



CANDIDATE BRIEF  
TEACHER OF DESIGN TECHNOLOGY

# LETTER FROM THE HEAD TEACHER



Dear Applicant

I am delighted that you are expressing an interest in working at Queensmead. I took up the position of Head Teacher in 2009 and it fills me with pride when I reflect on what we have achieved in this time and how we continue to build on our outstanding work. We are committed to ensuring that every student at Queensmead excels and has the very best start in life. Our standards are high and expectations are clear and consistent. This is reflected in our exam outcomes at both KS4 and KS5.

During my time I have seen some exceptional teachers and also witnessed remarkable growth in teachers. I am proud that several members of my leadership team started their careers as NQTs in our school. We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process and invite you to visit us and see the school for yourself. Indeed, it was the students and the team that inspired me and many others to join Queensmead!

If you have any questions on the recruitment process, please email [recruitment@qmschool.org.uk](mailto:recruitment@qmschool.org.uk) or visit our website:- [www.queensmeadschool.org.uk](http://www.queensmeadschool.org.uk)

Yours sincerely

Rhona Johnston  
**Head Teacher**

# HOW TO APPLY

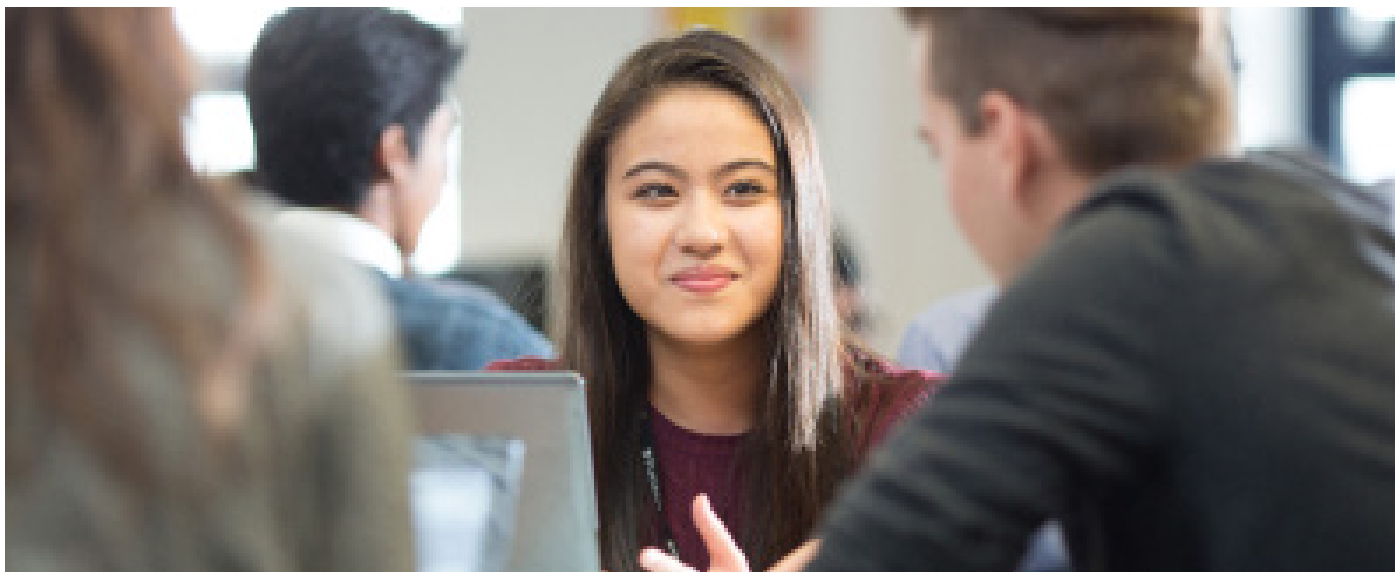


Applications must be received by **9am on Friday 20th May 2022.**

Please email your completed application form and covering letter for the attention of the Head Teacher to: **[recruitment@qmschool.org.uk](mailto:recruitment@qmschool.org.uk)**

If you have any questions, please email [recruitment@qmschool.org.uk](mailto:recruitment@qmschool.org.uk)

# DEPARTMENT OVERVIEW



## Overview

We seek a positive, conscientious and assertive person to join our ambitious, high achieving and well-resourced department in an environment where students want to learn.

The successful candidate will be required to teach Design Technology, specialising in the teaching of either Engineering, Product Design or Graphics.

The successful applicant will be joining a strong department which delivers to GCSE and A Level. Last year GCSE pupils achieved over 88% 9-4 in Design and technology and 88% 9-4 in Engineering. BTEC Engineering Level 3 students all achieved Distinction\* grades. Product Design at KS5 achieved 83% A\*-C.

The department currently offers Design Technology, Graphic Design and Engineering at KS4 and focuses on Engineering and Product Design at KS5. The successful candidate will share in our belief that the key to raising standards and levels of engagement is through high quality learning and teaching.

The department values both traditional and cutting edge technologies and is well equipped to deliver both. Our newly built Design & Technology block is an amazing, newly resourced facility to support teaching and learning. The new building includes three workshops and two computer suites, with areas set aside for 3d printing and laser cutting projects.

You will be joining a friendly, professional and collegiate department and school, both of which are wholly committed to securing the best outcomes for young people. You will benefit from a comprehensive programme of induction, support and on-going professional development leading to potential early promotional opportunities.

# PERSON SPECIFICATION

## Classroom Management

To maintain classroom discipline and help maintain school discipline in accordance with school policy standards and procedures; to arrive promptly at lessons and tutor sessions and dismiss students at the correct times; to keep checks on students' attendance at lessons and follow up absences as appropriate; to liaise with Heads of Department and/or pastoral staff on matters of concern relating to individual students.

## Subject Responsibilities

To follow conscientiously, departmental syllabuses and schemes of work for each teaching group; to prepare properly lesson materials and to mark students' work consistent with departmental and school assessment policy; to set and mark homework in accordance with departmental and school policy; to have the highest reasonable expectation of individual student performance; to play a part in organisation and administration.

## Recording Student Progress

To keep appropriate records of individual students' work and achievements, consistent with departmental and school policy; to make a proper contribution to the writing of school reports; to complete such National Curriculum assessments as are required.

## Pastoral Responsibilities

To teach the pastoral curriculum and to follow conscientiously personal, social and health education syllabuses and schemes of work; to act as counsellor and guide to individual students in the tutor group, both in relation to personal development and specific phases of educational development and transition.

## Administration

To carry out efficiently the various necessary administrative functions of the Form Tutor including school requirements in relation to the proper and accurate keeping of registers.

## Development Aspects

To play a part in the development of departmental, curriculum development group and year team meetings as appropriate; to seek to identify personal staff development and INSET needs and ensure that these are discussed with Head of Department/senior pastoral staff.

## Appraisal/Performance Management

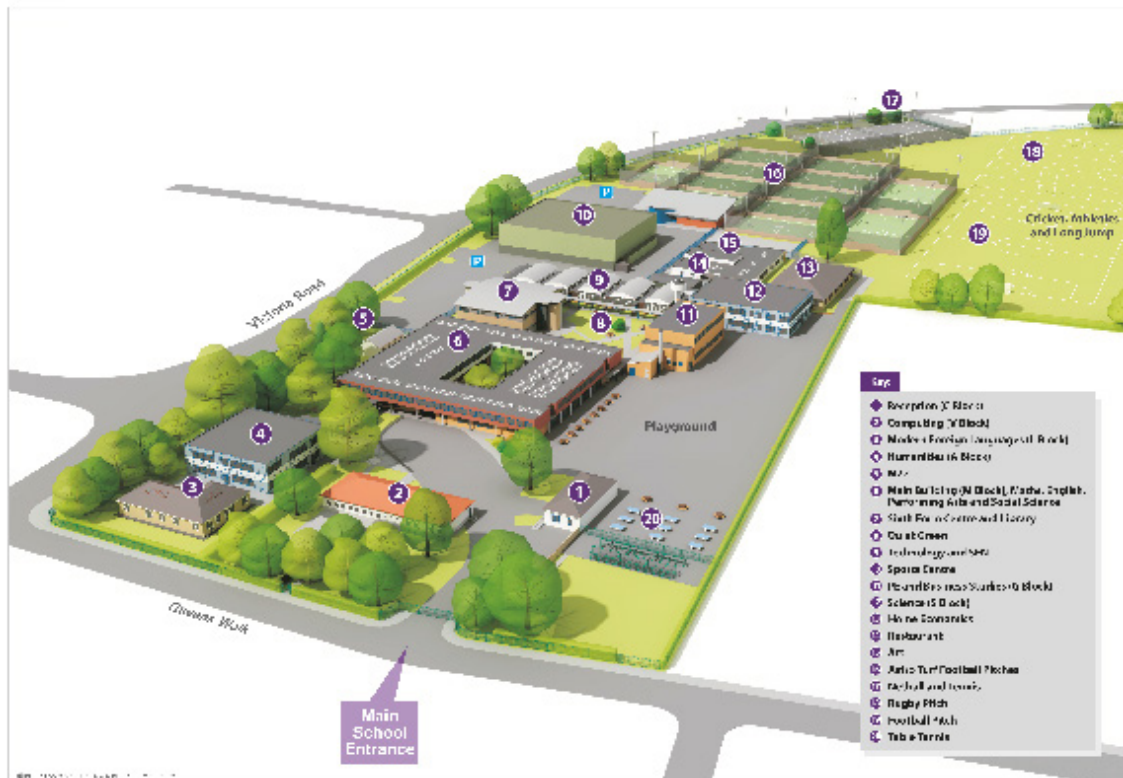
To play a part, as required, in the school's appraisal programme, both as appraisee and, where appropriate, as appraiser of other colleagues.

## Health and Safety

To ensure that practice is, in all respects consistent with the requirements of Queensmead Health and Safety at Work policy as well as with any subject specific health and safety guidelines.

# QUEENSMEAD

excellence through learning



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