TEACHER OF COMPUTER SCIENCE

RECRUITMENT PACK

Thank you for your interest in a career with The Futures Trust. We hope that this recruitment pack provides you with all the information you need to start your journey with us.

The Futures Trust is a growing Trust with four primary schools and five secondary schools located in Coventry, Warwickshire and Leicestershire. We have 8,000 pupils in our schools and over 1,000 colleagues work for the Trust supporting our school community.

The Trust is committed to building brighter futures for everyone. This commitment is underpinned by 3 clear values:

1. Students first

Teachers and leaders totally focused upon the educational benefit of our students.

2. It's about learning

Students, teachers and leaders focused upon developing and improving their learning.

3. No barriers

No excuses, only support to ensure student, teachers and leaders maximise their achievement.

It is an exciting time to join the Trust. We offer trust wide career paths and invest in outstanding opportunities for our staff to learn and grow.

If you join The Futures Trust team, you will be part of a professional learning community totally focussed upon learning and dedicated to ensuring learners achieve their potential and build their own bright future. We look forward to hearing from you.

PRESIDENT KENNEDY SCHOOL

President Kennedy School is an outstanding school that is committed to Building Brighter Futures for all of its students.

Every decision we make is about the young people we serve, their learning experience and their personal development. We are looking to expand our team of dedicated professionals who excel in their field to help us on the next phase of our exciting journey.

Sam Rooke, Headteacher

JOB TITLE:	**TEACHER OF COMPUTER SCIENCE**
OPPORTUNITY:	We are seeking to appoint an excellent Computer Science Teacher to join our excellent Computer Science department at President Kennedy School. The department provide an excellent curriculum provision and continually achieve strong results at Key Stage 4 and Key Stage 5. An ambitious and innovative teacher will thrive in this environment and will be offered plentiful opportunity for further progression. As a qualified Computer Science Teacher, you will possess a passion for raising achievement in Computer Science and an aptitude for overcoming barriers to learning. Dynamic and creative, you will be an excellent team player and be able to inspire others around you
REPORTING TO:	Subject Leader of Computer Science
LOCATION:	Based at President Kennedy School with a requirement to travel to work at or for schools in the Trust
SALARY/HOURS:	TMS / UPS Full Time
BENEFITS – ENHANCING WORKING LIVES:	- Competitive rates of pay - Extensive professional development opportunities across the Trust - Career pathways across the Trust - Teacher/Local Authority Pension Schemes - Online retail discount - Employee Assistance Programme - Family Friendly policies to support family & carer commitments - Flexible Working Arrangements

JOB DESCRIPTION

To encourage learning which allows students to achieve high standards; to share and support the corporate responsibility for the well-being, education and discipline of all students.

Duties and responsibilities:

Educational Responsibilities

1. To carry out the general duties and responsibilities of a professional school teacher in accordance with the Principal Statement of Employment Particulars and associated documents including the Teachers' Standards and School Teachers' Pay and Conditions Document.

2. To implement whole-school, cross-curricular, department and year policies.

3. To take part in scheduled meetings with colleagues and parents according to the school's published programme.

4. To share in supervisory duties according to the school's published rotas.

5. To share in cover for absent colleagues in accordance with the national guidelines and School Teachers' Pay and Conditions of Employment and subsequent statements.

6. To participate in whole-school, team and individual arrangements for her/his in-service training and professional development.

7. To keep up-to-date with all school information, e.g. the weekly diary and newsletter, the staff portal, e-mail and information sent via the pigeon-hole daily.

Academic Curriculum

Under the guidance of the Curriculum Leader and Cross-curricular Teams where appropriate:

1. To plan and prepare courses and lessons for the groups assigned.

2. To teach all students according to their educational needs. This includes the setting, marking, assessing of classwork, homework, projects, coursework and fieldwork, etc.

3. To keep records of students' attendance at every lesson as well as classwork, homework set and completed.

4. To review and evaluate work programmes.

5. To maintain good order and behaviour according to the school's policies in order to facilitate learning and safeguard the health and safety of students both in school and in any authorised school activity outside school.

6. To participate in external examinations arrangements as well as other assessment programmes.

7. To communicate with parents concerning students' progress through writing reports and/or profiles, through attending scheduled parents' meetings and, where appropriate by letter or telephone.

8. To be responsible for her/his teaching room(s) with regard to good order, health and safety, appearance and display.

9. To share in the department's work in curriculum development with regard to courses of study, teaching resources materials and methods used.

10. To take part in the school and department's methods of teaching, assessment and profiling records.

11. To be responsible for the use of all resources allocated to ensure value for money and no waste. To take responsibility for the supervision and security of rooms and all equipment.

12. To take her/his share in the cross-curricular work of the school.

13. To share in the responsibilities of the department.

Tutorial Programme and Responsibilities

Under the guidance of the College Leader:

1. To keep an accurate and up-to-date tutor group register and to follow the school's procedures for dealing with students' lateness and absence.

2. To give out information and letters for students to take home, ensuring every student receives one, including any absentees.

3. To check students' Planner at least once every week for homework set and for messages from parents.

4. To check on students' school uniform (Years 7 – 11).

5. To ensure that the tutor group play a full part in School Council activities.

6. To accompany the tutor group to assemblies.

7. To collate and check the subject profiles for her/his tutor group, to summarise and comment on achievements and behaviour. To discuss the reports with students and with parents at the parent/tutor meetings.

8. To ensure that all students have a clear understanding of the 'planning' necessary for a successful learning outcome, including revision programmes.

9. To help advise students in KS3 on their KS4 courses. To help advise parents on realistic objectives for their sons/daughters. To help advise students in KS4 and the 6th Form on their further education and future careers.

10. To teach the tutor group the tutorial programme. To contribute to the development of materials and method for the programme, and to the monitoring and evaluating of its objectives.

11. To know the personal circumstances and learning abilities of each member of the tutor group so as to support and advise each student as she/he progresses through the school.

12. To provide information for referring children with additional needs and if required personally taking responsibility for liaison with support agencies.

13. To ensure the most able students are identified and sufficiently challenged through the mainstream programme and extension activities.

Professional Development:

- Maintain personal professional development to ensure that the knowledge and skills required to fulfil the role of Teacher of Computer Science and Information Technology are up to date.

- Be a professional role model, and understand and promote the aims of the School and the values of the Trust.

PERSON SPECIFICATION

	Essential Criteria	Desirable Criteria	Measured By
Education and Qualifications	• Must have QTS (Qualified Teacher Status • First degree or Certificate of Education • Ability to teach GCSE and A Level Computer Science	• Experience of working in 11-19 schools	Application form Certificates
Skills and Abilities	• Able to follow the school's safeguarding procedures and recognise when to report any concerns • Excellent written and verbal communication skills • Adaptable to changing circumstances and new ideas Self-motivated with good organisational skills and the ability to prioritise workload effectively	• Knowledge of and/or ability to teach Computing (Information Technology).	Application form Interview
Experience	• Principles and practices of effective teaching and learning • Preparation of schemes of work and lessons knowledge and understanding of subject area(s) • Principles and practices of monitoring/assessment/evaluation • Knowledge of Key Stage 3 Computing		Application form Interview Assessment

Knowledge and understanding	• Excellent teacher
	
	• Accesses, analyses and interprets information
	
	•Committed to:
	  ➢ Raising standards for all in the pursuit of excellence
	  ➢ Continuous learning for the entire school community
			Interview
			Assessment

	➢ Entitlement of all pupils to effective learning and teaching ➢ Choice and flexibility to meet the personal learning needs of every child		
Other requirements	• A professional role model who is committed to their own continuous professional development and to developing others • Committed to and able to promote the aims of the school and the values of the Trust: Students First, It's about Learning, No Barriers •Values diversity and the unique contribution that every individual makes to the learning community • Able to work calmly under pressure and withstand stress • Demonstrates professionalism, loyalty and integrity • Able to work flexibly, and to attend meetings and INSET days as required		Interview

HOW TO APPLY

CLOSING DATE:	Friday 24th January 2025 – 9am
INTERVIEWS:	W/B 27th January 2025

If you wish to find out more about this role and a career within The Futures Trust please contact the Recruitment Team on tel: 02477 102134.

To apply for this post, please download an application form from HERE and return to recruitmentadmin@thefuturestrust.org.uk

On application please read the following policies found HERE

- President Kennedy Safeguarding & Child Protection Policy
- Safer Recruitment Policy
- Suitability Policy
- GDPR Privacy Notice for Applicants

The Futures Trust are committed to safeguarding and promoting the welfare of children and young people and require all staff and volunteers to share this commitment.
The successful candidates for all positions will be subject to an enhanced DBS check and Social Media check.