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| **Location:** | **King Edward VI Camp Hill School for Boys** |
| **Position:** | **Class Teacher** |
| **Accountable to:** | **Head of Department** |
| **Hours of work:** | **32.5 hours per week** |
| **Length:** | **Permanent** |
| **Salary:** | **MPS/UPS** |
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| **Purpose of the role** | |
| The King Edward VI Academy Trust Birmingham (“the Academy Trust”) was established in 2017 and is made up of the ten academies - six selective academies and four non-selective academies. Our overarching mission is “to make Birmingham the best place to be educated in the UK”.  All professional duties as required by the current Teachers’ Pay and Conditions regulations and the Teacher Standards. The following duties and responsibilities must be carried out in such a manner as to maintain and develop the special character of the school as well as the well-being and progress of all pupils in school. All teachers are expected to be courteous and polite to all colleagues, pupils, parents and visitors to the school. | |
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| **Principle responsibilities and duties** | |
| Adopt the UK Teacher Standards, including, but not limited to the following:  **Teaching and Learning**   * Planning and preparation of courses and lessons. * Teaching pupils according to their educational needs, including the setting and marking of work to be carried out by the pupils in school and elsewhere. * To use a variety of teaching methods which stimulate the interest and learning of those pupils appropriate to their needs and/or the departmental scheme of work and/or examination specification. * Assessing, recording and reporting on the development, progress and attainment of pupils. * Promoting the general progress and well-being of individual pupils, and groups of pupils. * Communicating and consulting with the parents of pupils. * Communicating and co-operating with persons or bodies outside the school. * Participating in meetings arranged for any of the purposes described above.   **Assessment and Reporting**  Providing or contributing to oral and written assessments, reports and references relating to individual pupils and groups of pupils.  **Performance Management**  Participating in the school’s arrangements which are within the agreed national framework.  **Monitoring and Evaluation**  To participate and contribute to departmental and school procedures for monitoring and evaluating teaching, learning, pupil progress and wellbeing, as required.  **Further training and development**  Reviewing, from time to time, teaching and learning methods and programmes of work. Participating in arrangements for further training and/or professional development.  **Educational Methods**  Advising and co-operating with the Headmaster and other teachers on the preparation and development of courses of study, teaching materials, teaching and learning programmes, methods of teaching and assessment and pastoral arrangements.  **Discipline, Health and Safety**  Maintaining good order and discipline among the pupils and safeguarding their health and safety both when they are authorised to be on the school premises and when they are engaged in authorised school activities elsewhere.  **Staff Meetings**  Participating in meetings at the school which relate to the school curriculum, administration and the organisation of the school (including pastoral arrangements).  **Cover**  Supervising and, so far as is practical, teaching any pupils whose teacher is not available to teach them, as set out in the School Teachers’ Pay and Conditions Act.  **Public Examinations**  Participating in arrangements for preparing pupils for public examinations and in assessing pupils for the purposes of such examinations; recording and reporting such assessments; and participating in arrangements for pupils’ presentation for such examinations.  **Form Teacher Activities**  When required, to be Form Teacher of an assigned Form and to carry out related duties in accordance with the guidelines published for Form Teachers.  **Other Specific Duties**  To play a full part in the life of the school, to support its ethos.  To comply with the school’s ‘Health and Safety Policy’ and to undertake risk assessments, as appropriate.  To undertake any other duty as specified in the School Teacher’s Pay and Conditions Act not mentioned above.  **Conditions of Employment**  The above responsibilities are in accordance with the requirements of the current Teachers’ Pay and Conditions regulations and subsequent Orders in terms of duties and working time.  **Review and Amendment**  This job description is subject to review. It may be amended at the reasonable request of the Headmaster, but only after full consultation with the post holder. It will be signed if agreement is reached.  **Complaints**  If, following review and amendment, agreement is not reached, the appropriate grievance procedure should be used for the settling of any disputes. | |
| **General responsibilities and duties** | |
| * To develop a clear understanding of the Academy Trust’s vision, mission and strategic aims and to actively support these. * To remain up to date with the Academy Trust’s policies, procedures and code of conduct and always uphold these. * To identify and undertake relevant training to enable continuing professional development, where resources allow. * To prepare for and proactively engage in the performance review cycle with your line manager. * To attend appropriate internal and external meetings, as directed by your line manager. * To undertake such other duties as are agreed as being in keeping with the general nature of the job and its grade.   The successful candidate will be required to fulfil an enhanced DBS check.  This job description reflects the current requirements of the post. As duties and responsibilities change and develop due to changes in organisational and other circumstances, so the actual duties and responsibilities will vary from the particulars of this job description. Job descriptions will be updated or amended from time to time to reflect such changes. | |
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| **Person Specification** | |
| **Essential** | **Desirable** |
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| **Knowledge and experience** | |
| The ability to promote good progress and outcomes by pupils | Experience of planning and teaching Secondary Curriculum |
| The ability to manage behaviour effectively to ensure a good and safe learning environment | Knowledge of recent initiatives and issues in education |
| The ability to demonstrate good subject and curriculum knowledge | Using ICT as a curriculum tool to improve standards |
| An ability to make accurate and productive use of assessment | Experience of teaching to a high standard |
| Positive values and attitudes and adopt high standards of behaviour in a professional role |  |
| Genuine commitment to high quality teaching, and collaborative working |  |
| Highly effective communication skills with both children and adults, including parents/carers |  |
| An ability to identify, focus on and work towards achieving key objectives |  |
| Highly effective time management skills and an ability to meet deadlines and work under sustained pressure |  |
| Unswerving commitment to implementing whole school/staff policies relating to the safeguarding and welfareof children. |  |
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| **Qualifications** | |
| Degree Level Qualification (relevant to the subject being taught + Secondary PGCE or QTS Qualification for the Secondary Phase | High academic achievement |
| Qualified Teacher Status or equivalent | Evidence of ongoing professional development |
| Teaching qualification recognised in the UK | Willingness and desire to undertake further professional development and training |
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| **Competencies** | |
| Building capacity  Influencing and persuading with empathy  Acting with integrity  Delivering at pace  Delivering quality  Team focussed  Coaching management style  Proactivity  Flexibility  Reliable and adaptable  Enthusiasm and passion  Resilience  Willing to participate in the wider aspects of school life |  |