

# JOB DESCRIPTION

**TITLE OF POST: TEACHER – Inner London Allowance**

**Responsible to:** Director of Teaching and Learning

Head of Department

Pupil Progress Managers

**Responsibilities:**

* To plan, deliver and assess appropriate lessons which ensure that the potential of all students is fulfilled.
* To continue positively and accept delegation, with department colleagues, to the production, implementation and evaluation of department Schemes of Work and resources.
* To encourage students by regular marking, advising constructively by using targets and giving appropriate praise.
* To be aware individual students’ needs, whether they are academic or social, and liaise with Support Staff when necessary.
* To perform the role of Form Tutor
* To monitor assessment through use of data and target setting, and to maintain records of assessments of the students and levels of attainment as laid out in the National Curriculum, where appropriate.
* To ensure quality of students regardless of ability, age, class, culture, disability, faith, gender, race or sexual identity.
* To follow the ethos of the school and the department by promoting high standards of all students and maintaining high expectations both in and out of lessons.
* To provide a positive environment where effective teaching and learning can take place and create opportunities for students to develop wider skills for later life.
* To communicate effectively and be willing to develop and share good practice with colleagues in meetings and through lesson observations.
* To be committed to the demands of a high achieving school, both in the classroom and beyond.
* To remain familiar with national and local initiatives within the subject area and focus on own professional development to the benefit of students.
* To be responsible for the formation and implementation of whole school policies and attend meetings and Parents’ Consultation Evenings schedule in the school calendar.



# GENERAL TEACHER SPECIFICATION

**Qualification Criteria**

* Qualified to degree level and above in the relevant subject.
* Qualified to teach in the UK, PCGE, or similar.

**Experience**

* Teachers of all levels of experience including NQTs are welcome to apply for general teacher posts.

**Teaching and Learning**

* Excellent classroom practitioner (whose lessons are rated as good or above consistently).
* Effective and systematic behaviour management, with clear boundaries, sanctions, praise and rewards.
* Has good communication, planning and organisational skills.
* Demonstrates resilience, motivation and commitment to driving standards of achievement.
* Commitment to regular and on-going professional development and training to establish outstanding classroom practice.
* Has a passion for teaching.
* Results orientated.
* Relentless drive to do whatever it takes to ensure all students succeed.
* The courage and conviction to make a difference.

**Communication skills**

* The ability to listen and communicate effectively to influence and motivate others
* Empathy and the ability to understand the needs, aspirations and motivation of diverse individuals and group problem solving.
* Identify, analyse and resolve problems and issues.
* Develop plans with concrete outcomes and effective solutions.

**Resilience**

* Sustain energy, optimism and motivation in the face of pressure and setbacks.
* Stay calm in difficult situations and maintain clarity of vision.
* Be adaptable in the face of adversity.

The school is committed to maintaining appropriate professional standards at work and safeguarding children. It is the responsibility of the post holder to familiarize themselves with the named person(s) for child protection and safeguarding.

The post holder is responsible for formally notifying the Headteacher directly of any changes to status and must, for safeguarding reasons and at the earliest possible time, disclose all new information about cautions, reprimands, final warnings, police enquiries, pending prosecutions, convictions, criminal charges or summonses subsequent to the last DBS Enhanced disclosure.

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons’s/he is responsible for or comes into contact with.

The above responsibilities are subject to the general duties and responsibilities contained in the written statement of conditions of employment (the Contract of Employment).

The post holder is required to support and encourage the school’s ethos and its objectives, policies and procedures as agreed by the Governing Body. This job description is not necessarily a comprehensive definition of the post. It will be reviewed as and when required and it may be subject to modification at any time after consultation with the appropriate parties.