Lavington School

**Recruitment Pack
Teacher of Business Studies
January 2023**

Lavington School

Teacher of Business Studies – Full-time

Start Date: 1st September 2023

Salary: MPR/UPR £28,000 to £43,685

School context: Mixed 11-16, comprehensive, number on roll 867, together with 100 students in our 6th Form satellite which is part of Devizes School

Contract type: Permanent, full-time

'We believe that every child should be happy, healthy, safe and achieve more than they thought possible; at school and beyond

Lavington School is looking for a dynamic, enthusiastic and experienced teacher of Business Studies to join our Computing, ICT and Business department.

In return we offer:

- A competitive salary
- A full and varied CPD programme offering teaching and leadership development for our staff
- An opportunity to work in a supportive team from whom you can learn, develop and grow
- Wider opportunities to be involved across the Equa Multi Academy Trust
- An energised and professional working environment
- Benefits include: pension scheme, free on-site parking and cycle to work scheme

About the Department

The Computing, ICT & Business department is currently staffed by two, full-time, specialist teachers along with additional KS3 teachers from outside of the department. All our teaching takes place in specialist rooms which are equipped with desktop PCs and an interactive whiteboard with projector. The Computing, ICT & Business department believe that all students should learn how to operate safely and effectively in an increasingly digital world with an understanding of how to use technology to improve our lives. We want to prepare all students with the knowledge, skills and understanding to pursue the pathway that they desire.

Computer science is currently delivered via a combination of discrete lessons in Years 7 to 9. The school operates a two-week timetable and all students in KS3 receive one lesson per week, whilst students in KS4 that have selected an option within the department, receive three lessons per week.

KS3 students cover a wide variety of topics including e-safety and cybercrimes, data representation, digital imaging and programming. Students complete all work on computers in KS3 and use a combination of book work and computer work in KS4. Assessments are completed at the end of each topic and part way through where topics are longer.

ICT facilities include:
- Two core ICT suites with 32 computers in each
- Wireless coverage across the college for staff access wherever it is needed
- Fully supported network with on-site engineers.

- Interactive whiteboards
- A range of specialist, subject-specific software.

At KS4, students can opt for a combination of 2 courses which the department offers: -

GCSE Computer Science – OCR J277
GCSE Business Studies – OCR J204

At KS4, students can opt for A-Level Business, and we would like to develop an A-Level option for Computer Science.
Although we have detailed schemes of work and suggested lesson plans and resources, they are flexible so that each member of the department can adapt these so that the most suitable pedagogy can be used in order for students to make good progress. It is expected that the successful applicant will contribute to the work of the department through the contribution of planning shared resources and developing computer science at KS4 and KS5, in particular.

All members of the faculty are involved in meetings, preparation, and follow-up work to evaluate and improve on content knowledge, pedagogical knowledge and teaching practice. Teachers are required to teach across the age and ability range to maximise their professional development and to contribute to greater job satisfaction.

The school has an excellent learning support department and teachers work closely with teaching assistants to ensure dedicated high-quality provision for students with additional learning needs.

For any teacher wanting to join a department where they will feel supported, challenged, and inspired, the Lavington Computing, ICT & Business department is the perfect fit, and we welcome applications from all colleagues who believe in the ethos and vision of our school

About Us

Lavington is a high achieving school that is imaginative and creative in its approach to teaching and learning and is keen to look for continued and sustained improvement. We are fully committed to providing high quality education for children whatever their age. We benefit from a wonderful rural setting, surrounded by beautiful and historic countryside. The majority of our students live in nearby villages, and thrive in our supportive, positive, nurturing environment, achieving academic excellence for all.

The school enjoys a very good reputation within the community and throughout the county and continues to demonstrate the highest standards of achievement. Much of this success is due to the active partnership of home, school and community, which allows a happy working atmosphere to prevail, where hard work and good behaviour is the expectation. Our students are happy and well-motivated and respectful. They are nurtured through superb individual care, a culture of high aspirations, an extensive leadership and enrichment programme and recognition of their unique talents.

Applying

If you would like to apply you should include a covering letter in addition to the application form. This should be no more than two sides of A4 giving your reasons for applying, your relevant experience and personal qualities you would bring to the role. Applications should be addressed to Mr Ralph Plummer, Head of School, and emailed to hr@lavington.wilts.sch.uk Please note that we do not accept CVs.

If you would like to arrange a visit to the school or have any further questions, please email hr@lavington.wilts.sch.uk
The closing date is **Friday 3rd February at 3.00 p.m.**

Further information about the school can be found on the website www.lavington.wilts.sch.uk

This role is advertised on the school's website, eteach and DfE Teaching Vacancies.

Facebook	@lavingtonschoolwiltshire
Website	www.lavington.wilts.sch.uk
Twitter	@LavingtonSchool
Instagram	@lavingtoncreates
Phone	01380 812352
Email	hr@lavington.wilts.sch.uk
Location	Lavington School, The Spring, Market Lavington, Devizes, Wilts. SN10 4EB

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS check.

Please note that if you have not heard from the Academy within 2 weeks after the closing date, please assume you have been unsuccessful. We may interview candidates ahead of the closing date so early application is advised. The School reserves the right to interview and appoint prior to the advertised closing date.

Job Description

Main Purpose

- To lead, develop and implement the Chemistry curriculum across KS3 to KS5
- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate.
- To monitor and support the overall progress and development of students as a teacher.
- To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential.
- To contribute to raising standards of student attainment.
- To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.

Teacher Responsibilities

- Plan for the learning needs of all students in assigned groups
- Create a positive learning environment
- Use a wide repertoire of teaching and learning strategies that will stimulate learning
- Prepare lessons which meet the learning needs of students
- Assess formatively and summatively, recording and reporting on progress, monitoring progress against targets, giving advice for improvement
- To contribute towards preparation of schemes of learning
- Actively contribute to liaison events
- Follow guidance on implementation of other strategies, e.g., Literacy, ICT, Citizenship
- Contribute and respond to departmental plans
- Continue with professional learning, formalized through performance management
- Monitor and evaluate the effectiveness of lessons, schemes of learning etc.

Staffing

- To take part in the school's staff development programme by participating in arrangements for further training and professional development.
- To continue personal development in the relevant areas including subject knowledge and teaching methods.
- To engage actively in the appraisal review process.
- To ensure the effective/efficient deployment of classroom support
- To work as a member of a designated team and to contribute positively to effective working relations within the school.

Quality Assurance

- To help to implement school quality procedures and to adhere to those.
- To contribute to the process of monitoring and evaluation of the curriculum area/department in line with agreed school procedures, including evaluation against quality standards and performance criteria. To seek/implement modification and improvement where required.
- To review from time-to-time methods of teaching and programmes of work.
- To take part, as may be required, in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the school.

Management Information
- To maintain appropriate records and to provide relevant accurate and up-to-date information for MIS, registers etc.
- To complete the relevant documentation to assist in the tracking of students
- To track student progress and use information to inform teaching and learning.

Communication

- To communicate effectively with the parents of students as appropriate.
- Where appropriate, to communicate and co-operate with persons or bodies outside the school.
- To follow agreed policies for communications in the school

Marketing and Liaison

- To take part in marketing and liaison activities such as Open Evenings Parents Evenings, and liaison events with other schools.
- To contribute to the development of effective subject links with external agencies.

Management of Resources

- To contribute to the process of the ordering and allocation of equipment and materials.
- To assist the Subject Leader to identify resource needs and to contribute to the efficient/effective use of physical resources. To co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the School, department and the students.

Other Specific Duties

- To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage staff and students to follow this example.
- To support the school in meeting its legal requirements for worship.
- To promote actively the school's corporate policies. To continue personal development as agreed.
- To comply with the school's Health and Safety policy and undertake risk assessments as appropriate.
- To undertake any other duty as specified by STPCD not mentioned in the above.

Teacher of Business Studies – Person Specification

	Essential	Desirable
Professional Qualifications and learning	• Degree in appropriate subject • Has qualified teacher status	• Evidence of continuous professional development (CPD)
Experience	• Experience of successfully applying a range of teaching strategies • Demonstrable experience of supporting outstanding teaching and learning including adapting lesson content to support and ensure access for EAL and SEN pupils • Proven ability to deal with a wide range of student behaviour	• Recent experience in a UK secondary school/academy • An understanding of how the progress 8 measure will impact academy results and targets • Experience of inclusion strategies to support pupils with SEND • Proven ability to effectively work with a range of stakeholders including parents and external organisations
Competencies	• A good or outstanding teacher in your subject • Demonstrable ability to engage with learners in a variety of ways • Demonstrable ability to move pupils' learning forward • Able to effectively evaluate own practice to further improve learning of pupils • The ability to work effectively as part of a team, including across faculties • Demonstrable knowledge of behaviour management	• Able to demonstrate knowledge of planning, curriculum and assessment procedures