

# Oaklands Catholic School and Sixth Form College

## APPLICATION PACK FOR TEACHER OF BUSINESS STUDIES



**Edith  
Stein**  
Catholic  
Academy  
Trust

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**Oaklands Catholic School  
and Sixth Form College**



# TEACHER OF BUSINESS STUDIES

## Teacher of Business Studies

Permanent Part Time Appointment  
MPS

September 2024

Full time would be considered  
for suitable applicant offering  
other subjects

Applications from ECTs  
warmly welcomed

The ability to offer other subjects  
would be advantageous

This opportunity is one that I hope will capture your enthusiasm and I would like to thank you for your interest in this post.

On our website you will find our vision and strategy for the school. We are excited about bringing new colleagues into our teaching team. When making this appointment we would like to be as flexible as possible.

For ECTs, in their first year, we will provide additional support plus a further reduced timetable.

In this pack I have tried to ensure that you know something about Oaklands and our commitment to the teaching of Business Studies whilst at the same time making clear that the Governors, on behalf of the Edith Stein Academy Trust, are looking for an **outstanding teacher** who can demonstrate **exceptional classroom practice**.

The ability to offer Maths or Computing to KS3 or Economics at KS5 would be advantageous.

Towards the end of this the information you will find a link to the Application Form issued by the Governors regarding the post. If you are a Catholic you will understand the distinctiveness of Catholic schools such as Oaklands and this will be attractive to you. **You do not have to be a Catholic to work at Oaklands;** the Governors welcome applications from candidates of differing faith backgrounds or none who can be supportive of the school ethos.

Business Studies is a popular option at GCSE regularly supported by a third of the KS4 cohort. It is currently taught by a number of staff. A Level Business Studies is offered in the Sixth Form; it remains a popular choice and students from Oaklands regularly go on to study Business or a related subject at university.

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# THE ROLE



Information about the curriculum can be found on the school website by following this link: [Business studies - Oaklands Catholic School and Sixth Form College](#)

Staff are committed to being at the leading edge of teaching and learning providing a first class experience for Oaklands students. For staff, a friendly and supportive environment helps ensure that classroom activities are of the highest quality. Teaching is informed by a strong culture founded on the knowledge of the student.

Oaklands offers a wide range of extra curricular and support activities. Most staff offer something outside of their subject discipline. The successful candidate will be expected to contribute to the extra curricular life of the school.

**In addition to the delivery of Business Studies, the successful candidate must have relevant and up-to-date knowledge in relation to working with and protecting children and young people.**

**All staff at Oaklands are expected to display a commitment to the protection and safeguarding of children and young people and complete an enhanced DBS check.**

I hope this information is useful. However, if there is any further way in which I can be of assistance, please do not hesitate to contact me at the school.

**Please note that the school reserves the right to appoint at any point during the recruitment process.**

We look forward to receiving your application for this important appointment.

Matthew Quinn  
**Headteacher**

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# OUR JOURNEY



Oaklands is a Catholic Academy taking in boys and girls from 11-18, which has been established by the Diocese of Portsmouth for the education of Catholic children who live within the designated parish catchment area allocated to the school. In addition, Oaklands also takes in a number of children from other Christian denominations whose parents have specifically requested a Catholic education at the School, provided that they satisfy the criteria laid down in the Governors' Admissions Policy.

Oaklands has over 1,300 students on roll, including a Sixth Form College of 220 students. It is a well established comprehensive school, which is well supported by parents and highly respected in the community. Oaklands offers a full range of GCSE, and A Level courses. Students at all levels are provided with challenge and support as appropriate. The school's success is rooted in a strong academic tradition.

Oaklands was one of the first Catholic Academies in the country, converting as a single Catholic Academy Trust in 2011. Corpus Christi Catholic Primary School joined the Trust in April 2021.

The school is part of a soft federation; working closely with other local schools, which

provides an opportunity to share expertise and resources. We are also part of the wider Edith Stein Partnership, working closely with other local Catholic schools across primary and secondary phases.

The school will provide you with significant opportunities to help you develop your career so that you can eventually move on and up from the role of Classroom Teacher. Creativity is the heart of the school's approach, resulting in innovative approaches to:

- teaching and learning – encouraging questioning, reflection and challenge
- literacy and numeracy – using all subjects to develop these core skills
- curriculum design – establishing a common approach to assessment
- use of data – supporting individual progress and personalising learning
- growing school of leaders – developing leadership at all levels
- School Improvement – empowering staff to take responsibility for areas of change

The Chapel is a focal point the school's spiritual life. Oaklands is also fortunate enough to have a full-time Chaplain.

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## PASTORAL CARE



**The aims of the school emphasise the importance of each student as an individual and the need to focus on and promote the spiritual, moral, intellectual, physical, social, personal and cultural development of each person entrusted to our care.** To this end, the community endeavour to create a Christ-centred learning community whose primary aim is to ignite a passion for faith and learning.

At Oaklands we recognise that students have special and different gifts, we aim to develop them in a climate where they can be shared and personal achievement can be maximised, where difference is not just tolerated but celebrated. Students need to work within an environment where they can develop their unique God given gifts and feel lovable, loved, capable and valued members of the community. This occurs within a warm and caring safe and open environment in which all children can grow in confidence and trust, and achieve their true all round potential.

The successful pastoral system at Oaklands is built on the strong partnership between the school, home and parish enabling each student to flourish. We believe that parents have a key role to play in the education of their child. The Year Head and Form Tutors, through the pastoral curriculum at Oaklands, emphasise with students the importance of

self-discipline and responsibility and also the importance of care, concern and respect for each other.

The school also recognises its responsibility to foster a Christian atmosphere, to equip the young students in its care to face the adult world with confidence and to play a responsible part in a society which is rapidly changing and holds a variety of different standards. This confidence is shaped through a deep understanding of the relationship between faith and culture. Students are encouraged to further their faith journey.

At Oaklands, extra-curricular activities are an essential part of a young person's development and all students are encouraged to profit from the wide range of activities on offer. Whatever their talents and abilities, there are opportunities to succeed.

The school stands within attractive and extensive grounds including woodlands and playing fields. Well-equipped specialist facilities are provided for all areas of the curriculum. In recent years, the school has undergone a major refurbishment in many areas.

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# PERSON SPECIFICATION



We are seeking to appoint an enthusiastic and inspirational Teacher of Business Studies with a clear understanding of how students can make good progress in the subject.

## PERSON SPECIFICATION

### **Essential:**

- Qualified Teacher Status, or working towards
- A good degree relevant for the teaching of Business Studies
- Recent participation in a range of relevant training
- Be able to contribute to the distinctive nature of the school
- Outstanding subject skill and knowledge
- Good classroom management
- Prepared and able to teach to Advanced Level
- Excellent communication, organisation and listening skills
- Has up to date knowledge of relevant legislation and guidance in relation to working with, and the protection and safeguarding of children and young people

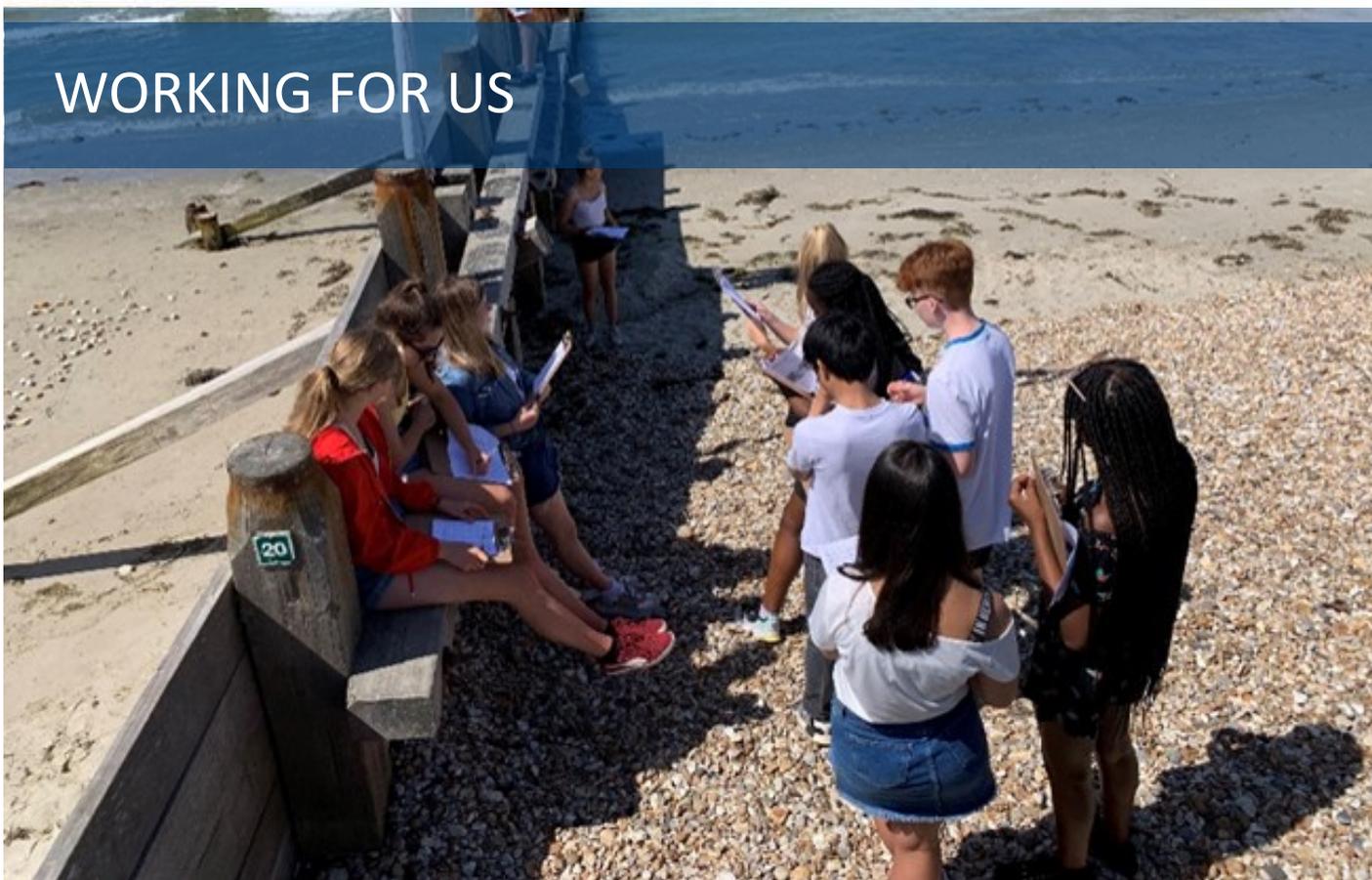
- Is able to lead and inspire in the classroom
- Effective contemporary teaching and learning strategies for Business Studies
- Excellent communication and interpersonal skills
- Stamina and resilience and ability to work under pressure
- Committed to personal development
- Confidence
- Imagination

### **The following would be desirable but not essential**

- Catholic
- Experience in a mixed comprehensive setting
- Understanding of national developments in post-16 settings
- Ability to teach a second subject

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# WORKING FOR US



## Ten reasons why we think you might want this role at Oaklands

- Your teaching has already had a positive impact on students at KS3, KS4 or KS5.
- You believe in working with a comprehensive mix of children to give them the best possible chance of success in life and are excited by the chance to work with an experienced team.
- You are attracted to working in a school that can provide opportunities up to KS5.
- You value young people and see them as unique, precious and unrepeatable.
- You can see the value of a close professional dialogue with colleagues can challenge and support you.
- You like the idea of talking with colleagues about teaching and learning.
- You are motivated by the thought of being a member of a team that delivers good outcomes.

- You know that you are good at building lasting professional relationships with students and understand that this is part of the foundation for successful learning.
- You want to use this position as a stepping stone to career advancement.
- You can offer something to the extra curricular life of the school.

## Four reasons why you might not want to come and work for us (please look at the last page)

- The match of your skills and experiences to our needs is not a good fit.
- You are anxious about coming into a Catholic school (don't be).
- You have not taught in a school from KS3 – KS5.
- You feel you might not be ready to join a high performing department.

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# STAFF PROFILES

## Maths Teacher Jodie Beauvoisin



*My teaching journey started with my first phase of training at Oaklands. I was so drawn in by the school that I decided to come back and take a position in the Maths Department here which I started in 2019.*

*The thing that most made we want to teach at Oaklands is the sense of community. Every member of staff here is supportive of each other and supportiveness is the most valuable trait you can ask for as an NQT. This culture of support and treating everyone with kindness extends to the students who are polite and respectful to each other and their teachers and, in return, staff do everything they can to look after them when they are in need. I attribute this culture to the Catholic ethos of the school instilling a framework of morals where community is the heart.*

*In 2022, I was awarded a TLR for developing the Maths contribution to STEM Learning across the school and this year I led a Mathematics Experience Residential Trip to Disneyland Paris.*

*I look forward to continuing my teaching career at Oaklands, hopefully taking on more responsibilities in the future, and learning new ways to make young people excited about Maths and learning.*

## History Teacher Hayley Short

*I started teaching at Oaklands in 2019 as an NQT. As a new teacher, I was positively welcomed to the school and to the community Oaklands provides. Not only this, it was a brilliant school to help me develop as a newly qualified teacher, as I was able to learn alongside highly skilled and experienced colleagues. Although new, I was trusted with responsibilities within our History Department which helped me develop my skills within and outside the classroom.*

*Last year, I was given additional responsibilities as Lead Pastoral Practitioner, working with KS4 Heads of Year to develop and promote positive student behaviour patterns. Within our thriving History Department, by ideas and training have been strongly encouraged and I am now very much looking forward to growing further in my new role as Head of Department from September 2024. I can see myself working here for many, many years to come.*

*I really enjoy working in a Catholic School, the sense of community is unique, and ensures that you are working in a positive and caring environment; the importance and impact of faith on the lives of young people, ensures that our students not only learn academically but also morally. Our schools' traditions ensure that this school is so special. Our students are fantastic, and make me thankful to be a teacher. If you would like to work here, you will be welcomed into our community and will be able to work in a lovely, wonderful school! I would recommend this to anyone.*



## Teacher of English Maddy Woods



*I started working at Oaklands as an NQT English teacher in 2019, and I feel extremely fortunate to work here.*

*After completing a degree in English Literature at the University of Southampton, I immediately went on to complete a School Direct PGCE, knowing straight away that teaching was the career path I wanted to follow.*

*As an English teacher at Oaklands, I am surrounded by a superb department of intelligent, dedicated professionals with an infectious enthusiasm for our subject and the way it is taught. I also have the privilege of teaching English Literature A Level—which has always been an ambition of mine—so I feel pleased to have been afforded this opportunity so soon into my career.*

*In 2023, I was appointed as Key Stage 3 Co-ordinator in English and was awarded a TLR.*

*Of course, the main highlight of teaching at Oaklands has to be the wonderful students I get to work with each day. Despite the inevitable challenges and hurdles that come with teaching (as with any career!), the students always provide me with a reason to smile or laugh at the end of each day. This, along with the supportive staff community, means that coming to work always feels enjoyable. I would encourage anyone considering applying for a position at Oaklands to go ahead – you will certainly not regret it.*

# APPLICATION PROCESS

A completed CES application form can be downloaded from the school website:

[Vacancies - Oaklands Catholic School and Sixth Form College](#)

Completed applications should be sent by email to:

**[s.mann@oaklandscatholicschool.org](mailto:s.mann@oaklandscatholicschool.org)**

or by post (marked 'Application' in the top left hand corner) to:

Mrs Sarah Mann  
PA to the Headteacher  
Oaklands Catholic School  
Stakes Hill Road  
Waterlooville  
Hampshire  
PO7 7BW

Please note on Page 11 of the application form you are required to complete a supporting statement. Please be aware that incomplete applications will not be accepted.

## **Closing date:**

Friday 10<sup>th</sup> May 2024, 12.00noon

## **Interviews:**

Week beginning Monday 13<sup>th</sup> May 2024

**The candidate application form asks for three references. Normally one of these referees should be your current or most recent employer. Please see the details in the application form. We reserve the right to take up references with your previous employer.**

In addition to asking your referee questions related to your suitability for the position we will make enquires into the following:

- Disciplinary procedures in relation to allegations of inappropriate conduct with children, including any in which the penalty is 'time expired' (that is where a warning could no longer be taken into account in any new disciplinary hearing for example)
- Whether the applicant has been the subject of any safeguarding concerns
- The outcome of any enquiry or disciplinary procedure
- If the candidate is not currently working with children but has done so in the past, his or her previous employer with children will be asked about those issues.

In accordance with safeguarding guidance the school will not consider 'Open References' from a candidate.

As part of the interview process all candidates will be required to:

- Teach a lesson
- Talk to students
- Participate in a panel interview

Preparation work in advance of the lesson will be required, and details will be provided prior to interview.

Early applications are welcome - the interview process may be staged and some interviews held in advance of the closing date if there is a large number of applicants for the role.

*In accordance with Keeping Children Safe in Education 2022, section 221, in our shortlisting process, we carry out an online search as part of our due diligence on shortlisted candidates. This may help identify any incidents or issues that have happened, and are publicly available online, which the school or college might want to explore with the applicant at interview.*

Please visit our school website for more information about Oaklands and other recruitment documentation:

[www.oaklandscatholicschool.org](http://www.oaklandscatholicschool.org)

- Supplementary Forms (to be given in at interview stage)
- Recruitment and Monitoring Form
- Rehabilitation of Offenders Act 1974 Disclosure Form
- Teacher staff expectations for basic established and upper pay bands
- Exam Results
- Annual report and financial statements
- Governor Strategy
- Oaklands Catholic School Main Prospectus
- Information on Appointment of Teachers in Catholic Schools
- CES Teacher Contract
- Equality Act 2010 information

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AND FINALLY ....



## What about those FOUR reasons why this role might not be for you!

### **The match of your skills and experiences to our needs is not a good fit**

Come and visit us, read the pack, phone Matthew Quinn, Headteacher, and find out if the match is better than you think. The school is interested in appointing colleagues who have the capacity to grow and develop into roll.

### **You are anxious about coming into a Catholic school (don't be)**

Again come and visit us, experience our community and talk to staff about their experience. The majority of staff at Oaklands are not Catholic.

### **You have not taught in a school from KS3 –KS5**

If you are not ready for this then we still want to hear from you. Most of our best staff had no Sixth Form experience before coming to Oaklands but with training and development, over time they gained the experience.

### **You feel you might not be ready to join a high performing department**

If you are still reading, then you probably are.

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## **Oaklands Catholic School and Sixth Form College**

Stakes Hill Road

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Hants

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[www.oaklandscatholicschool.org](http://www.oaklandscatholicschool.org)

Excellence in  
**S.T.E.M.**  
@ Oaklands

# Potential for Greatness

  
**THE SIXTH FORM**  
Oaklands Catholic School