



**BURFORD
SCHOOL**
FOUNDED 1571



JOB INFORMATION

TEACHER OF ECONOMICS

APPLICATION DEADLINE: 12.00 pm Monday 2 October 2023



Burford School has been delivering an excellent education for over 450 years. Today, we continue to offer the best of education to day and boarding girls and boys, aged 11 to 18 years old.

We know our students will need superb academic foundations to flourish in the future, and we support each one to reach for their very best. We consistently achieve outstanding examination results, well above national and Oxfordshire figures. We are proud that a high proportion of students go on to university, including Oxbridge; secure competitive apprenticeships at companies including BMW Group and JP Morgan; and enter dream careers in performing arts to forensic science or physiotherapy. In our Learning Zone, we tailor learning to enable all students to reach their full potential. While outside of the classroom, our renowned Burford Institute of Music and Athletic Foundation support them to excel.

To achieve the most from life, our students will also need character. From sport, music, conversational Chinese, chess, Young Enterprise, drama and the Duke of Edinburgh's Award, we offer over 35 activities and clubs, with every student encouraged to participate. Through these experiences and the many trips and enrichment opportunities we provide, our young people develop resilience, commitment, problem-solving and communication skills they can use long after they leave us.

With our history to guide us, we teach our students traditional values and the importance of respect. We prepare them to meet 21st-century challenges and equip them with the tools to build happy and successful lives. Sometimes, we know, young people need extra support. Our large and experienced Pastoral Team works tirelessly to ensure that all students have the foundations to thrive while at Burford School.



Vision

We are fortunate to enjoy 40 acres of Cotswold countryside on site, and we make the most of our idyllic setting on the edge of the bustling historic market of Burford.

We look forward to meeting you soon.

Mr Albrighton

Headteacher of Burford School

Our ethos is to provide the '**best of education**' to our students, supporting them to achieve excellent academic results, while not compromising on their enrichment and care.

Our core values are:

Respect

Inclusive, Sustainable, Community-led

We empower our students to respect one another and themselves.

Participate

Inspiring, Enriching, Diverse

We encourage our students to participate in a broad range of opportunities, whatever their interests or skills.

Reach

Ambitious, Bespoke, Nurturing

We support our students to reach to be the best versions of themselves.





THE ROLE

- SALARY** : MPS / UPS
- CONTRACT** : Part time, significant flexibility if there is a second subject
- TERM** : Permanent
- STARTING DATE** : 1st January 2024, or by negotiation
- RESPONSIBLE TO** : Head of Business and Enterprise

We have an opportunity for a qualified and enthusiastic Teacher of Economics to join our successful Business and Enterprise Department. Economics is a popular option choice at A-level so we are looking for an additional teacher to support the growing numbers.

The Team

The Business and Enterprise department comprises of two full-time teachers and is supported by one of our Assistant Headteachers. The department offers GCSE Business and BTEC Enterprise at Key Stage 4 and A-levels in both Business and Economics at Key Stage 5. The A-level Economics course follows the Edexcel A specification. All our teachers are specialists in their subject areas and offer students a wide variety of extra-curricular opportunities including Young Enterprise and the Tenner Challenge competition. A significant number of students take part in these competitions and have been successful at local and national level.

What are we looking for:

We are seeking a well-qualified and inspiring Economics teacher (NQT or experienced) to share the teaching of A-level Economics. We are seeking between 4 to 8 hours per week of teaching time and have scope for significant flexibility for the right candidate. For example, the ability to teach a second subject could contribute to an offer of more hours if desired.



You will be able to demonstrate:

- Appropriate experience of teaching at Key Stage 5
- Excellent knowledge and understanding of A-level Economics
- Awareness of current developments in economics
- Enthusiasm for your subject with the ability to communicate that to others
- The ability to communicate clearly with good interpersonal skills
- Good classroom management and organisational skills

For further information or a discussion regarding the post, please contact the Head of Department, Mrs Ford.

Burford School is committed to safeguarding children and young people. All post holders in regulated activity are subject to appropriate vetting procedures and a satisfactory Disclosure and Barring Service Enhanced check.

As part of the vetting procedures, shortlisted candidates will be subject to an online search. This isn't part of the shortlisting process, and there will be a chance to address any issues of concern at interview.

Job Description

Introduction

This job description should be read in conjunction with the current School Teachers' Pay and Conditions Document and the provisions of that document will apply to the post holder.

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher; and the Headteacher, or other Senior Manager if appropriate, will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

This job description will be reviewed at least annually and any changes will be subject to consultation. The school's Grievance Procedure will be used to resolve any dispute arising out of the job description.

Other relevant policies may be the School's Stress at Work Policy and the Dignity at Work Policy.

General Duties

You will be expected to carry out the professional duties of a teacher as outlined in the School Teachers' Pay and Conditions Document currently in operation, or any subsequent legislation. Specifically for the year 2023/24:



Teaching

Ability to teach Economics at A Level

Ability to offer a second subject would be advantageous

Teaching Responsibility

See job specification below.

General Responsibilities

Take part in the school's appraisal system.

Enhanced DBS check.

Strong commitment to furthering equalities in both service delivery and employment practice.

You must promote and safeguard the welfare of children, young and vulnerable people that you are responsible for or come into contact with and be fully compliant with the school's safeguarding policy.

Play a full part in the life of the school community, supporting its distinctive ethos and representing the school in a professional and positive light at all times and to all stakeholders.

Comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description.

Post Title:	TEACHER
Responsible to:	Head of Business and Enterprise
Job Purpose:	To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for students and to support a designated curriculum area as appropriate. To facilitate and encourage a learning experience which provides students with the opportunity to achieve their individual potential. To contribute to raising standards of student attainment and achievement. To share and support the school's responsibility to provide and monitor opportunities for the personal and academic development of children and young people.
Responsibilities:	Planning well-structured, relevant lessons. Taking responsibility for own professional development and ensuring best practice in classroom teaching and learning. Keeping subject knowledge up to date. Contributing to the development of schemes of work and department resources. Contributing to preparing for changes in external examination courses. Contributing to the implementation of new courses within the subject area. Attending department/faculty meetings. Providing extra-curricular opportunities that are an essential part of subject provision.



Teaching and Learning:	Carry out teaching duties in accordance with the school's schemes of work and National Curriculum. Liaise with colleagues to deliver units of work in a collaborative way. Work with teaching assistants and the Learning Support Department. Set targets for student attainment levels based on effective use of data and incorporate suitable challenge. Set work for students absent from school (as appropriate / necessary)
Assessing and Reporting:	Mark and return work within agreed time span, providing feedback and targets. Setting learning and achievement targets and monitoring progress towards those targets including keeping accurate records of progress. Reviewing the attainment outcomes of students taught and assessing and quantifying impact on students' learning of own teaching. Writing reports for students as part of the school review cycle. Liaise with parents and attend consultation evenings. Work within the Code of Practice relating to Special Educational Needs.
Standards and Quality Assurance:	Support the aims and ethos to the school as identified in the School Improvement Plan and School Prospectus. Ensure awareness of national developments relevant to subject and current best practice. Undertaking lesson observations as part of the school's monitoring schedule. Promote and model good relationships with pupils, colleagues and parents. Set a good example in terms of dress, punctuality and attendance. Uphold the school's behaviour code and uniform regulations. Participate in staff training and take a lead in own professional development. Develop links with governors, LEA link and subject advisers. Actively seek the views of parents and learners as part of the self-evaluation process.



Other requirements:	Acting as a form tutor and supporting the personal, social and spiritual well-being of students in every aspect of your work. Participating in school cross-curricular days such as citizenship or enterprise awareness days. Participation and contribution to the organisation of school visits and trips that complement learning. Supervision of students outside of lesson time in morning and afternoon sessions for example during lesson changeovers. Providing students' work for classroom display. Attendance at meetings and parents' evenings. To play a full part in the life of the school community, to support its distinctive mission and ethos and to encourage students to follow this example. To promote actively the school's policies. To continue personal development as agreed. To comply with the school's Health and Safety policy and undertake risk assessments as appropriate. To undertake any other duty as specified by S.T.P.C.B. not mentioned in the above. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified. Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description. Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers. The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition. This job description is current at the date shown, but following consultation with you, may be changed by the school's management to reflect or anticipate changes in the job which are commensurate with the salary and job title.
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Person Specification

CRITERIA	ESSENTIAL	DESIRABLE
1. Ability to work in a way that promotes the safety and wellbeing of children and young people	✓	
2. Qualified teacher status	✓	
3. Graduate	✓	
4. Subject specialism - Economics	✓	
5. Ability to teach Economics at Key Stage 5	✓	
6. Effective classroom teacher	✓	
7. Willingness to support extra curricular activities		✓
8. Recent and relevant CPD		✓
9. Enhanced DBS Check	✓	





Working at Burford

Burford is an oversubscribed school, situated in an area of outstanding natural beauty. It is an excellent school, with a superb environment for learning and priority given to teacher development. Our aim is to recruit colleagues who will be stimulated by the prospect of working hard to share in our success.

Additional Staff Benefits

- Additional PPA for professional development
- Supportive continuous professional development and growth opportunities
- Health and wellbeing support including access to an employee assistance programme, free flu vaccinations and a subsidised Healthcare Plan
- Teacher pension scheme membership
- The school is located within a short walk of a picturesque Cotswold town



HOW TO APPLY

Applications should be made by way of the Burford School application form. We are happy to accept a CV that accompanies an application form but cannot accept a CV alone.

Please download job details and an application form from our Eteach page: <https://www.eteach.com/job/teacher-of-economics-1366866>

or

Contact Mrs S Evans, HR Manager, at the following email address:

s.evans@burford.oxon.sch.uk

Application deadline: **Monday 2 October 2023 (12.00 pm)**

Interviews will be held week commencing **9th October 2023**



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www.burford.oxon.sch.uk

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