



Application Pack

Teacher of Business

English Martyrs' Catholic School

Anstey Lane, Leicester, LE4 0FJ
0116 24248880 | office@englishmartyrs.org

MPS1 to UPS3 (£31,650-£49,084)

Full time role.

Start Date: 26 August 2025





Dear Applicant,

Teacher of Business – English Martyrs' Catholic School

Thank you for your interest in the above position. English Martyrs' is a highly successful school of 1200 students aged 11–19. As our students will tell you, English Martyrs' is a wonderful school. We are proud of our strong academic tradition, our rich, broad, and varied curriculum – in and out of class – and our students' outstanding achievements leading to university studies, modern apprenticeships and a wide range of careers.

We are seeking to recruit an outstanding Teacher of Business and welcome applications from both ECT's and experienced teachers. Business is a thriving department in our school with strong uptake every year. We offer qualifications in Key Stage 4 and Key Stage 5, all of which are very popular. Sixth Form teaching will be available for suitably qualified teachers. We are looking for a teacher who will develop and nurture the students in their care, who is highly collaborative, and ready to become the next member of our team. Our teachers are very supportive, and our students are eager to learn.

In our recent Ofsted Inspection (report May 2023) it was stated "This is a school where leaders and staff want the best for their pupils. It is a genuine community with a caring ethos. The values of the school are woven through every aspect of the life of the school. Pupils take pride in the school and enjoy coming here".

We have the following employee benefits including professional development, membership of MCCT, Cycle to work scheme and Pension scheme.

As a founder member of the St Thomas Aquinas Catholic Multi-Academy Trust (CMAT), English Martyrs' benefits from a wide range of support from the CMAT central team including but not limited to School Improvement, Lay Chaplaincy, HR, Finance and Business Services. In addition, our staff enjoy membership of a wide range of CMAT networks offering support, development and career enhancement.

We are proud of our commitment and investment in staff development and the appointed people can expect an induction programme suited to their needs and continuing professional development as their career progresses including the opportunity to work collaboratively across our regional multi-academy trust. Please contact my PA Maureen O'Connor (moconnor@englishmartyrs.org) to arrange a tour of the school. The deadline for applications is 9.00 am on 4th November 2024, and interviews are scheduled w/c 11th November.

Thank you again for your interest in this post. I wish you every success in your application. With best wishes

Mathew Calen
Principal





Vision



English Martyrs' as a community centred in Christ
strives to develop the talents of each person.

"May they all be one" John 17

School Prayer

Lord Jesus Christ

Make me a better person

Considerate towards others

Honest with myself

Faithful to you

Help me to find my true vocation in life

And so to find happiness myself

And bring happiness to others

Amen.

Aims for students

English Martyrs' Catholic School works with students to:

- deepen their knowledge, understanding and love of God and his creation
- recognise and take up opportunities to see, find and develop God given gifts and talents
- develop an understanding of gospel values and how they might be applied
- develop independent, enquiring minds and an enjoyment of learning
- cultivate a sense of responsibility for and belief in themselves
- develop the whole person, spiritually, intellectually, morally and socially appreciate and contribute positively to the school and wider community

Mission for the School

English Martyrs' Catholic School believes that each person will succeed through experiencing:

- a community based on gospel values, where each person has opportunities to explore their faith
- a stimulating learning environment where talents are fostered and students can achieve personal best standards
- an appropriate and challenging curriculum
- an environment where a person's needs, worth and qualities are appreciated
- a community which values links with home, school, parish and wider community
- professional, motivated and supportive staff who have high expectations of students opportunities for students to understand society and equip them with the skills to face the challenges they will meet

Values Statement

We demonstrate commitment to work as a learning community by:

- showing love and respect for each person made in the image of God
- encouraging valuing and celebrating achievement



Job Description

Teacher of Business

Introduction

At English Martyrs' Catholic School, we recognise that every child is created 'in the image of God' and we are fully committed to each child's personal, social, and spiritual development as well as his/her academic achievement. As a teacher you will be committed to nurturing the whole person as well as their academic achievement. You will work closely with children, staff, parents, governors, and all other stakeholders, in a spirit of Christian commitment, love and forgiveness.

Reporting to: The Principal, Senior Leaders and the Head of Faculty

Liasing with: Liaising with: Headteacher, Leadership Team, Operations Manager, Trust Directors, Local Governing Body members, Staff, Pupils, Parents/Carers, External agencies/professionals

Grade/Salary: MPS1 – UPS3

Hours of work: 32.5 hours per week / Full time

Main Purpose:

- To uphold Catholic teachings and values and to role model these through teaching and relationships with staff and students.
- To implement and deliver an appropriately broad, balanced, relevant, and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a Teacher and Form Tutor.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal growth and enjoyment.

Duties & Responsibilities

Specific Responsibilities:

- The Post holder is also expected to interact on a professional level with colleagues in order to promote a mutual understanding of the school curriculum with the aim of improving teaching and learning across the school.
- To assist in the development of appropriate syllabuses, resources, schemes of work, making policies and teaching strategies in the Curriculum Area and Year Group.
- To contribute to the achievement of the school's development plan and its implementation.
- To plan and prepare lessons.
- To contribute to the whole school's planning activities.

Subject Knowledge and Understanding:

- Have a thorough and up-to-date knowledge and understanding of the curriculum including Level descriptors and specifications for examination courses and, where appropriate, Curriculum programme for Post 16.
- Keep up to date with research and developments in pedagogy in the subject area.
- Keep up to date with Health & Safety advice and risk assess practical activities.
- Contribute to the effective use of subject resources, including evaluation of new materials and equipment.
- Keep up to date with technological change and the use of technology to enhance delivery, and student access, to the subject.

Professional Standards and Development:

- Be a role model to students through personal presentation and professional conduct.
- Arrive in class, on or before the start of the lesson, and begin and end lessons on time.
- Cover for absent colleagues as in reasonable, fair, and equitable.
- Be familiar with the school's handbook and support all the Trust's policies.
- Establish effective working relationships with professional colleagues and associate staff.
- Maintain a working knowledge and understanding of teachers' professional duties as set out in the current School Teachers' Pay and Conditions document, and teachers' legal liabilities and responsibilities relating to all current legislation, including the Children Act 2004, and Keeping Children Safe in Education.
- Liaise effectively with parent/carers and with other agencies with responsibility for students' education and welfare.
- Be aware of the role of the Governing Body of the School and support it in performing its duties.
- Be familiar with and implement the relevant requirements of the current SEN Code of Practice, DDA and Access to Work. Consider the needs of all students within lessons (and implement specialist advice) especially those who have SEN; are More able and those who are not yet fluent in English (EAL students).
- Supporting the School Code of Conduct and Ethos.

Please note that this list of duties is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role.






General














- Be a positive influence on the climate and culture of the school and show a positive example at all times.
- Support the Catholic ethos of the school.
- Be aware of and comply with the policies and procedures relating to child protection, health, safety and security, confidentiality and data protection and copyright, reporting all concerns to the Principal.
- Good general interpersonal, organisational and communication skills.
- A strong knowledge and understanding of safeguarding, health, safety and security, confidentiality, and data protection.
- Be aware of and support difference and ensure equal opportunities for all. · Contribute to the overall aims of the school.
- Appreciate and support the role of other professionals.

The St Thomas Aquinas Catholic Multi-Academy Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references, which will be requested, prior to interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

The Trust will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

Whilst every effort has been made to outline the key duties and responsibilities of the role, it is not an exhaustive list. The duties and responsibilities of the role may vary from time to time, commensurate with and without changing the general character of the duties or the level of responsibility entailed and would not in itself justify a reconsideration of the grading of the post.

Education & Training	Essential	Desirable
Degree		
Qualified Teacher status		
Commitment to ongoing professional development		
Experience	Essential	Desirable
Teaching experience which should include GCSE		
Teaching experience which should include A Level		
Proven ability as an excellent classroom teacher		
Professional Knowledge and Skills	Essential	Desirable
Knowledge of the curriculum and examination specifications		
Understanding of high-quality teaching and learning strategies in the subject and the ability to model this for others and support others to improve		
Awareness of local and national organisations that can provide support with delivering the subject		
Ability to build effective working relationships with staff and other stakeholders		
Ability to adapt teaching to meet students' needs		
Ability to build effective working relationships with students		
Knowledge of guidance and requirements around safeguarding children		
Effective communication and interpersonal skills		
Ability to communicate a vision and inspire others		

Personal Attributes	Essential	Desirable
Willingness to support Catholic life in schools		
Be a practicing Catholic		
Willingness to teach the schemes of learning and be supportive of the content		
A commitment to getting the best outcomes for all students and promoting the ethos and values of the school		
Uphold and promote the Catholic ethos and values of the school		Desirable
Ability to work under pressure and prioritise effectively		
Maintain confidentiality at all times		
Safeguarding and Equality	Essential	Desirable
Commitment to safeguarding and equality		Desirable
Understanding of the responsibilities of the Trust and schools in ensuring compliance with all relevant legislation		
Must be able to recognise discrimination in its many forms and be willing to put the school's equality policies into practice		
Aware of equal opportunities in relation to this role		
Must be sensitive to the requirements of disadvantaged groups and young people with special educational needs		
Must satisfy all pre-employment checks eg. Disclosure & Barring Service (DBS), right to work in the UK and other checks to work with children and young people		



Additional Information

Teacher of Business



Start date	26 August 2025
Salary	The post is remunerated at MPS1 to UPS3 (£31,650-£49,084)
Contract	Permanent
Expenses	Work-related expenses will be paid per the relevant St Thomas Aquinas Catholic Multi-Academy Trust policies

The St Thomas Aquinas Catholic Multi-Academy Trust Company is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. This post is subject to satisfactory references which will be requested prior to interview, an enhanced Disclosure and Barring Service (DBS) check, medical check, evidence of qualifications plus verification of the right to work in the UK.

The St Thomas Aquinas Catholic Multi-Academy Trust Company is committed to ensuring that the Trust complies with all legislative requirements on safeguarding and child protection and that the Trust actively promotes diversity, unity and community cohesion and that it supports pupils to become successful, compassionate citizens. The Trust will ensure a continual focus on equality as measured by pupil progress and outcomes.



Welcome to St Thomas Aquinas Catholic Multi-Academy Trust



We are a vibrant Trust of 23 schools – 19 primary and 4 secondary – serving young people, their families and parishes across Leicester, Leicestershire and Rutland. We are proud to work both with our fellow Catholic MATs across the Diocese of Nottingham, and a wide range of other schools and MATs across our city and county.

Our CMAT provides innovative ways for our schools to work together. Children benefit from the expertise of staff from across the schools, and they have increased opportunities to work with young people from other schools also. Training for our staff provides even greater quality in our classrooms, and better value for money means that more resources can be focused in those classrooms.

We are truly blessed to be a family of schools which, with Christ at the heart of all that we do, shares a common mission to prepare our young people for a wholesome, fulfilling, active life in the future. Our commitment to the parents is to care for, support and educate your child to the highest possible standards.





Our Trust Vision and Values



Our Vision

All of our young people tangibly benefit from a consistently outstanding Catholic education.

Our Mission

With Christ at the centre of all that we do, we work collaboratively, openly and honestly to provide all young people within our Catholic MAT with a world-class education that enables them to be lifelong learners and fruitful contributors to our society.

Our Goals

- **Rich Catholic life:** the formation of our young people will be based on the life and teachings of Christ. Our schools will be accepting and encouraging of people of all faiths and none.
- **Happy, safe and well:** the safety and well-being of our pupils and staff is of paramount importance in our CMAT
- **World-class education:** research-based practice will ensure educational excellence of the whole person from EYFS to Year 13.
- **Collaboration and trust:** staff, governors and directors will work together with parents/carers and parishes in a spirit of openness, honesty and ongoing development for the good of the young people in our care. We will also celebrate the distinctive nature of each of our schools.
- **Equality for all:** social justice and a strong desire for upward social mobility will underpin our work to remove all barriers to learning, progress and success. Every member of our community will be welcomed and valued; no one will be prejudged on their ethnicity, faith (or none), gender, sexuality or age.
- **Life-long learning:** our curricula will ensure that our young people are inspired and excited by learning, maintaining a thirst for education.
- **Staff development:** evidence-based, highly effective professional development at all levels will ensure both excellent progress and outcomes for our young people, and first-rate developmental career progression for all staff.

Our values are at the heart of all we do

"All that is true has its origin in the Spirit"

Christ-centred



We take our lead from the example & teachings of Christ

Ambitious



We are driven to ensure the very best outcomes for all

Together



We take decisions for the Common Good of all

Restorative



We don't give up on our young people, always believing in them

Joyful



We feel blessed to have been called to this vocation & we are a people of hope

Trust Benefits

Why work for us?



Access to First Class CPD Opportunities

The benefits of our Leicestershire and Rutland Teaching School Hub and Exemplary Leadership Programme which is based within our Trust. You could also lead CPD for the Hub, potentially as an Ambition Institute Visiting Fellow.



Opportunities for Career Progression

With 23 academies in our family and 84 academies across the Diocese, opportunities for career progression are a reality.



Extensive Wellbeing Services

Health and wellbeing services are available for our employees that focus on wellbeing, including access to virtual GP, stress helplines, savings on gym & retail and much more.



Terms & Conditions

We have committed to following nationally agreed terms and conditions for pay, for both Teachers' and Support Staff.



Pension

As a teacher, you will automatically enrol into the Teachers' Pension Scheme. As Support Staff, you can opt-in to the Local Government Pensions Scheme – one of the most competitive on the market.



Cycle to work scheme

We offer employees the opportunity to obtain a new bike and cycling equipment through the cycle to work scheme provided by our partners, Cycle Solutions.



Professional Assistance

Our employee assistance programme gives you access to confidential, independent and unbiased information and guidance 24/7. If clinically advisable, it also offers face to face counselling sessions.



After / Before School Childcare

If you have children who attend one our schools that offer their own before / after school clubs, as employee you will be able to access this resource for **free**.



Application Process How to Apply



If you wish to apply for this post, please complete the Catholic Education Service Application Form via our website www.aquinas-cmat.org/vacancies/

Please submit no later than **9.00am on 4th November 2024**

Interviews will be held during w/c 11th November 2024

If you have any queries regarding this post, please do not hesitate to contact The Principal's PA, Mrs O'Connor: moconnor@englishmartyrs.org

The successful applicant will:

- Have a proven track record of successful classroom and behaviour practice.
- Be passionate about ensuring that each pupil fulfils their unique potential.
- Constantly be looking ahead, working closely with the CMAT, Governors and the SLT to develop a compelling faith centred vision for the school that acts as the focus of all activity and drives improvement.
- Be able to create successful working relationships and work collaboratively with others to achieve success.
- Have the ability to drive themselves and others.
- Be able to respond and adapt effectively to changing circumstances, maintaining high levels of performance.
- Actively listen and effectively communicate to a wide range of audiences. Place safeguarding at the heart of the school.



Working in the Diocese of Nottingham



Thank you for taking the time to find out more about the post at **English Martyrs' Catholic School**, in the Diocese of Nottingham.

The Diocese of Nottingham was established on 29 September 1850 covers a wide geographical area comprising the counties of Nottingham, Derby, Leicester, Lincoln and Rutland except the District of Bassetlaw, Nottinghamshire and the area around Chesterfield, Derbyshire which was given to create the Diocese of Hallam in 1980.

There are 84 maintained schools in the Diocese of Nottingham; 69 primary schools and 15 secondary schools. We serve around 30,000 children and young people. Each school is part of one of three Catholic Multi-Academy Trusts which were established on 1 September 2018.

Our Catholic Multi-Academy Trusts work in very close partnership with us at the Nottingham Roman Catholic Diocesan Education Service (NRCDES) particularly in terms of promoting the Catholic Life of our schools and providing a range of continuing professional development opportunities.

On behalf of Bishop Patrick McKinney, I would like to thank you once again for your interest in our schools. I do hope that you will consider applying for the post and I wish you every success.

Peter Giorgio

Director of Education

www.dioceseofnottingham.uk/education

Twitter: [@NottsDiocese](https://twitter.com/NottsDiocese)





THANK YOU

For the interest you have shown in working with our trust
For more details about our team and our schools you can visit:



www.aquinas-cmat.org



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