

# Job Description

POST: Teacher of Computing

GRADE: MPS 1-6

RESPONSIBLE TO: Curriculum Leader

LOCATION: Oasis Academy MediaCityUK

HOURS: Full Time

JOB PURPOSE: Teaching the Academy's students. Carrying out the

professional duties of a qualified teacher in accordance with the current DCFS Teachers' Pay and Conditions

document.

#### **RESPONSIBILITIES**

## A. Teaching and learning

- Plan work in accordance with the curriculum area programmes of study so that it addresses the personalised learning needs of every student and fulfils the requirements of the National Curriculum
- Liaise with relevant colleagues on the planning of units of work for collaborative delivery
- Work in collaboration with staff attached to any teaching group
- Take account of students' prior levels of learning and achievement and use them to set targets for future improvements
- Set work for students absent from school for health or disciplinary reasons
- Maintain positive relationships by adherence to the advice given to staff in the
- Behaviour Management Policy
- Set, collect and assess home learning
- Deliver the MediaCity lesson effectively
- Set high expectations for students' behaviour by establishing a purposeful working atmosphere in accordance with the Behaviour for Learning policy
- Provide students with the opportunities to develop the skills required in order to learn
- Set appropriate and demanding expectations for students' learning, motivation, and presentation of work

### B. Assessment, recording and reporting

- Maintain notes and plans of lessons undertaken and records of students' work in line with the Academy's Teaching and Learning policy.
- Mark, monitor and return work within a reasonable and agreed time span, as
  determined by the Academy providing constructive oral and written feedback and
  clear targets for future learning as appropriate.



- Complete student records of achievement in line with policy and as specified in the published calendar.
- Attend the appropriate Parents' Evenings to keep parents informed about the progress of their child.
- Be familiar with the code of practice for identification and assessment for Special Educational Needs and keep appropriate records and personalised learning plans.

# C. Care and guidance

- Undertake responsibility for a tutor group or for any other arrangement for the care and guidance of students as is required by the Academy, including tutor, student, interviews and coaching and mentoring
- Be the first point of contact for parents
- Monitor (and set targets for) the social, personal, academic and vocational progress of individuals in their designated group
- Be prepared to undertake responsibility as required for the delivery of the PSHCE programme
- Promote good attendance and monitor in accordance with the Academy's attendance policy.
- Commit to the planning and delivery of school performances, extra-curricular clubs and trips

#### D. Professional standards

- Support the ethos, vision, principles and values of the Academy
- Treat colleagues, students and all members of the community, with respect and consideration
- Treat all students fairly, consistently and without prejudice
- Set a good example to students in terms of appropriate dress, standards of punctuality and attendance.
- Support the aims of the Academy through attendance at and participation in events such as open evenings, option evenings and the like.(as appropriate to responsibilities).
- Support the ethos of the Academy by upholding the code of conduct, uniform rules, etc
- Take responsibility for own professional development and participate in arrangements as adopted by the Academy for the assessment of his/her performance and that of other teachers
- Exemplify the Oasis ethos and nine habits in everything you do
- Reflect on own practice as well as the practices of the Academy with the aim of improving all that we do and achieving excellence
- Read and adhere to the various policies of the Academy and implement Academy improvement plans
- Participate in the development and management of the Academy by attending various team and staff meetings
- Undertake duties as prescribed within the Academy's policies
- Ensure that all deadlines are met as published in the school calendar
- Undertake professional duties that may be reasonably assigned to them by the principal
- Be proactive and take responsibility for matters relating to health and safety



 Promote lifelong learning and promote enrichment and extension activities as part of the Academy's community hub

#### E. Knowledge and understanding

- A clear and well thought out understanding of current educational issues, theory and practice
- Have a detailed knowledge of the relevant aspects of the National Curriculum and other statutory requirements
- Have a secure knowledge and understanding of their specialised subject(s) equating to degree level, including the subject knowledge.
- Understand progression in their specialised subject(s).
- Cope securely with subject-related questions which students raise and know about students' common misconceptions and mistakes as related to their specialised subject.

#### F. Planning and setting expectations

- Identify clear teaching and learning objectives, content, lesson structure and sequences appropriate to the subject matter and the subject being taught.
- Set appropriate and demanding expectations for students learning and motivation. Set clear targets for students learning building on prior attainment.
- Identify students who have Special Educational Needs, and speak English as a second language and know where to get help in order to give positive and targeted support. Implement and keep records on personalised learning needs.
- Adopt Trust resources to suit the needs of pupils

#### G. Relationships with parents and the wider community

- Know how to prepare and present informative reports to parents.
- Recognise that learning takes place outside the Academy context and provide opportunities to develop students' understanding by relating their understanding to real and work related examples.
- Understanding the need to liaise with partner professionals responsible for students' welfare, care and guidance.

# H. Managing own performance and professional development

- Understand the need to take responsibility for their own professional development and keep up to date with research and developments in pedagogy and in the subjects that they teach
- Understand the professional responsibilities in relation the Academy policies and practices.
- Set a good example to the students in their presentation and in their personal conduct
- Evaluate their own teaching critically and use this to improve their effectiveness.

## I. Managing and developing staff and other adults

 Establish effective working relationships with professional colleagues including, where applicable, associate staff and colleagues from the Oasis learning Community Family

#### J. Safeguarding Children

 Oasis Community Learning is committed to safeguarding and promoting the welfare of children and young people. We expect all staff to share this



commitment and to undergo appropriate checks, including enhanced DBS checks.

 Stay up-to-date with the most recently published safeguarding policies and guidence

#### O. Other Duties

- The post holder will be subject to performance objectives agreed annually.
- The person undertaking this role is expected to work within the policies, ethos and aims of the Academy and to carry out such other duties as may reasonably be assigned by the Principal.
- To take on any whole school initiative or responsibility that the Principal may direct.
- All teachers take an active role in the Academy's care and guidance of students and may be expected to fulfil the role of form tutor or similar role as determined by the Academy
- The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.

The person undertaking this role is expected to work within the policies, ethos and aims of the Academy and to carry out such other duties as may reasonably be assigned by the Principal. The post holder will be expected to have an agreed flexible working pattern to ensure that all relevant functions, including extra-curricular activities, are fulfilled through direct dialogue with employees, contractors and community members.

The duties of this post may vary from time to time without changing the general character of the post or level of responsibility entailed.



# **Person Specification**

**Teacher of Computing** 

Our Purpose

Oasis Academies exists to provide a rich and balanced educational environment which caters for the whole person - academically, vocationally, socially, morally, spiritually, physically, emotionally and environmentally. Our task is to serve our students as well as to provide a learning hub for the entire community. In this way we will raise aspirations, unlock potential and work to achieve excellence through encouraging a 'can do' culture which nurtures confident and competent people.

# Oasis Community Learning Ethos

Our ethos is an expression of our character - it is a statement of who we are and therefore the lens through which we assess all we do. Our work is motivated and inspired by the life, message and example of Christ, which shapes and guides every aspect of each of our schools. This is foundational to our belief that all people are created and loved by God as equal and unique beings, and to our commitment to model inclusion and compassion throughout all the aspects of the life and culture of each Academy community.

For further information, please refer to the OCL Purpose, Ethos and Values document which accompanies this job description.

	Essential	Desirable
Qualifications	Qualified Teacher Status	Good Honours degree
Professional Development	Ongoing training where appropriate     Successful teaching experience during training/school	
Experience Knowledge Skills Commitments	<ul> <li>Evidence of successful teaching experience to provide exemplar practice to staff and raise the quality standards in teaching and learning.</li> <li>Evidence of the ability to promote a positive ethos and pride in the Academies together with high standards of education, care and behaviour.</li> <li>Proven ability to use English in the organisation and management of their role.</li> <li>Supports the Academy's aims</li> </ul>	



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