



RIDGEWAY
SECONDARY SCHOOL



Job Application
Pack – Teacher of DT &
Food

Welcome

Thank you for considering Ridgeway Secondary School. As a school we know how big a decision to make a career change can be and want to ensure we can give candidates a flavour of the school they could be a part of. We appreciate the time you spend considering the post and subsequently look forward to receiving your application. We hope that by reading the pack below and familiarising yourself with key documents that you are able to make an informed decision about the role.

Small School Big Family

We are a school with big ambitions and a big future. We converted to a secondary school in 2015 and have worked tirelessly since then to become what we are today, a successful small secondary school where students achieve big results. Students at Ridgeway are happy, polite and well behaved, supported by their peers and a pastoral system which nurtures and guides students

to make good decisions and gain experiences that prepare them for the world of work and later life.

There is something about being at Ridgeway, maybe it comes from being a small school and the advantages that brings for students and staff in forging positive relationships and friendships. We are a small school, a friendly school,

a big family. Ridgeway is about people. It is a place where we know our students, our staff and where every single person counts and is recognised for making a difference to our success. We hope that by reading our prospectus and visiting the school you will gain a sense of what it means to be at Ridgeway. We look forward to welcoming you.



Vacancy Details

Role: Teacher of DT and Food

Grade: MPS/UPS

Type: Full Time, Permanent

Closing Date: 9th December 2021



About the role: We require a well-qualified and enthusiastic full-time teacher of DT and Food to join our successful, skilled and well-equipped department. The ability to teach DT and Food to GCSE is essential. Your passion for these subjects will mean that you can bring them to life and inspire our students within a positive learning environment. You will have excellent skills, energy and a strong creative vision, which you will be able to develop further within the friendly and supportive environment of Ridgeway Secondary School. There will be the opportunity to teach across Key Stages 2, 3 and 4.

Key purpose of the post

- Teaching students across all Key Stages (Key Stage 2, 3 and 4).
- To contribute to the teaching of the department.
- To participate in the development of appropriate syllabuses, materials and schemes of work.
- To comply with all school and department policies regarding eg, assessment, discipline, etc.
- To create a positive learning environment.
- To be responsible for a suitably structured and disciplined environment enabling all students to participate fully.
- To ensure that each student is actively engaged in a programme of continual development within the subjects.
- To ensure active collaboration with staff responsible for student support.
- To contribute to our Ridgeway 360° ethos, developing the whole person academically, mentally, physically and socially.

Ridgeway is a small, successful secondary school, achieving big results and with big ambitions. It is an exciting time to be a member of our school community. Through our ethos of Ridgeway 360° it is our mission to develop the whole person academically, mentally, physically and socially. This commitment is not just made to our students but to all of our staff and is at the heart of everything we do as a school.

Early Career Teachers are welcome to apply.

Application Process

A Job Description and Person Specification can be found in the subsequent pages of this pack.

You are asked to complete and include the following:

1. Application Form - This can be found on our website under vacancies.
2. Letter of Application Please do not send your CV.

Please send all applications to slt@ridgewaysecondary.org.uk

This School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. A disclosure and barring services check will be undertaken for the successful applicant.

Ridgeway Secondary School reserve the right to close this advert prior to the closing date above.

Job Description

Post Title: Teacher
Responsible to: Head of Department

PRINCIPAL RESPONSIBILITIES:

Under the direction of the Head of Department (where appropriate):

- a) To contribute to the teaching of the department.
- b) To participate in the development of appropriate syllabuses, materials, and schemes of work.
- c) To comply with all school and department policies regarding eg, marking, assessment, discipline, etc.
- d) To attend all "calendared" meetings regarding department and year teams, staff meetings and working groups held within the directed time budget.
- e) To contribute to department displays.
- f) To be responsible for the quality of teaching and the learning experiences of students.
- g) To be responsible for a suitably structured and disciplined environment enabling all students to participate fully.
- h) To ensure that each student is actively engaged in a programme of continual development within the subject area.
- i) To ensure active collaboration with staff responsible for student support.
- j) To take a share of the collective responsibility for students in all situations.
- k) To contribute to our Ridgeway 360°ethos, developing the whole person academically, mentally, physically and socially.
- l) To provide professional support for teachers in training and visiting colleagues.

ADDITIONAL SPECIFIC RESPONSIBILITIES:

- a) To be Tutor to an assigned Personal Development Group and to carry out related duties in accordance with the general job description of Personal Development Tutor.
- b) To attend Year/Curriculum/Staff meetings as appropriate.

GENERAL DUTIES:

- a) To carry out a share of supervisory duties in accordance with published schedules.
- b) To participate in appropriate meetings with colleagues and parents relative to the above duties
- c) To give active support to maintaining high standards of behaviour and discipline.

GENERAL CONDITIONS:

1. The above responsibilities are in accordance with the requirements of the Teachers' Pay and Conditions Act and subsequent Orders in terms of duties and working time. As an academy, the school also follows any local agreements, LA circulars and guidelines giving interpretations of teachers' conditions of service.
2. The job description allocates duties and responsibilities. It does not direct the particular amount of time to be spent in carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities, the postholder must use directed time and have regard to clause 51.7 of a Teachers' Conditions of Employment.
3. The job description is not necessarily a comprehensive definition of the post and the teacher may be required to undertake such other tasks appropriate to the level of appointment as the Headteacher may require. It will be the subject of review and may be modified or amended after consultation with the post holder.

Person Specification:

	ESSENTIAL	DESIRABLE
QUALIFICATIONS	<ul style="list-style-type: none"> ▪ Qualified teacher status 	<ul style="list-style-type: none"> ▪ A good honours degree
EXPERIENCE	<ul style="list-style-type: none"> ▪ Success in teaching a relevant subject across the full ability range ▪ Experience of the successful management of secondary school classes. ▪ The ability to teach KS2 and KS3 ▪ The ability to teach DT and Food to GCSE ▪ Up to date knowledge of all facets of the subject area and an awareness of future developments ▪ The ability to develop imaginative schemes of work and materials ▪ Excellent ICT Skills 	<ul style="list-style-type: none"> ▪ Experience of reporting to parents ▪ Experience of working in an environment outside education
KNOWLEDGE	<ul style="list-style-type: none"> ▪ A clear philosophy about the teaching of the subject ▪ Knowledge of a range of successful classroom strategies for motivating students to commit themselves to learning within the subject ▪ Knowledge of the nature and purpose of a range of assessment strategies ▪ Knowledge of the range of approaches required to engage students of differing attainment levels 	<ul style="list-style-type: none"> ▪ Persistence ▪ Management of change ▪ Prioritisation ▪ Strategic Vision
SKILLS AND ABILITIES	<ul style="list-style-type: none"> ▪ Ability to work as a member of a team ▪ Ability to work under pressure ▪ Good inter-personal skills ▪ Ability to motivate and control classes of secondary students ▪ Commitment to student centred learning ▪ Capable of working as part of a close-knit team 	<ul style="list-style-type: none"> ▪ Involvement in the formulation of whole school aims, policies and practices
OTHER KEY QUALITIES	<ul style="list-style-type: none"> ▪ A love of the subject and an enthusiasm for teaching it ▪ Creative and imaginative ▪ Personal integrity ▪ Good record of attendance and punctuality ▪ Good health ▪ A commitment to promote positive behaviour management strategies ▪ A commitment to learning – a genuine desire to continue learning oneself and a willingness to reflect upon and learn from experience 	<ul style="list-style-type: none"> ▪ Good personal organisation ▪ Willingness to contribute to and supervise extra-curricular activities
TEACHER'S STANDARDS	<ul style="list-style-type: none"> ▪ Demonstrate an understanding of and take responsibility for promoting high standards of literacy and the correct use of standard English, whatever the teacher's specialist subject. 	

Small School Big Ambition

What do we stand for?

Our mission is to develop the whole person and we are committed to Ridgeway 360° for all our students and staff. Ridgeway 360° is at the heart of what it means to be at Ridgeway and underpins everything we do both inside and outside the classroom, developing young people and staff academically, mentally, physically and socially so that they leave our school a fully rounded person, equipped to meet the challenges of the next steps they take.



Small School Big Results

Academic Excellence



Creating an ethos of personal development and high standards enables our students to achieve academic success. Students and staff work hard and teachers use the latest evidence-based research to ensure knowledge and skills are embedded in the long-term memory. The curriculum and the lessons within it are carefully planned in a sequence that is most conducive to retaining and

applying information. As a result, our students achieve the highest possible grades at GCSE and make excellent progress, significantly above national expectations from their starting points. They go on to study a wide range of courses at the very best 6th Form providers and colleges.

Small School Big Opportunities

Curriculum

The curriculum at Ridgeway is central to our aim to develop the whole person. It is broad and varied, offering students the opportunity to learn and develop key learning skills and a depth of knowledge across a range of subjects as they journey through the school.

By coherently planning and sequencing each stage in the learning journey students benefit from a knowledge and skills rich curriculum that aims to develop all students regardless of their starting point or disposition.



In Key Stage 3, students develop new skills and refine those that they have already learned. The Key Stage 3 curriculum lasts for 3 years, giving students the opportunity to study subjects in greater depth and develop the skills, knowledge and understanding required to be successful at GCSE in Key Stage 4. The Key stage 4 curriculum has

been broadened and offers a rich blend of subjects tailored to the strengths, interests and needs of the cohort. At the end of Year 9 students are selected to study the separate Sciences of Biology, Chemistry and Physics. We believe in offering subjects that allow a wide range of pathways and progression for our students in the future.



Small School Big Futures

Careers

At Ridgeway, careers education is not an 'add on' to education, it is a key component of everything that we do. Within subject areas, careers education is embedded into the curriculum allowing students to see different career options within the context of their lessons.

All students receive at least one 1 to 1 careers guidance appointment from a level 6 qualified careers adviser. This helps everyone to explore a range of different pathways for success after Ridgeway. This is also done through PSHCE, as each year group have dedicated lessons to develop skills to prepare them for their future careers.

We care about every individual being successful, not only while they are at Ridgeway but also long after they have left.



Small School Big Heart



Pastoral

At Ridgeway, we offer a bespoke and specialist level of pastoral care to meet the different needs of each student. Our well-equipped and highly trained Student Services and Reconnect teams work tirelessly to ensure our students can be safe, happy and engaged with all that school life has to offer.

The team is made up of key stage leaders responsible for each key stage in the school: their role is to monitor, challenge and support everything from welfare and safeguarding to behaviour and mental health. Alongside this we have a dedicated student and family support worker who forms a support system around the child by engaging with parents and carers, the student, the school and appropriate external agencies to reduce or break down any barriers to learning that may arise.

Ready, Respectful, Safe

The three words that every Ridgeway student knows are ready, respectful and safe. Quite simply these are the words that underpin every desirable behaviour that the school expects. With these rules it is easy to reinforce the high expectations we have as a school.

Ready: this refers to anything from attention, uniform, equipment or punctuality.

Respectful: relates to communication and interaction with the school environment and all of those in it.

Safe: ensures we have an emphasis on maintaining a calm and safe environment for all to flourish.



Small School Big Experiences

Personal Development

At Ridgeway we deliver a broad and extensive Personal Development curriculum within form time. This time is spent developing each student in our four pillars of development: Academically, Socially, Physically and Mentally. In this time students will cover topics ranging from how to stay safe online and making healthy friendships to leading an active life and how to reduce stress and study effectively.

In addition to the Personal Development curriculum, we also offer an extensive enrichment programme to all students every Thursday afternoon after school. These sessions have a link to one

of the schools' pillars and activities include everything from learning an ancient language to self-defence. Alongside this, students have access to extra-curricular clubs in other areas across the week from competitive sport and activities to music and the arts.

At Ridgeway we understand that learning about who we are and developing as a person does not just happen in the classroom. There are those priceless experiences that we all remember from our time at school. The residential trips, visits and sports fixtures that build character and forge memories that stay with us until today.

As students' progress through the school, they have opportunities to take advantage of trips and experiences outside of the classroom. Ski trips, residential for outdoor activities, foreign exchange visits, sports tours, museum visits and theatre performances all feature in the programme. The school also offers the Duke of Edinburgh Award to its students from Year 9 onwards with students achieving both bronze and silver levels of the award.





Thank you for your
consideration of this post.



RIDGEWAY
SECONDARY SCHOOL

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