AMERSHAM SCHOOL
A BUSINESS & ENTERPRISE COLLEGE

Live, Learn and Succeed Together

Recruitment Pack

Teacher of Computing and Mathematics



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WELCOME

Thank you for your interest in Amersham School. We are a student centred school. We pride ourselves on our ability to provide each and every one of our students with a first class and personalised education, which enables them to flourish and succeed in all areas of school life. Students are central to our philosophy of individual success and aspiration. Development of self-confidence, positive attitudes and enterprise skills are fundamental to the delivery of our first-class, personalised and progressive education.

As employers, we are committed to your personal development. We offer a supportive and innovative environment to work within and opportunities for Professional Development that will allow you to enhance your skilful practice.

Required from September, we are seeking to appoint an enthusiastic and innovative **Teacher of Computing and Mathematics**, to join this successful and dynamic department, who will share in the school's vision for success and play their part as we continue to secure outstanding results for our students. We require teachers with passion, skill, commitment and enthusiasm for the vocation of teaching. In return, we will be committed to your personal development. Candidates will need to be, or aspire to be, outstanding practitioners.

To apply, please download the school's application form from our school website:
www.amershamschool.org.uk/vacancies

Completed form and a covering letter should be addressed to the Headteacher, Sharon Jarrett and sent to: employment@amershamschool.org

The school is committed to stringent safe recruitment procedures and the successful candidates will be required to undertake an Enhanced DBS check.

AT A GLANCE

Teacher of Computing and Mathematics

Start Date
Friday 1 September 2023

Salary
Position open to ECTs,
Main Scale

Closing Date
Friday 3 March 2023

Interview Date
Wednesday 8 March 2023

Application Form
amershamschool.org.uk/vacancies

Apply To
employment@amershamschool.org



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AMERSHAM SCHOOL

Dear Applicant

I am delighted you are considering applying for a position at Amersham School. We strive to create a supportive and structured learning environment in which individuals are challenged to realise their full potential, and encouraged to be ambitious for their futures. We believe it is of the utmost importance for students to become self confident, positive and enquiring learners and this vision underpins everything we do.

Our students are encouraged to become well rounded and broad-minded individuals and we support this through a diverse range of extra-curricular activities. As a Business and Enterprise specialist school, we focus on the development of skills which inspire and motivate our students to become successful and confident adults.

Amersham School looks forward to an exciting and promising future. Our students achieve good examination results at both GCSE and A Level. We are consistently one of the top performing Upper Schools in the County, making sure that our students have the personal qualifications and qualities to access Post-16 education and training. We are incredibly proud of our students and welcome the opportunity to work with and learn from those who share our dedication to innovation, improvement and success.

Please visit our school website where you will find a wealth of information about our vision and our mission statement 'Live, Learn and Succeed Together' where our values of mutual respect, honesty and integrity, responsibility and ownership, equality and co-operation alongside the establishment of a sense of community underpin our school environment.

I do hope that you will make an application to join Team Amersham. Our staff turnover is very low due to staff reporting that they feel valued and that they are supported, invested in, and encouraged to achieve high professional standards. Applications are invited from experienced leaders and unproven aspirational leaders alike however all applicants must be good to outstanding practitioners with a passion for student success.

Yours sincerely

S E Jarrett.

Sharon E Jarrett
Headteacher

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THE ROLE

Job Title: Teacher of Computing and Mathematics

Report to: Subject Leader

Responsibilities

- Report on the progress and assessment of all students
- Teach engaging lessons
- Enable students to achieve the highest standards at an individual level whilst monitoring and assessing the progress of all

General Professional Duties

To carry out the professional duties of a teacher as circumstances may require, under the reasonable direction of the Headteacher.

Particular Duties

To perform in accordance with any directions which may reasonably be given by the Headteacher or line manager from time to time, and may be reasonably assigned to him or her.

Professional Duties

The following duties shall be deemed to be included in the professional duties which a teacher may be required to perform:

Teaching with regard to the curriculum for the school:

- Planning and preparing lessons
- Teaching according to their educational needs, the students assigned to him or her
- Setting and marking work to be carried out by the students in school and elsewhere
- Assessing, recording and reporting on the development and progress of students

PERSON SPECIFICATION

Specification	Essential	Desirable
Qualifications		
PGCE or working towards	x	
Graduate or equivalent	x	
Experience		
Experience of teaching Mathematics	x	
Experience of ICT skills and computing (ie have some knowledge of computer science content eg computer systems and programming concepts)	x	
Working within a team	x	
Working in a school environment	x	
Experience of working to deadlines	x	
Proficient in assessment procedures	x	
Skills		
High attention to detail	x	
Excellent interpersonal and communication (oral and written) skills	x	
Ability to work under pressure	x	
Strong organisational skills	x	
Evidence of a personal commitment to professional development and the updating of job-related skills	x	



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Other Activities

- Promoting the general progress and well-being of individual students, and of any class or group of students assigned to him or her
- Providing guidance and advice to students on educational and social matters and on their further education and future careers, including information about sources of more expert advice on specific questions, and making relevant reports and record
- Making records and reports on the personal and social needs of the students
- Communicating and consulting with persons or bodies outside the school
- Participating in arranged meetings for any purposes described above

Assessments and Reports

- Providing or contributing to oral and written assessments, reports and providing references relating to individual students and groups of students
- Accurately record formal assessments on the school's administration system within agreed deadlines

Performance Management

- Participate in arrangements made in accordance with performance management regulations

Review, Induction, Further training and Development

- Review from time to time his or her methods of teaching and programmes of work and contribute to the development of the department
- Participate in arrangements for further training and professional development as a teacher in the case of a teacher serving an Induction period, participating in arrangements for supervision and training

Educational Methods

- Advising and co-operating with the Headteacher and other teachers on the preparation and development of courses of study, teaching materials, teaching programmes, schemes of work, methods of teaching, assessment and pastoral arrangements

Discipline, Health and Safety

- Maintain good order and discipline among the students and safeguard their health and safety both when they are authorised to be on the school premises and when they are engaged in school activities elsewhere

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Staff Meetings

- Participating in meetings at the school which relate to the curriculum for the school, or the administration or organisation of the school, including pastoral arrangements

Cover

- No teacher shall be required to provide cover unless it is required as a result of unforeseen circumstances the exceptions to this are where the teacher is employed wholly or mainly for the purpose of providing such cover. If the timetable includes cover as part of their directed hours, then cover is required.

Examinations

- Participating in arrangements for preparing students for internal and public examinations and in assessing students for the purpose of such examinations recording and reporting such assessments participating in arrangements for students' supervision during such examinations ensuring that procedures for controlled assessments are fully met and in line with the policy

Administration

- Attending assemblies and/or mentoring small groups of students registering the attendance of students and supervising students, whether these duties are to be performed before, during or after school sessions

Working Time

- A teacher employed full-time, shall be available for work for 195 days in any school year, of which 190 days shall be days on which he may be required to teach students in addition to carrying out other duties
- The 195 days shall be specified by the employer or if directed to do so, the Headteacher
- A teacher shall be available for 1265 hours in any school year, those hours allocated reasonably throughout those days in the school year on which he is required to work
- Time spent travelling to and from school shall not count against the 1265 hours a teacher shall not be required to undertake midday supervision, and shall be allowed a break of reasonable length between school sessions
- A teacher shall, in addition to the requirements, work additional hours as may be needed to enable him or her to discharge effectively, his or her professional duties, including in particular, the marking of students' work, the writing of reports and the preparation of lessons, teaching materials and teaching programmes
- The amount of time required for the above, beyond the 1265 hours referred to, shall not be defined by the employer or Headteacher, but shall depend upon the work needed to discharge the teacher's duties


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WE OFFER

- A friendly and supportive environment
- Excellent and ongoing opportunities for professional development
- Access to onsite fitness suite with weights
- A range of staff social events
- An environment focused on wellbeing
- We subscribe to the Employee Assistance Programme (EAP) available 24/7 including financial and legal support, counselling and coaching

WHY US?

Our Mission Statement 'Live, Learn and Succeed Together' lies at the heart of our school. It is from this foundation that we build our team; Team Amersham. By valuing and supporting each other we are all able to experience personal success and happiness.

We are a happy school - this does not happen by accident but through intent. Our desire to provide an excellent education is partnered with nurturing, fun, camaraderie and opportunity. It is our desire that each of our students look forward to what the school day will bring. Our staff have been handpicked for their professionalism and their ability to be positive and cheerful!

The Local Area

Our school is situated in Amersham in the heart of leafy Buckinghamshire, home to the Chilterns and nestled amongst beautiful countryside. The Old Market Town of Amersham is simply glorious and shrouded in history with cobbled streets, an enclosed garden, 700 year old buildings with excellent eateries and the River Misbourne running parallel to the town.

Amersham-on-the-Hill is a bustling area with a new purpose built leisure centre, high street names, including Marks and Spencer, Waitrose and individual outlets making up an eclectic High Street. Amersham Underground Station comes under Zone 9 of the network and the Metropolitan Line provides easy access to London Marylebone in just 32 minutes.

Buckinghamshire is regularly cited as one of the best places to live in the UK. The surrounding areas include beautiful greenbelt locations with the county bordering the Shires of Berkshire, Oxfordshire, Northamptonshire, Bedfordshire, Hertfordshire and Greater London. Buckinghamshire offers many lovely places to live and visit including Waddesdon Manor, Cliveden, Stowe and Hughenden plus picturesque woodlands and wildflower meadows.

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www.amershamschool.org.uk

amersham.school

#LiveLearnSucceed | #TeamAmersham

Agencies - Amersham School's terms and conditions are that should you put a candidate forward after the first publication of a vacancy, the School will be liable for an introductory fee of no more than 10% of salary with reducing clawback over the first term, regardless of your terms and conditions.

Amersham School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and to uphold the school's policy in respect of child protection matters.