Saint Ambrose College

Temporary Teacher of Design & Technology
(with a second subject)
Job Description
(Please also see the separate Person Specification)

An enthusiastic Teacher of Design & Technology with a second subject is required to join our successful and forward-looking Design & Technology department. The successful candidate will have a love of the subject and be able to deliver high quality, engaging lessons which will inspire and challenge students. A willingness to contribute to the wider life of the college through involvement in extra-curricular activities would also be an advantage.

Overview	
	• Have a love of the subject and a commitment to inspiring the skills needed to be a confident, independent learner.
	• The teaching of Design and Technology at Key Stage 3 and Key Stage 4.
	• To teach a timetable as allocated.
	• To follow departmental schemes of work and mark work in accordance with the College assessment policy
	• To contribute to the development of the Design and Technology curriculum.
	• To contribute to the department's improvement strategy and key priorities by working as a team.
	• To give written reports on the progress of students throughout the year as requested by the Principal.
	• Use data to track progress of students and inform planning.
	• To attend INSET meetings in line with the school calendar.
	• To liaise with parents over issues relating to the subject.
	• To attend parents' evenings and any other occasion sanctioned by the College.
	• Liaising with SENDCo/ PP Co-ordinator to ensure that the needs of these students are being met and that work is adequately differentiated by class teachers.
	• To promote the development of each pupil's spiritual, moral, social and cultural welfare.
	• To uphold the Catholic ethos of the College and to support the application of the Eight Essentials of Edmund Rice.
	• To contribute to the department's enrichment of extra-curricular opportunities for students

	• To pay due regard to the Staff Handbook and to support College policies as approved.
	• To undertake the role of Form Tutor and support the pastoral system within the college.
	• To uphold the College Mission Statement and the Eight Essentials of Edmund Rice Education.
	• To support the daily life of St Ambrose College.
	• To ensure consistently high-standards in overall professionalism.
	• To meet deadlines.
Responsible for:	• Making the college Mission Statement a reality.
Pastoral Care	• Work with SLT and the wider pastoral staff/teams to ensure the safety and wellbeing of all students within your tutor group.
	• Follow all safeguarding protocols as outlined in the annual Safeguarding training & Keeping Children Safe in Education.
	• Discuss problems faced by a student, or created by a student, and implement appropriate responses or referrals where necessary.
	• Work alongside others in the college to provide enrichment opportunities for students within your tutor and teaching groups.
	• Liaise with external agencies and stakeholders as required to ensure students are well supported and can thrive at St. Ambrose College.
	• Build positive and professional relationships with students, parents and carers, ensuring all are informed of: uniform, equipment, progress, behaviour, attendance, punctuality and wellbeing concerns.
	• To apply college policies relevant to the role.
Ethos	• Availing of opportunities to engage and support students with the Edmund Rice Network including opportunities to collaborate with Edmund Rice schools in England and abroad.
	• Role model the expected values and standards of the school.
	• Take a leading role in College life to support the St. Ambrose College Mission Statement.
Other/General	• Ensure you uphold the teaching standards.
	• Be pro-active in responding and reporting any issues as they arise with students.
	• Encourage the development of competition, extra-curricular activities.
	• Actively promote and support the mental health and wellbeing of all students.
	• The above list is not exhaustive and all staff are also expected to undertake any other reasonable duties requested by the Principal.