

# WOODBIDGE HIGH SCHOOL

## TEACHER OF DRAMA

### JOB DESCRIPTION

**Responsible to:** Head of Drama

**Purpose:** To carry out the functions of a teacher at Woodbridge High School in accordance with the stated aims and objectives of the school and the department. These include the following list of duties and responsibilities and any other duties as may reasonably be expected.

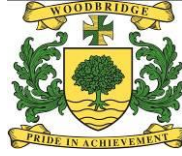
**Principal Duties and Responsibilities:**

These responsibilities must be carried out in conjunction with the duties of teachers as set out in Part XI of the annual Teachers' Pay and Conditions Document

1. To plan, prepare and teach assigned lessons to pupils according to their educational needs.
2. To set and mark appropriate written work according to department policy, including for any subsidiary subject.
3. To assess, record, and report on the development, progress and attainment of pupils assigned within the guidelines of the Staff Handbook and assessment policy of the school.
4. To promote and facilitate the general progress and well being of individual pupils in assigned groups providing appropriate educational guidance on matters relating to their subjects.
5. To participate in department meetings, appropriate school development meetings and INSET.
6. To participate in the school's performance management arrangements.
7. To adhere to the school's and department's Health and Safety policy and procedures.
8. To be Tutor of an assigned Tutor Group and to carry out related duties in accordance with the general job description of a Tutor.
9. To carry out the duties defined in the Core Job Description attached
10. Any other tasks that are reasonably requested within the area of this responsibility

**Other General Duties**

1. To carry out a share of supervisory duties in accordance with the published schedules.
2. To assist in maintaining high standards both in the classroom and round the school.



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## **TEACHER OF DRAMA**

### **SELECTION CRITERIA**

#### **1. Education & Training**

- Qualified teacher status

#### **2. Abilities**

- An excellent classroom practitioner
- Ability to plan and teach Drama at Key Stages 3, 4 and 5 to students of all levels;
- Able to demonstrate success in teaching;
- Able to review the specifications of exam groups and plan
- committed to achieving the very best outcomes for our students;
- Create a stimulating learning environment;
- Able to make a significant contribution to the development of the Drama and Performing Arts faculty.
- The ability to plan in accordance to the demands of the courses and specification
- The ability to implement strategies for raising standards of achievement in Drama
- The ability to work to and meet deadlines
- The ability to work in co-operation with others.

#### **3. Other requirements**

- Willingness to be part of extra-curricular drama including school productions
- A good record of health and attendance
- A willingness to attend occasional evening meetings and out-of-school activities including theatre visits