

September 2022

Dear Colleague,

TEACHER OF ENGLISH – MPS – Two Posts

POST 1: Permanent full-time post: January 2023 start or earlier if possible

POST 2: Temporary part-time (0.6) Tuesday – Thursday maternity cover until July 2023 with a November start.

An enthusiastic and well-qualified English teacher is required to join our English Department. The successful candidate will be able to teach English Language and English Literature to GCSE to A Level. Our English Department achieves excellent examination results and has a substantial commitment to A Level teaching.

Teachers with a love of their subject, ambition and the ability to engage young people in learning will thrive at Littleover. We are looking for a talented English teacher with the ability to continue to raise the expectations and achievements of our students. Applications from newly qualified and experienced teachers are welcome. We offer an established and supportive ECT programme as well as an excellent CPD programme.

Littleover is a diverse and highly successful comprehensive school, with consistently outstanding levels of attainment and progress across the curriculum. We are proud of our academic record, and of the pastoral care which maintains a feeling of community in a large and expanding school. In addition, we offer:

- Supportive colleagues and SMT.
- Friendly and positive environment.
- Well-established programme of CPD with support and opportunities for career development.
- Established Schemes of Work with flexibility to adapt with own resources.
- Emphasis placed on staff wellbeing.

Completed application forms, with supporting letter explaining why you feel you have the qualifications, experience and personal qualities required for this post, should be returned either by post to the school address or by email to: [**jobs@littleover.derby.sch.uk**](mailto:jobs@littleover.derby.sch.uk)

Please indicate clearly which post you are applying for.

Closing date for applications : **2nd October 2022**
Interview date to be confirmed

Information and application forms are available from the school website: [www.littleover.derby.sch.uk**](http://www.littleover.derby.sch.uk)**

Please note that the school will only contact successful candidates.

Littleover Community School welcomes enquiries from everyone and value diversity in our workforce. The school actively promotes equality of opportunity for all with the right mix of talent, skills and potential and welcome applications from a wide range of candidates, including those with criminal records.

As an organisation assessing applicants' suitability for positions which are included in the Rehabilitation of Offenders Act 1974 (Exceptions) Order using criminal record checks processed through the Disclosure and Barring Service (DBS), Littleover Community School complies fully with the DBS Code of Practice

<https://www.gov.uk/government/publications/dbs-code-of-practice>

and undertakes to treat all applicants for positions fairly. Littleover Community School undertakes not to discriminate unfairly against any subject of a criminal record check on the basis of a conviction or other information revealed and can only ask an individual to provide details of convictions and cautions that they are legally entitled to know about.

Where a DBS certificate at either standard or enhanced level can legally be requested (where the position is one that is included in the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 as amended) and where appropriate Police Act Regulations (as amended), Littleover Community School can only ask an individual about convictions and cautions that are not protected.

Littleover Community School selects all candidates for interview based on their skills, qualifications and experience.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. An enhanced DBS check is required for all successful candidates.

Copies of our Child Protection and Safeguarding Policy, along with other school policies, are available on our website at:

<https://www.littleover.derby.sch.uk/information.php#policies>

We would advise anyone applying for a position at LCS to read the above documents, along with the following Keeping Children Safe in Education document:

<https://www.gov.uk/government/publications/keeping-children-safe-in-education--2>

Thank you for your interest in this post.

Yours sincerely,



J. Wilding
HEADTEACHER



THE ENGLISH DEPARTMENT

STAFFING

This is an enthusiastic, thoughtful and highly successful department. We care about good English teaching and make students' learning and engagement a priority. We continually reflect on our own performance and together we work hard to improve what we do. We think that discussion and collaboration help to make us an effective and supportive team.

There are at present 13 teachers working in the English department. These include a Curriculum Co-ordinator, a Deputy Co-ordinator, a Head of Media Studies, a teacher with responsibility for Key Stage 3, and a teacher with responsibility for cross-curricular Literacy. We also have one specialist HLTA within the department.

ACCOMMODATION AND RESOURCES

The English Department has a dedicated set of rooms, including an ICT Suite and a fully-equipped Media Studies room. The Library is adjacent to the English classrooms.

We keep stock for Key Stage 3, Key Stage 4 and A Level, including teaching materials, in two storerooms adjacent to the teaching rooms. There is a range of texts in accordance with the requirements of the National Curriculum, including pre-20th Century, 20th and 20th Century literature, as well as literature from other cultures and a wide range of shared resources. Schemes of work for Key Stages 3, 4 and 5 are kept in the department's shared area of the school network and are regularly reviewed and updated.

CURRENT COURSE STRUCTURE - English

In Years 7 and 8, English is taught to all-ability groups.

In Years 9-11, we place students in sets based on ability. During Year 10 and 11, all students follow a course leading to English Language and English Literature GCSEs. We teach the Edexcel English Language and English Literature Specifications.

Currently, there are two A Level English Language groups (Edexcel Specification), one in Year 13 and one in Year 12. There are two A Level English Literature groups (Edexcel Specification), one in Year 13 and one in Year 12.

Priorities for the department include maintaining achievement at GCSE and A Level, developing strategies for engaging learners of all abilities, developing reading and vocabulary, and reviewing the KS3 curriculum in response to a new in school assessment framework.

PERSON SPECIFICATION

TEACHER OF ENGLISH (MPS)

	Essential	Desirable
1. Knowledge and Understanding:		
Excellent English subject knowledge with the ability to teach English Language and Literature to GCSE and A Level	X	
Ability to employ a range of effective teaching, learning styles and assessment methods	X	
Ability to use assessment data to inform planning and set targets	X	
Understanding of how students make progress in English and the ability to convey this to students and parents	X	
Thorough understanding of Safeguarding in schools	X	
Excellent knowledge of the English curriculum	X	
2. Qualifications:		
English GCSE A*-C or equivalent	X	
Mathematics GCSE A*-C or equivalent	X	
A relevant degree or equivalent qualification	X	
Qualified Teacher Status in an English based subject	X	
3. Skills and abilities:		
Ability to establish good working relationships and effective teamwork with both colleagues and students	X	
Ability to develop effective pastoral relationships with students in a tutor group and also their parents	X	
Ability to inspire and enthuse young people	X	
Passion for teaching	X	
Ability to be reflective and self-critical	X	
Excellent inter-personal skills	X	
Good ICT skills	X	
Sense of humour and the capacity to manage stressful situations	X	
Willingness to contribute to extra-curricular activities		X



JOB DESCRIPTION

TEACHER OF ENGLISH

DUTIES AND RESPONSIBILITIES:

These duties are in addition to the standard duties laid down in the current school teachers' conditions of service document.

- To be responsible to the Co-ordinator of English.
- To work in accordance with the aims and policies of the school.
- To teach English Language and English Literature to GCSE to A Level.
- To assist in the maintenance, review and development of the curriculum and schemes of work for English throughout the school.
- To maintain student records, review progress and report attainment to parents.
- To create a stimulating learning environment within lessons.
- To represent the curriculum area on school committees as appropriate.
- To participate in displays, after-school revision classes, events and reports in order to inform the community of the philosophy, content and methodology of English teaching and to promote achievement in school.

This job description is subject to annual review

THE CANDIDATE

- will be a well-qualified English teacher able to teach English Language and English Literature to GCSE to A Level
- will be a competent classroom teacher
- will possess an imaginative and creative approach to teaching the subject to ensure students receive a broad body of English experience
- will be committed to raising the level of students' interest and achievement
- will be an effective departmental team member
- will possess strong ICT skills