



# Wright Robinson College

Headteacher: Martin Haworth

## Teacher of Business Studies (with some KS3 Computing): Job Description

### JOB TITLE

**Teacher of Business Studies (with some KS3 Computing)**

### SCALE/SALARY

**MPS/UPS**

### RESPONSIBLE TO:

**Headteacher, Deputy Headteachers, Assistant Headteachers, Head of Faculty**

### JOB PURPOSE

To be responsible for the teaching and learning of Key Stage 4 Business Studies, alongside some timetabled Key Stage 3 Computing lessons. This will involve the monitoring of students' progress and performance in order to ensure that expected learning outcomes are achieved.

### **Duties and Responsibilities**

1. To teach Business Studies throughout the age and ability range as detailed in the National Curriculum and examination board requirements.
2. To assess and record pupils' progress in line with the agreed procedures of the faculty.
3. To maintain an up-to-date knowledge and understanding of the requirements of the computing curriculum.
4. To contribute to all aspects of work in the faculty, to ensure that the department is successful in teaching all aspects of Business & Computing and continues to offer the pupils of the college a safe and stimulating environment.
5. To work as a member of a team committed to teaching Business Studies & Computing, developing resources and courses and to assist senior colleagues to ensure the successful operation of the faculty. To work collaboratively and cooperatively in a way that is conducive to maintaining the efficient management and organisation of the college, which includes weekly duties.
7. To assist in the delivery of Business Studies & Computing qualifications and to have a secure knowledge and understanding of all timetabled subjects, their requirements and related pedagogy.
8. To engage in a process of continuing professional development in order to keep knowledge, skills and understanding updated in order to achieve the best possible impact in terms of learning outcomes.
9. Have an awareness of and implement Health & Safety legislative requirements and procedures in order to maintain a safe teaching environment.

*The above list of job duties is not exclusive or exhaustive and the postholder will be required to undertake such tasks as may reasonably be expected within the scope and grading of the post.*