach towards professional decision making.</p>	<p>Selection Process</p>