Teacher of Computer Science and Business Studies

APPLICATION PACK

Teacher of Computer Science and Business Studies

M1 to UPS3: £30,000 - £46,525

From September 2024

UTCN exists to develop the next generation of engineers and science professionals and, with a fabulous £10m building and £1.3m of specialist equipment, that's exactly what we have achieved. We have been open seven years and we are already one of the top performing UTCs in the country. We have a specialism in engineering, but we also cater for 14-19 age students with interests in Science, Computing and Mathematics. UTCN is heavily oversubscribed for 2024 entry and was graded 'Good' across all areas by OFSTED in May 2019.

The Computer Science and Business Department at UTCN is well resourced, due to the increase in student numbers we are looking for an additional teacher. Computer Science and Business plays a vital role in the life of UTCN and the vast majority of our students study Computer Science in some capacity. Computer Science is taught at GCSE and A Level. Business is taught at GCSE. We would happily discuss a suitable proportional split between both subjects with candidates based on experience and preferences.

Whilst we expect you to be an excellent practitioner, what is more important is your ability to help develop the department and inspire the next generation of mathematicians, scientists and engineers. This post would be suitable for an NQT or an experienced colleague

This role is offered on a permanent basis and as we continue to expand and develop over the next few years, opportunities to take on further responsibilities will be available to the right candidate in the future.

If you are an excellent teacher who has the:

- Capability to teach GCSE and post-16 Computer Science and Business at GCSE
- Belief that all young people can achieve highly
- Ability to deliver excellent results
- Capacity for hard work
- Determination to ensure that UTCN is the top provider of its type in the country

Then we want to hear from you. For further information and to apply, please see our website www.utcn.org.uk

UTCN is committed to safeguarding and promoting the welfare of young people. All appointments will be subject to an enhanced DBS check.

June 5, 2024

Dear Candidate,

Thank you for your interest in University Technical College Norfolk.

UTCN exists to develop the next generation of engineers and science professionals and, with a fabulous £10m building and £1.3m of specialist equipment, that's exactly what we have achieved. We have been open seven years and we are already one of the top performing UTCs in the country. We have a specialism in engineering, but we also cater for 14-19 age students with interests in Science, Computing and Mathematics. UTCN is heavily oversubscribed for 2024 entry and was graded 'Good' across all areas by OFSTED in May 2019.

The Mathematics and Computer Science Department at UTCN is well resourced. Computer Science is studied at both KS4 and KS5. Computer Science plays a vital role in the life of UTCN and the vast majority of our students study Computer Science in some capacity. Computer Science is taught at GCSE and A Level. Business is taught at GCSE. We would happily discuss a suitable proportional split between both subjects with candidates based on experience and preferences.

Whilst we expect you to be an excellent practitioner, what is more important is your ability to help develop the department and inspire the next generation of mathematicians, scientists and engineers. This post would be suitable for an NQT or an experienced colleague. This role is offered on a permanent basis and as we continue to expand and develop over the next few years, opportunities to take on further responsibilities will be available to the right candidate in the future.

UTCN has recently joined the London-based MAT Community Schools Trust (CST). CST have a track record of achieving some of the best exam results in the country. This partnership of technical expertise with academic excellence will create some fabulous opportunities for both staff and students.

If we can provide any further information, please do not hesitate to get in touch, we'd love to talk further.

Emma Palik
Headteacher

Key Facts

- We have £1.3m of specialist equipment on site
- We are currently recruiting for Year 10 (up to 180 places) and Year 12 (100 places)
- In due course, UTCN will have up to 420 students from Year 10 to Year 13
- The student body is well motivated and, in many cases, extremely able
- Typical hours for students are from 9.00am to 3.05pm, with a longer day on Tuesday, Wednesday and Thursday until 3.35
- The curriculum is employer-led
- We offer a wide range of extra-curricular type activities within the Enrichment Curriculum
- UTCN was inspected by OFSTED in May 2019 and was graded 'Good' across all areas

Employer Support

A key difference of UTCN is that we are supported by many of the leading employers and businesses in the county. There are currently over 40 regional and national employers and employer organisations who are actively engaged with UTCN.

The UTCN Board

Reflecting the key role that employers will take, the UTCN Local School Board is made up of employers in the advanced engineering and energy skills sectors:

- Nicola Finch of Future Marine Services and SafeSTS
- Roger Bennington of Long Stratton Motor Company

Additionally, the Board is made up of:

- Ben Milner of UEA
- Emma Palik of UTCN
- Julie Schofield of UEA
- Clive Kindred
- Steve Love
- Steve Perry

- Jean Wilcox
- Amy Hanton – Parent Governor

The Curriculum

Our curriculum has been devised to reflect the needs of local employers, but it also provides a solid base for students to progress generally. Post-16 students also undertake industry led projects.

Basic Salary

Salaries are paid in twelve equal instalments on the 15th day of the month by direct credit transfer.

Additional Remuneration

Every year, two collegiate targets will be set which will attract a bonus. These targets will be the same for all UTCN staff.

Other Benefits

Membership of the Local Government Pension Scheme will apply to this role. UTCN staff also benefit from membership of BHSF.

Professional Appearance and Dress

The principle of smart business dress for staff applies.

Safeguarding

UTCN is committed to safeguarding and promoting the welfare of young people. All appointments will be subject to an enhanced DBS check.

Job Description

Job Title:	Teacher of Computer Science and Business Studies
Reports to:	Head of Faculty: Mathematics and Computing
Grade:	MPS1 to UPS3
Overarching Job Purpose:	To support UTCN students to make excellent progress

Specific Duties	
1	To teach KS4 students in accordance with the UTCN Teaching, Learning & Assessment Guide
2	To plan and prepare high quality lessons
3	To support and enforce UTCN expectations for behaviour, uniform and effort
4	To provide a calm, purposeful working environment for students following the guidelines in the UTCN Behaviour Guide
5	To deliver high quality lessons which support UTCN students to make excellent progress
6	To mark and assess students according to the UTCN Assessment Policy
7	To ensure assessment data is recorded in the DPR in a timely manner
8	To work collaboratively with other departmental team members to develop resources, schemes of work and assessments for the department
9	To initiate any identified interventions to enable students to progress
10	To liaise with classroom support staff
11	To attend and contribute to subject and Faculty meetings
12	To undertake appropriate professional development as required
13	To contribute to the UTCN Development Plan and the departmental development plan and its implementation
14	To liaise with parents and attend parents' evenings as necessary
15	To participate in the UTCN Enrichment Curriculum
16	To be an effective tutor, enforcing UTCN policies as required

17	To carry out designated duties
18	To attend TPR (Training, Promotional and Revision) days as required

Person Specification: Teacher of Computer Science

Attributes	Essential	Desirable
Qualifications	- Graduate - QTS/QTLS	Degree in relevant subject
Experience	- Experience of delivering Computer Science and Business Studies at KS4 - Track record of successful examination outcomes	- Experience of examination board marking - Previous industrial or commercial experience
Skills	- Excellent teaching practitioner - Ability to plan learning that meets the different needs of students including the most and least able and those with SEND - Ability to teach subjects outside of specialism	Keen user of new technology
Personal Qualities	- High expectations for young people - Optimistic and enthusiastic - Determined - Organised - Team player - Resilient - Good communicator	- Innovative - Sense of humour
Other	- Professional manner - High personal standards of literacy and numeracy - Keen to work with local employers - Determination to ensure that UTCN is the top provider of its type in the country	- Willingness to organise on and off-site activities - Enthusiasm to contribute to extra-curricular activities

Further information

The UTC Norfolk website is: **www.utcn.org.uk**

You will also find our Twitter feed a useful source of information: @utcnorfolk

More information about the UTC programme and the Baker Dearing Trust can be found at **www.utcolleges.org**

To arrange an informal discussion about this role, please contact **tia.pitchers@utcncst.org**

Visits to UTCN

During the interview process, there will be ample opportunity to see the building and meet key staff, however, if you would like to visit UTCN prior to application, please use the contact details above.

Application

Please apply using the UTCN application form. This can be found at:

www.utcn.org.uk/job-vacancies

As part of the application, you will be asked to submit a supporting statement, this supporting statement should:

1. Explain why you would like to work at UTCN.
2. Address each element of the Person Specification individually and using a separate sub-heading eg.

   Qualifications

   Experience

Please note that candidates who do not follow this guidance will not be shortlisted.

Please return the completed application form to tia.pitchers@utcncst.org

Closing date: Monday 24th June   **Interviews: w/c Monday 24th June**