



Job Description

In addition to the specific responsibilities outlined below, the member of staff will be required, under the reasonable direction of the Headteacher, to carry out the professional duties of a School Teacher as set out in the current School Teachers' Pay and Conditions Document (STPCD) and to have due regard for the Professional Standards for Teachers.

Specific Responsibilities

- Maintain clear expectations and high standards of professionalism at all times
- Organisation and planning of your lessons to ensure rapid progress and high academic attainment
- Monitoring of and being accountable for student attainment and progress, in accordance with the school's policies.
- Being accountable to the Curriculum Leader for your standards of teaching and learning
- Working collaboratively and sharing good practice within the school, to continually raise standards and develop the ethos in all areas of the school, not just the academic provision.
- Attend school events and activities as directed by the Headteacher.
- To make contributions to and develop their expertise through in-house CPD and external providers
- Staff will be expected to share their expertise across all the school

The Curriculum Area

- Have specialist subject knowledge in delivering your subject at Ks3 and Ks4
- Lead by example in a professional way; Model the high standards which will ensure the attainment, progress, discipline and motivation of all of the students
- Support the Curriculum Leader in the effective setting of targets and monitoring of the students within the Department, through effective operation of quality control systems measured against national quality standards and performance criteria
- Ensure departmental rooms have displays which are vibrant, stimulating and regularly refreshed
- Ensure reporting of the students' progress is professional and informative with clear targets set
- Apply effective strategies to support individuals and groups of students who are underperforming in order that they meet or exceed their targets
- Monitor the impact of these strategies; adapt and develop them when necessary to ensure the best outcomes for each student
- Liaise with parents/carers to offer information and guidance to ensure the students gain maximum benefit from the learning opportunities
- Ensure that the departmental resources and equipment are well cared for



- When required, be responsible for the organisation of departmental visits and excursions in accordance with school policies
- Keep up-to-date with national developments in the subject area, teaching practices and methodology
- Support the Curriculum Leader as required

The School

- Ensure that all school policies are adhered to and consistently implemented
- Ensure all areas of the school are maintained to a very high standard
- Promote and publicise the work and achievement of the staff and students in the Department
- Support, through the department's specialism, the wider curriculum and extra curriculum of the school

Additional responsibilities

- You will be required to carry out the duties of a Tutor and work with your Tutor Group on the delivery of the wider and extended curriculum
- Any other duties as may from time to time be reasonably required

The duties of this post may vary from time to time without changing the general character of the post or of the level of responsibility within it.