Job Description

Role:	Teacher of Computer Science and ICT
Responsible to:	Head of Department
Based at:	Stantonbury School, Stantonbury, Milton Keynes
Hours:	Full Time
Grade:	Main Pay Scale (M1 – M9)

Job Context
To enable all students to make as much progress as possible, and to develop as confident, well-educated and happy young people.

Job Description

Teaching and Learning:

1) under the reasonable direction of the Principal to carry out the professional duties of a school teacher and adhere to all aspects of the Teachers' Professional Standards
2) A commitment to ensure the effective implementation of the school's Safeguarding and Child Protection Policy
3) To maximise progress for all classes taught by you
4) To teach Computer Science and ICT in Key Stages 3 and 4 and, if appropriate, in the Sixth Form
5) To teach in line with faculty and School policies on e.g. assessment, teaching and learning, homework, student behaviour
6) To contribute to learning opportunities within the formal and extended curriculum
7) To ensure student progress against prior attainment, at least in line with national averages and progress targets
8) To contribute to the profile of your teaching subject(s) within the School
9) To be responsible for a classroom or teaching area and its impact on learning (e.g. through superb displays) and the organisation of learning resources for yourself and within your department
10) To regularly review and evaluate teaching and learning in lessons and across schemes of work
11) To enhance learning in your subject area(s) through use of Information and Communication Technology as a teaching and learning tool
12) To involve parents in behavioural issues in line with School policies
13) To ensure the effective and efficient deployment of classroom support
14) To work as a member of designated teams and to contribute to the building of teams within the School
15) To take part in the review, development and management of activities relating to the curriculum, organisation and pastoral functions of the School.

Curriculum and Assessment

16) To plan appropriate lessons to meet the learning needs of all students including those of:
    a. the higher prior attaining,
    b. Looked After Children,
    c. of EAL and 'groups within groups' students and
    d. of those students with Special Education Needs or who are Pupil Premium
17) To evaluate and review lesson plans
18) To contribute to the planning of Subject Schemes of Learning
19) To create and manage resources for the teaching of lessons
20) To assess students' work and progress against their prior attainment, progress in other subjects and against national norms in line with faculty and School policies
21) To use assessment to inform curriculum planning, teaching and learning
22) To assess accurately to help students meet their Target Grades
23) To act on feedback from examination boards on the quality of marking, moderation and assessment
24) To assess students' work accurately and regularly with good quality feedback on how to improve, given in a variety of ways
25) To work within School curriculum policies on key themes e.g. Citizenship, Enterprise, Literacy, Work Related Learning, British Values and Prevent agenda
26) To inform and involve parents in their children's learning in line with School policies and procedures.

Continuous Professional Development (CPD)

27) To take responsibility for personal CPD needs within the School's Appraisal framework
28) To monitor the impact of CPD on your own teaching and learning
29) To seek advice and support within School policies
30) To be familiar with and contribute to the School Improvement Plan and School Self-Evaluation systems.

Management Information and Its Use

31) To maintain appropriate records and to provide relevant accurate and up-to-date information
32) To complete the relevant documentation to assist in the tracking of students
33) To track student progress, analyse data and use information to inform teaching and learning, on time and as per the School calendar of assessment, with all deadlines met on time.

External Communication

34) To take part in Open Evening, Information Evenings, Parents' Evenings, Subject Teacher Meetings and liaison events with partner schools
35) To contribute to the development of effective subject links and other links with external agencies

36) To contribute to extra-curricular activities, and to the support them with attendance, where possible.

Other

37) The post holder is expected to be a Form Tutor
38) To comply with “Health and Safety” at Work legislation
39) To undertake School duties in line with School policies and procedures
40) To cover lessons and registration sessions for absent colleagues in line with the School Cover Policy, based on the concept of rarely cover, and in exceptional circumstances
41) To attend assemblies as required
42) A commitment to ensure the effective implementation of the School’s Safeguarding and Child Protection Policy
43) To comply with any other reasonable requests from the Principal when there are exceptional circumstances
44) To undertake such duties as may from time to time be reasonably assigned by the Principal.

Tove Learning Trust expects its employees to work flexibly within the framework of the job description. This means the post holder may be expected to carry out work that is not specified in the job description, but which is within the remit of the role, duties and responsibilities.

Tove Learning Trust is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff & visitors to share this commitment.

Application is by application form and covering letter to recruitment@stantonbury-tove.org.uk

Application deadline is Noon on 17th May 2022

Person specification

Relevant experience	**Essential**	**Desirable**	**How evidenced**
Relevant experience as a successful Computer Science and ICT teacher in a secondary school			A I
Awareness of the latest developments and initiatives in education.			I
Creative use of ICT to enhance teaching, learning and assessment.			A I
Education and training	**Essential**	**Desirable**	**How evidenced**
Qualified Teacher Status.			A
Relevant degree in your teaching subject			A
Established and evidenced practice as a highly effective teacher			A I
Evidence of a commitment to own professional development.			A I
Specific skills	**Essential**	**Desirable**	**How evidenced**
Experience of teaching Computer Science and ICT to secondary school aged students			A I R
Excellent understanding of the components which comprise effective teaching and learning			A I
Highly effective interpersonal and communication skills			A I
Developing high quality learning strategies and monitoring learner progress to raise attainment			A I
Evidence of high achievement in teaching across the Key Stages			A I R
Working effectively as a personal tutor			A I
Willingness to engage with specific training in Computer Science			A I

Evidence A - Application form

I - Interview

R - references