

Stanborough



# Teacher of Drama and English

**Information Pack for Candidates  
March 2023**

---

**Grow and Succeed**

---

High Expectations | Mutual Respect | Quality Learning | Success for All



# Welcome

March 2023

Dear Candidate,

Thank you for your interest in the role of Teacher of Drama and English at Stanborough School. We are delighted that you see Stanborough as a school where you can make an impact. This position will offer an exciting opportunity for the successful applicant to work with us as we continue to develop our thriving and dynamic school.

It has been a privilege to lead Stanborough School from September 2018. My team share an educational philosophy which promotes the highest expectations and consistent pastoral care. Our core aim is to nurture enquiring minds and to inspire our youngsters to pursue their dreams, leaving our school ready to excel in a future which has limitless possibilities. I am delighted that all of the hard work by staff and students has been recognised by Ofsted and that following an inspection in January 2023 we have been given a 'Good' grade. Details of this are given later in this pack.

Our aim is simple, we want to be a truly outstanding school in every sense of the word and we want to be confident that our students get the best possible education that is ambitious, varied and stimulating. At the heart of everything we do is a desire to ensure that our students receive the highest standards of teaching and learning. Our curriculum is broad and academically challenging in order to prepare students for the rigours of further study or work.

At Stanborough, we care passionately about the development of each student's character, their personality and social skills, the way they treat others and the contribution they make to society. We place strong emphasis on outstanding behaviour. Excellent learning is underpinned by excellent behaviour. We expect our students to show respect when interacting with other members of our school community and to uphold the reputation of the school in the local area.

From September 2019 we became an 8 form entry school. Raising our intake number is a reflection of the success and popularity of Stanborough School in the local area. I am pleased to note that we are now oversubscribed for the September 2023 intake.

If you are passionate about education and really feel you can make a positive difference to the school then we look forward to receiving your application to join us at Stanborough.



Mrs M John  
Headteacher





## **Ofsted Report – March 2023**

The school was delighted to be awarded an Ofsted 'Good' grade following an inspection held in January 2023.

The report emphasised the hard work of staff and students over the past four years since the last inspection. The full report is available at <https://stanborough.herts.sch.uk/wp-content/uploads/2023/01/2023-OFSTED-Report.pdf>. Below are some highlights from the report.

### **'Pupils behave well at Stanborough'**

- 'Pupils behave well. They know and understand what leaders expect of them'
- 'Leaders set clear and high expectations for behaviour. Pupils are clear that disruption or discriminatory behaviour will not be tolerated'
- 'Pupils know staff will help if they have a worry or issue. They benefit from a range of effective support services such as counselling and well-being support'

### **'Leaders have redesigned the curriculum so that it is academically ambitious'**

- 'Pupils study a broad and balanced curriculum which enables them to pursue their talents and interests'
- 'Leaders have ensured that in many subjects, the curriculum is planned well to build pupils' knowledge over time'
- 'Teachers present subject matter clearly, promoting appropriate discussion about what is being taught'

### **'Leaders ensure there is a wide range of opportunities for positive personal development'**

- 'Pupils learn values such as mutual respect and tolerance through a well-planned programme of life skills, assemblies and tutor time'

### **'Leaders have taken clear and effective action to ensure the school has improved since the last inspection'**

- 'Staff feel that leaders listen to them with regard to workload and well-being'

We are proud of the above comments and we would encourage all prospective candidates to read the [full report](#).

# Stanborough School

Stanborough School is an 11-18 co-educational Academy that sits on the southern fringe of Welwyn Garden City. The school currently has 1250 students. Due to parental demand for places at the school, from September 2019 the school expanded to 8 form entry. This has required a substantial amount of new premises work to be completed which includes a new teaching block as well as a drama and music block.

We pride ourselves in being a fully inclusive school that serves our local community and on being a school that does its best for each individual student so they can achieve their potential during their time at Stanborough.

Stanborough is proud of its community involvement. We work closely with the four other local Secondary Schools as part of the Welwyn-Hatfield 16-19 Consortium. We also take a leading role in hosting and developing a number of other key community developments such as the Handside Schools Partnership with a local special school and primary school.

The school boasts excellent facilities including our first-rate IT resources, a legacy of our Specialist Computing Status. With a dedicated Art and Technology block, Sports Hall, Sixth Form Centre and the recently constructed MFL and Humanities and Music and Drama teaching blocks the students enjoy some outstanding facilities. Our excellent resources in all curriculum areas also show our commitment to giving students a wide variety of curricular opportunities including technology, the performing arts and computing. All students at Key Stage 3 now bring their own devices and this is being rolled out across the whole school.

Our greatest asset at the school is our staff. We want the best educators for our students and through exceptional retention we have a stable staff with very low turn-over. A number of staff who started at the school as NQTs now find themselves in senior positions at the school. We have a strong support team and many staff have remained with the school for several years.

With the appointment of a new Headteacher from September 2018, this is an exciting time to join the school and become part of an ambitious and hard-working team dedicated to moving the school forward. We are looking for support staff and teachers who will embody our four principles of High Expectations; Mutual Respect; Quality Learning and Success for All.



# Welwyn Garden City

Welwyn Garden City is a town in Hertfordshire with a population of just under 50,000 people. Welwyn Garden City was the second Garden City to be built, founded in 1920 and it exemplifies the physical, cultural, social and planning ideals of the time it was built.

## Location and Transport Links

Welwyn Garden City enjoys superb communication links. Stanborough School sits five minutes from the A1(M) and approximately 10 minutes from the M25. The M1 is only a 30 minute drive away. The train station in Welwyn Garden City is on the main East Coast Line linking Scotland to London and Kings Cross station is a 30 minutes train journey.

Luton Airport is less than 30 minutes away and both Heathrow and Stansted Airports are less than an hour's drive away. The town is also a central hub for local bus services which link it to the rest of Hertfordshire.

## Facilities and Amenities

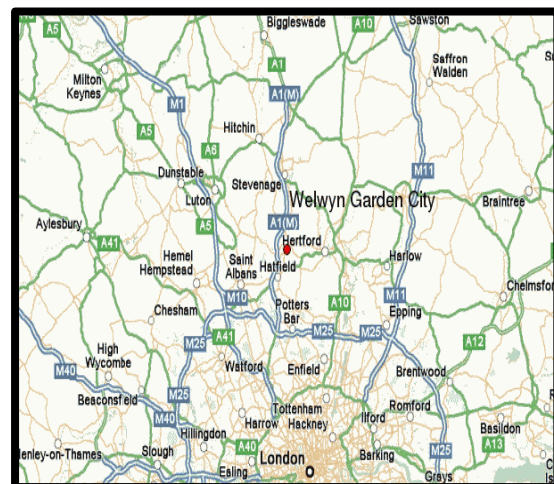
Stanborough School is a two minute walk from the Gosling Sports Park and is only a short car/bus journey to the University of Hertfordshire Sports Village in Hatfield. A range of shops, bars, restaurants and cafes can be found in the Town Centre as well as in the local Galleria shopping centre. St Albans, Hitchin and Hertford are all around 30 minutes away and all offer a range of retail and leisure experiences.

The town also has the QEII Hospital, a theatre, cinema and numerous other cultural and leisure facilities. Stanborough School lies at the southern edge of the town and the school grounds back onto the Stanborough Lakes Country Park.

## Housing and Accommodation

A range of accommodation options are available in the local area and there is a thriving rental market. The excellent transport links allow many staff at the school to live in other parts of Hertfordshire as well as North London.

Help and advice can be given by the school if accommodation is required.



# What can we offer you at Stanborough?

- The chance to work in a thriving and developing school that puts the student at the heart of everything it does.
- The chance to work with amazing staff who are passionate about developing the young people in their care.
- A well-developed and personally tailored staff development offer that meets the needs of individual staff members.
- An expanding school with great facilities including a new teaching block with 17 classrooms as well as a new Music and Drama block.
- An opportunity to be involved in the 16 – 19 Welwyn Hatfield Consortium, one of the oldest and well-established of its kind in the UK. This involves close links and collaboration with four local schools and offers our Post 16 students access to over 50 Level 3 qualifications.
- Great resources for staff, including free parking on site, good rail and road links to the school and an attractive edge of town location next to Stanborough Lakes and Gosling Sports Park.
- Staff can benefit from the school's children of staff admission rule.



# Stanborough School English, Drama & Media Faculty

We are a friendly and enthusiastic faculty dedicated to helping our students not only to attain as highly as they can but also to learn to love English. We feel passionate about English and Drama and want to inspire our students to enjoy our subjects and achieve their very best. We have detailed and well-resourced lesson-by-lesson schemes of work which we are constantly working as a team to develop so that they engage and extend students of all abilities.

## Courses:

- 'A' level English Language, English Literature, Drama and Media Studies.
- GCSE English Language and Literature, Drama and Media Studies.
- KS3 – English and Drama are taught in Years 7, 8 and 9.

## Staffing:

We are a large faculty with 16 staff members including a Curriculum Leader, two Key Stage Leaders and a Subject Leader for Drama.



## Facilities:

- All classrooms are equipped with data projectors and interactive whiteboards
- A Drama Studio, which is housed in a newly built Music and Drama block which was opened in May 2021
- The Drama Studio includes specialist sound and lighting technology
- A Media Suite with a full range of software and recording and editing equipment

## What can we offer you?

- Experience of teaching well resourced courses at KS3, GCSE and 'A' level
- A wide range of opportunities for professional development
- Use of up to date resources
- Proactive support for new colleagues
- The opportunity for close links with other English departments across the Welwyn Hatfield Consortium for GCSE and Post 16 teaching
- The opportunity to develop your career in a forward thinking and dynamic curriculum area

## Clubs and visits:

Members of the faculty are closely involved in the annual school Production and other clubs. There are several theatre trips each year to watch exam texts being staged and theatre groups are invited into school. We organise regular revision classes, after school, for Year 11.



# TEACHER OF DRAMA and ENGLISH



## JOB DESCRIPTION

**Grade:** Main Pay spine in accordance with qualifications and experience plus Outer London fringe allowance.

**Responsible to:** Curriculum Leader: English

### Main Purposes:

Teaching of English and Drama throughout the school  
To have responsibility for a tutor group

### Main Responsibilities:

- Teaching drama and English to students of all ages and abilities, ensuring an engaging and inspiring experience for students that maximises achievement.
- Tracking and monitoring students in your classes and intervening effectively to differentiate and support achievement.
- Carrying out assessment, recording and reporting procedures as required.
- Taking part in faculty/departmental meetings and activities.
- Contributing to whole-school discussions and development.
- Undertaking pastoral responsibility for a tutor group, including supporting the Life Skills programme.
- Fulfilling the National Standards for qualified teachers fully in a way consistent with your experience.
- Upholding and supporting the policies and ethos of the school.

This job description sets out the duties of the post at the time it was drawn up and should be seen as describing in more detail aspects of the duties set out in the Education (School Teachers Pay and Conditions of Employment) Act. The Headteacher may vary the duties from time to time without changing their general character or the level of management responsibility entailed.

### Additional information.

All staff at Stanborough have a comprehensive package of support, training and performance management, giving scope for personal and professional development.

It is a requirement of all staff that they sign the IT Acceptable User Policy, and all staff will be expected to attend Safeguarding and Prevent training.

*Whilst every effort has been made to explain the main responsibilities and duties of the post, each individual task to be undertaken will not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. The job description is current to the date shown but, in consultation with you, it may be changed by the Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.*

## PERSON SPECIFICATION TEACHER OF DRAMA AND ENGLISH



### Qualifications

| Essential   | Desirable   |
|---|---|
| <ul style="list-style-type: none"> <li>• Qualified teacher status</li> <li>• First degree</li> <li>• Understanding of child safeguarding issues and successful measures that promote and ensure the safeguarding of children</li> <li>• Knowledge of current legislation, guidance and developments relating to the subject area</li> <li>• Meets National Standards</li> </ul> | <ul style="list-style-type: none"> <li>• Continuous on-going Professional Development</li> <li>• Willingness and desire to undertake further professional development and training</li> </ul> |

### Knowledge and skills

| Essential  | Desirable  |
|--|--|
| <ul style="list-style-type: none"> <li>• The ability to demonstrate good subject and curriculum knowledge</li> <li>• Successful experience in teaching Drama and English (including teaching practices)</li> <li>• The ability to manage behaviour effectively to ensure a good and safe learning environment</li> <li>• An understanding of the principles of good classroom management and planning</li> <li>• Ability to challenge and support all students to do their best.</li> <li>• Holding positive values and attitudes and adopt high standards of behaviour in a professional role</li> <li>• An understanding of and commitment to equal opportunities for all students</li> <li>• Genuine commitment to high quality teaching</li> <li>• Ability to challenge and support all students to do their best</li> </ul> | <ul style="list-style-type: none"> <li>• Knowledge of recent initiatives and issues in education</li> <li>• Using IT as a curriculum tool to improve standards</li> <li>• Having an extensive knowledge and well informed understanding of a range of learning, teaching and behaviour management strategies</li> <li>• Involvement in, and organisation of, wider school activities, including extra-curricular activities</li> </ul> |

### Professional Attributes:

| Essential  | Desirable   |
|--|---|
| <ul style="list-style-type: none"> <li>• Holding positive values and attributes and adopt high standards of behaviour in a professional role</li> <li>• An understanding of, and commitment to, equal opportunities for all students</li> <li>• Genuine commitment to high quality teaching</li> </ul> | <ul style="list-style-type: none"> <li>• A willingness to participate actively in the life and work of the school to support its ethos and culture</li> </ul> |

### Personal skills:

| Essential   | Desirable  |
|---|--|
| <ul style="list-style-type: none"> <li>• Highly effective communication skills with both children and adults</li> <li>• Effective time management skills and an ability to meet deadlines and work under sustained pressure</li> <li>• Commitment to implementing whole school policies relating to the safeguarding of children</li> </ul> | <ul style="list-style-type: none"> <li>• Proven track record of successful teamwork</li> </ul> |

The above will be evidence by a variety of means including:  
Application Form      Letter of application      References

Interview process

# How to apply and the Selection Process

**22<sup>nd</sup> March – 19<sup>th</sup> April 2023**

## **Application Window**

A visit to the school before applying is encouraged.

**19<sup>th</sup> April 2023 (9 a.m.)**

## **Deadline for applications**

Applications should be sent to  
**[recruitment@stanborough.herts.sch.uk](mailto:recruitment@stanborough.herts.sch.uk)**

All candidates will be contacted by email, both those shortlisted and those not successful.

**Week commencing 24<sup>th</sup> April  
2023**

## **Formal interview at the school**

