

TEACHER OF BUSINESS STUDIES

Application Pack

Deadline: Monday 24th March 2025 at 12pm



Thank you for your interest in Edgar Wood Academy, a vibrant and growing school serving the communities of Middleton and Heywood. After opening in temporary accommodation in September 2021, we moved to a state-of-the-art permanent building in 2022, offering students stunning views of the local countryside.

Helping students realise their potential is at the core of everything we do. Through our values of Resilience, Empathy, and Responsibility, and a culture of mutual respect and compassionate rigour, we inspire and engage all pupils, regardless of their starting point or background.

By joining us, you will play a key role in shaping our school's ethos, values, and culture as we continue to grow. We strive to maintain a purposeful and calm environment that empowers teachers to teach and students to learn, fostering high standards and positive behaviour. Every student is valued as an individual with unique talents, which we nurture to help them develop personally and academically, preparing them for a fulfilling life and meaningful contribution to society.

We seek committed and reflective colleagues who are passionate about making a positive difference to young people. In return, we offer a supportive environment, tailored professional development, and the resources to succeed.

As part of the Altus Education Partnership, we benefit from collaboration across a thriving trust of four academies:

- **Rochdale Sixth Form College:** Opened in 2010 to address underachievement in A Levels, it is now nationally recognised as a centre of excellence, rated Outstanding by Ofsted, and was Sixth Form College of the Year 2021.
- **Edgar Wood Academy:** Opened in 2021 under Wave 13 of the free schools programme, the secondary school has a strong local reputation and is significantly oversubscribed for 2023-24.
- **Kingsway Park High School:** An Ofsted-rated Good school with a strong educational track record, it recently expanded with a new teaching block in 2023.
- **Bamford Academy:** A nurturing primary school rated Good by Ofsted, it is a popular choice for local families.

We are also delighted to welcome Caldershaw Academy into the Trust in July 2025.

The Trust's mission is simple but ambitious:

- To advance education in the borough of Rochdale, enabling young people to live happy, fulfilling lives and positively contribute to their communities and society.
- To create an inclusive and cohesive educational system that benefits all members of the local community.

If you have any questions or wish to visit our school, please contact the office on 0161 676 9620.

We look forward to receiving your application and thank you for considering this exciting opportunity.

Yours sincerely



Paul Jones
(Headteacher)

Making your Application

I hope that when you read this Application Pack you are inspired to apply for the post. If you are, then this is what you need to do:

Application

1. Complete the Altus Education Partnership application form.
2. Provide a supporting statement of no more than two sides of A4 which should address the criteria in the person specification.
3. Send your completed application form by email to recruitment@altusep.com.

Deadline

The deadline for the post is **Monday 24th March 2025 at 12.00 noon.**

Interviews are expected to be held **w/c 31st March 2025.**

Shortlisting

We will unfortunately be unable to notify candidates who are not on the shortlist, therefore, if you do not hear from us, your application has been unsuccessful on this occasion.

Salary

The post will be paid on the Main Teacher Pay Scale

Start Date

September 2025

For an Application Pack

1. Visit www.edgarwood.org or www.altusep.com
2. Contact the HR team at recruitment@altusep.com

Altus EDUCATION Partnership is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff to share this commitment. This position is subject to an Enhanced DBS check under the Rehabilitation of Offenders Act 1974.

In accordance with the recommendations set out in KCSIE the Trust carries out online searches on shortlisted candidates.

Background Information

Altus Education Partnership

Edgar Wood Academy is currently one of four institutions in the Altus Education Partnership (a Multi-Academy Trust) alongside Kingsway Park High School, Bamford Academy and Rochdale Sixth Form College ("*TES 6th Form College of the Year 2021*" and "*Ofsted Officially Outstanding 2022*"). Edgar Wood Academy and the Trust have a very strong educational reputation in the local community and are in a financially robust position. The Trust works as a partnership of equals, where all Academies are distinctive institutions working together for the benefit of all students, within which, Headteachers and local Governing Bodies have delegated authority and associated autonomy. The Trust expects to expand further in the next few years, working with Academies in the Primary and Secondary phases to improve the quality of education across the borough.

Altus Education Partnership are committed to supporting all children in their Academies to progress to a successful career, life and employment path of their choice.

All our Academies will share a collective identity as providers of the highest quality teaching with high expectations of learners, coupled with effective assessment and intervention. Young people in our Academies will engage with opportunities to develop their own skills and aptitudes to support their progression, while making valuable contributions to their communities. Leaders and Teachers will take a collaborative approach, sharing best practice at a local, regional and national level, to continuously improve the performance and outcomes of all Academies in the Trust.

Altus Education Partnership Values

The values of the Altus Education Partnership will be embedded and visible throughout all the academies. Each will have its own unique identity built around the core Trust values. These are:

- Unrelenting commitment to improve the quality of our provision and enhance the lives of our students.
- Openness in the way we build trust and bring purpose to our work as a Multi Academy Trust.
- Accountability through the rigorous, transparent and forensic analysis of all aspects of our performance.
- Commitment to the principles of inclusion and equality.
- Dedication to the borough of Rochdale and its surrounds.
- Collective responsibility for one another and results of our students – ‘if one fails, we all fail’.

The Ambition is that by the time students leave they will:

- Have achieved their personal academic potential giving them a greater choice in life.
- Have the highest aspirations and developed the self-esteem, confidence, and emotional resilience to exploit their potential.
- Be contributing members of the community and have compassion for others.

- Be able to celebrate their success and that of others.
- Have developed the confidence to overcome barriers to success.
- Be articulate, creative, and prepared for future growth and learning.
- Be happy!

Shared Objective for all Staff

"To maximise students' achievements"

- At Altus Education Partnership we do this through engaging our students in their subjects and inspiring them to enjoy their studies in a totally positive atmosphere.
- Our students are challenged to achieve through a culture of high expectations and a belief in their ability.
- Above all, staff at Altus Education Partnership like their students and demonstrate this through their daily conduct and interaction.

Role Description:

Job Title:	Teacher of Business Studies
Reports to:	Head of Department
Additional:	As Assigned
Remuneration:	Main Teacher Pay Scale
Contract:	Permanent – Full Time
Start Date:	September 2025

Teacher of Business Studies

Key Focus: Maximise Students' Achievements

All staff are fully expected to contribute to the shared objective of maximising students' achievements and to the achievement of Edgar Wood Academy (EWA).

Primary Purpose:

Our central purpose is to help our students realise their academic potential. We believe every young person has the potential to succeed and devote ourselves to improving student achievement through an unceasing focus on learning and teaching and student support.

Our young people are challenged to achieve through high expectations within a "you can do it culture". We aim at all times, to build aspiration, inspire and motivate our students so they have the opportunity for greater choice in life.

Teaching Duties and Responsibilities:

- To be a specialist in Business.
- Use a variety of teaching strategies, which involve planned formative assessment and active learning strategies.
- Ensure lessons are differentiated for the individual needs of students.
- Seek to ensure the interests of students are engaged and sustained through provision of clear structure for lessons, maintaining pace, motivation, and challenges.
- Encourage students to think and talk about their learning, develop self-control and independence, concentrate, persevere, and listen attentively.

- Work actively to create an ethos that promotes equality, celebrates cultural and academic diversity, and ensures the inclusion of students of all abilities, including those with special educational needs.
- Plan and work in accordance with subject area course outlines and examination specifications.
- Display sound knowledge and understanding of their subject area.
- Establish good relationships that promote the achievement of learning, whilst maintaining a purposeful and positive atmosphere in the classroom
- Set the learning in the context of what has gone before and make it clear what it is intended to achieve.
- Monitor and intervene when teaching to ensure effective learning and maintain a safe environment in which students feel confident.
- Self-evaluate teaching critically to improve effectiveness.
- Keep full attendance records sending electronic class attendance data promptly.
- Plan and prepare lessons and schemes of work in accordance with school policy, ensuring a variety of learning opportunities for the development of key skills.
- Maintain individual records of student experiences and achievements in the lessons taught by you and use data to inform future planning.
- Prepare, implement, and monitor Individual Learning Plans for students in accordance with school policy.
- Lead the class team to ensure collaborative working for the benefit of the students.
- Work collaboratively with colleagues, parents/carers, educational psychologists, therapists, social services, and other outside agencies who may be involved with students for whom you have a responsibility.
- Have a thorough awareness of, and regard for, the confidential nature of many aspects of school information relating to individual students.
- Co-operate with colleagues to ensure the achievement of the aims of the school.
- Promote positive student behaviour in line with school policies.
- Assess academic performance in the light of previous achievement to enhance the value-added results of all students.

- Assess how well learning outcomes have been achieved and use them to improve specific aspects of learning and teaching.
- Assess and record students' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the grade/level at which the student is achieving.
- Set sufficient work for formal assessment, such that students understanding can be regularly checked and so that students can be fully prepared for the demands of public examinations and/or coursework.
- Mark, monitor and return work within a reasonable and agreed time span providing constructive oral and or written feedback that clearly indicates strategies for improvement – as such that students are very clear as to how to move specifically to the next grade/level.
- Attend parent's evenings according to the school calendar to keep students' families and/or their carers informed about their progress.

Other Responsibilities

- Take part, as required, in meetings in relation to the curriculum and organisation of the school.
- Participate in arrangements for professional development as outlined in the school development plan or identified through the appraisal process and take responsibility for own development.
- Ensure the activities in which students are engaged are conducted in a disciplined, safe and healthy environment and in line with school policy.

General Responsibilities

- To be an ambassador for the school.
- To model the core values of the school in your professional life and to promote and develop the school's vision, ethos, aims and objectives.
- To establish a culture that promotes excellence, equality, and high expectations for all students.
- To respond professionally to unplanned situations, crises, and emergencies whenever they arise to ensure the safety and efficiency of staff and students of the school and to maintain good discipline.
- To attend meetings with external agencies and organisations.
- To foster and support extra-curricular activities in the interest of the school community e.g. school productions, concerts, sports activities, trips, and excursions.
- To take on additional responsibilities as directed by the Headteacher and/or SLT link.

Whole-School Organisation, Strategy and Development

- Make a positive contribution to the wider life and ethos of the school.
- Participate in EWA daily duty rota.

Health and Safety

- Promote the safety and wellbeing of students and help to safeguard students' well-being by following the requirements of Keeping Children Safe in Education and our school's child protection policy.
- Look after children who are upset or have had accidents.

Professional Development

- Help keep their own knowledge and understanding relevant and up-to-date by reflecting on their own practice, liaising with school leaders, and identifying relevant professional development to improve personal effectiveness
- Take opportunities to build the appropriate skills, qualifications, and/or experience needed for the role, with support from the school.
- Take part in the school's appraisal procedures.

Personal and Professional Conduct

- Uphold public trust in the education profession and maintain high standards of ethics and behaviour, within and outside school.
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality.
- Demonstrate positive attitudes, values and behaviours to develop and sustain effective relationships with the school community.
- Any other reasonable duties as requested by the Line Manager, Headteacher or member of the Senior Leadership Team that is not specified in this job description.
- Respect individual differences and cultural diversity.

		Assessed by:				
No.	CATEGORIES	App Form/ Letter	Interview	Teaching Exercise	Refs	Results Sheet
ESSENTIAL CRITERIA						
1.	A high-quality degree with Business as the sole or significant focus	√				
2.	PGCE with QTS/ QTLS and membership with DfE or IfL or willingness to work towards	√				
3.	A passion for teaching the subject	√	√	√	√	
4.	Ability to engage with students, inspiring learning & promoting success	√	√	√	√	
5.	Very good classroom practitioner	√	√	√	√	
6.	Ability to devise new resources for learning	√	√	√	√	
7.	Knowledge of active learning and teaching styles	√	√	√	√	
8.	Evidence of dynamic and innovative practice	√	√	√	√	
9.	Either – successful teaching placement (<i>applicants currently in training</i>) OR successful record of teaching including very good exam results in one or more of KS4	√			√	√
10.	Commitment to learning and teaching as first priority	√	√		√	
11.	Competence in the use of ICT	√	√		√	
12.	Ability to contribute positively to teams, share ideas & develop resources co-operatively	√			√	
13.	Ability to be adaptable & flexible	√	√		√	
14.	Effective inter-personal & communication skills	√	√	√	√	
15.	Commitment to valuing the individual and boosting their self-belief and worth – <i>an unconditional positive regard for young people</i>	√	√		√	

16.	Commitment to high standards & expectations – no accepting of second best in students and staff	√	√			
17.	Commitment to professional learning & institutional improvement	√	√		√	
18.	Commitment to high professional & personal standards of work & conduct	√	√		√	
19.	Determination to promote equality of opportunity		√		√	
20.	Ability to offer enrichment & contribute to wider college life	√	√		√	
21.	Commitment to professionalism, sharing, teamwork & collaboration	√	√		√	
22.	Commitment to enjoying work!		√			
DESIRABLE CRITERIA						
23.	Able to use interactive ICT systems for learning and teaching	√	√		√	
24.	Experience of examining subject	√				
PERSONAL CHARACTERISTICS - ESSENTIAL						
25.	An unwavering commitment to the Altus Education Partnership's vision, mission and values	√	√			
26.	Willing to be accountable and to take personal responsibility for own actions	√	√			
27.	Resilience and the ability to grow professionally and flexibly within a start- up and developing organisation	√	√			

EDGAR WOOD

academy



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