Midsomer Norton Schools Partnership

Home School: Buckler's Mead Academy

Job Description – Design & Technology Teacher

Accountable to: Head of Subject, Deputy Head, Headteacher

Purpose: Under the general supervision of the Head of Subject to:

- Teach to the full range of ability at Key Stages 3 and 4
- Teach Design & Technology subjects (e.g. Product Design, Resistant Materials, Engineering and Textiles in both key stages
- Take responsibility for the progress and achievement of all students within the subject area.
- Promote and safeguard the welfare of children and young persons across the subject area.

Duties and Responsibilities as a Teacher

To be read in conjunction with the School Teacher's Pay and Conditions Document Part XII and the Teachers Standards document.

- To teach effective lessons and be responsible for this to the Head through the Team Leader.
- To ensure that lessons are well prepared, all work marked regularly, and homework set according to agreed policy.
- To maintain records of student attainment, and to be aware of standards achieved, enabling assessments to be provided whenever necessary.
- To produce effective reports on student progress and targets for improvement.
- To ensure high standards of behaviour from students.
- To work as a member of a team, seeking to implement its aims and objectives, extending knowledge and understanding of the curriculum, recognising the need for change, and contributing where necessary to the writing/development of new material and schemes of work.
- To attend all team meetings (subject and pastoral).
- To discuss with the Team Leader and colleagues those aspects of students' performance which are a cause for concern, and to seek advice, guidance or support where appropriate.
- To promote the general progress and personal and social well-being of any assigned group of students through the school's tutorial and PSE programme.
- To participate in the appraisal process – identifying areas for development and accessing appropriate training and professional development.
- To provide work for classes (whenever possible) when absent.
- To communicate and consult with the parents of students through attendance at Parents' Evenings.
- To have regard to the school Health and Safety policy.
- To promote and safeguard the welfare of children and young persons across the subject.

This job description, which is subject to review, has been agreed between the Post-holder, the Team Leader and the Leadership Team link (on behalf of the Headteacher).

Teacher:	Signed	……		
	Print Name	……	Date	……
Line Manager:	Signed	……	Date	……
	Print Name	……	Date	……
Headteacher:	Signed	……..	Date	…….
	Print Name	……..	Date	…….