



DR CHALLONER'S GRAMMAR SCHOOL

Teacher of English Information Pack

Challenge with reward



DR CHALLONER'S GRAMMAR SCHOOL

TEACHER OF ENGLISH TPS + Fringe allowance Fixed term maternity cover up to Easter 2027 Full or part time (0.81 fte minimum)

Thank you for your interest in working at DCGS. From Easter 2026 we are seeking a highly qualified teacher of English for a fixed term maternity cover period of one year, at this 11-18 grammar school for boys, with a co-educational sixth form. This position offers an exciting opportunity for a recently qualified teacher or for someone looking to gain experience in an innovative and high achieving school. Hours could be full or part time (minimum 0.81 fte).

Dr Challoner's has 1387 students, of which 470 are in the Sixth Form. We are regarded as one of the leading grammar schools in the country, and in 2024 Ofsted confirmed their 2019 judgement of Outstanding. As lead in the Teaching School Hub - Buckinghamshire, we provide an exciting range of professional development opportunities.

We also offer:-

- engaging, able and well-motivated students
- an innovative approach to learning
- a strong focus on character education
- outstanding facilities in every subject
- a friendly working environment

To apply for the post, please email a completed application form to Gill Byrne (HR Manager and Head's PA). Email: employment@challoners.org

Closing date: Friday 5 December 2025 12 noon

Early applications are encouraged. We reserve the right to interview suitably qualified candidates before the closing date.

At Dr Challoner's Grammar School we ensure breadth of opportunities for all and actively promote open and outward facing attitudes to diversity and inclusion. As such, we actively encourage suitably qualified people from all backgrounds to apply for roles at our school. If there are any issues which you feel could be barriers to your application, as part of this process, please let us know

Dr Challoner's Grammar School is committed to safeguarding and successful candidates will be required to complete an enhanced DBS check.

A warm welcome...

From Mr David Atkinson, Headteacher, Dr Challoner's Grammar School



Dear Applicant,

I hope that the information which follows will help inform your decision about whether to make a formal application for this post. Like most job applicants you will want to find out a bit more about us. These days there is a wealth of data about schools which you may wish to look at. Proud though we are of that data, such research never tells the whole story and you will only be sure that you want to work here when you get 'that feeling' within the first few minutes of walking through the door.

When you do your research you'll find that our Ofsted inspections, in 2019 and 2024, graded the school as outstanding in every respect. We believe this is an accurate reflection of the school as a genuinely special place. The reports echo what many visitors tell me - that we have a distinctive ethos of teamwork, loyalty and aspiration, with the well being of staff and students at the heart of what we do. Our students are intensely proud of coming to school here, and our staff feel similarly about their place of work. The relationship between staff and students is a very special one, and we see ourselves as running the school with the students rather than for them.

We want our students to leave Dr Challoner's equipped for academic and career success, and ready to lead lives of integrity and service, contributing to a society that is fairer, kinder and stronger for all. This shared mission involves our whole community: staff parents, governors, and students. By working together, we aim to shape a better future, one where our students make meaningful contributions as leaders in society, guided by their values and strengths. All our staff are committed to preparing our students to flourish personally and professionally in adult life. To achieve this, we foster a rigorous school culture focused on two pillars: excellent learning & teaching and deep character development. Through this we ensure students gain the knowledge, understanding, and skills needed to succeed, while also helping them develop resilience, empathy, and a clear sense of purpose.

Our motto - Excellence with Integrity - drives this purpose. We also highlight three key values which we believe can underpin the effective education of all our students. These are Aspiration, Kindness and Resilience. Our staff demonstrate these characteristics in their own ways, and inculcate the same attitudes in our students. This is not an attempt to produce a 'standard Challoner' student, but a means of encouraging our young people to find their own ways of demonstrating those crucial characteristics to help them flourish in the future.

Despite its impressive academic record, Challoner's is not an examination hothouse - it's a place of genuine creativity, fun

and comradeship. In staff we appoint, we look for that much undervalued quality of humanity, along with an acceptance that young people will always make a few mistakes - and that it's our job to ensure that they learn from them.

Two of the most immediately noticeable qualities of the people who work here are their humour and their sense of proportion. Even on the dullest of days, laughter pervades the school and reflects a genuine warmth and professional respect amongst colleagues. Sharing a laugh on the dullest of days, laughter pervades the school and reflects a genuine warmth and professional respect amongst colleagues. Sharing a laugh and a joke with the students is the norm and serves to brighten our daily work no end. One of the reasons our staff are prepared to give up so much of their time to run educational visits (we do more than any other school I know) and other co-curricular activities is that spending time with our students is so rewarding and enjoyable.

You will find a lot more information about the school on our website www.challoners.com which we hope encapsulates that intangible 'feel' of the school, and about the Astra Teaching School Hub and SCITT at www.astrahub.org. If you would like further clarification or just an informal chat with someone, please feel free to contact us by phone or email. I enclose some information about your subject at Challoner's along with some general information about the school, a Role Profile and a Person Specification. When I read your application, I will be trying to assess whether you would be a 'good fit' for our school, so I hope that some of the things I have said will be useful to you in writing your supporting statement. I do hope that you will decide to make an application to join us and that we will have the chance to welcome you to our school.

With best wishes

Mr D Atkinson,
Headteacher

Challoner's is the Teaching School Hub for Buckinghamshire, a function we fulfill through the Astra Teaching School Hub. As a result we offer a wide and diverse range of professional development opportunities for staff. Astra is also a School Centred Initial Teacher Training provider (SCITT) ensuring Challoner's is at the cutting edge of curricular and pedagogical developments in education. Now leading the delivery of the ECF and NPQ programmes across the county, colleagues at Challoner's are able to contribute to, and benefit from, our leadership of high quality teacher training and CPD across over 200 schools in the local area.



'The facilities are outstanding in many respects. The forward-thinking management and leadership ensure learner-led environments are possible'.

Why work for Dr Challoner's Grammar School?



- Outstanding modern facilities, including recently modernised sports, music, arts and science facilities.
- High staff retention
- A friendly working environment with supportive and caring colleagues.
- Culture of teamwork, loyalty and aspiration

- Engaging, able and well-motivated students
- An innovative approach to learning
- Outstanding facilities in every subject
- Access to an Employee Assistance Programme including financial and legal advice, counselling and health programmes
- Preferential admission for qualified children of staff (some restrictions apply)
- Access to onsite cardio fitness and weights room
- Free onsite parking
- Access to regular staff social events

- Generous pay based on the London Fringe Allowance

- Access to join the Teachers' Pension Scheme ("TPS"). The TPS is a Career Average Related Earnings ("CARE") Defined Benefit Pension Scheme.



- A successful and well recognised professional development scheme, which all colleagues have access to and are encouraged to make use of.
- Support for National Professional Qualifications (NPQs)
- Teaching staff are issued with a Chromebook computer for use during their employment at Challoner's
- An extensive induction programme for all staff joining the school, with components tailored to individual requirements, such as for those new to the teaching profession.



Our commitment to Character Education

Character Education



As well as our enviable track record of academic performance, we are equally proud of our focus on character, and our development of young people who will go on and improve their lives and our society with their education. Our core vision, to deliver education of excellence with integrity, is underpinned by values of Aspiration, Kindness and Resilience. We want to support students so that they develop their own well informed aspirations for their futures. We help our students understand how to flourish as young adults, with the resilience to adapt and be flexible while also helping others. We emphasise the need to be kind by looking after yourself, and through positive and productive personal relationships with others.

We encourage our staff, whatever their job, to play a part in this. This may be through classroom teaching, but role modelling good habits in these areas is something we expect of all our colleagues. As a result we have a cohesive staff body with a shared belief in the school's purpose, to develop thoughtful young people who can make a noticeably positive impact on society as a result of their education at Challoner's.





Our commitment to Diversity, Equity and Inclusion (DEI)



Diversity, Equity and Inclusion (DEI)

At Challoner's, we strive to create a safe environment where everyone feels they belong, and kindness, respect and equity inform everything we do. Our school is a rich and diverse community, so we must develop thinking and attitudes appropriate for the global society in which we live.

Our DEI charter is for current and prospective students and staff, as well as the wider community, to understand the commitments of our school in this vital area, and to outline the expectations of all members of the school community:

Our key commitments:

Maintain a positive ethos: We stand for an atmosphere of empathy, inclusion and respect that empowers all members of the community.

Commitment to curiosity: We will retain a curiosity about others in our diverse community; whilst also remaining tolerant of others who might make genuine mistakes along the way.

Accountability: We will accept responsibility for our actions and any negative impacts our comments and actions have upon those close to us and the wider community.

Stand strongly against discrimination: We will actively oppose any form of discrimination including the protected characteristics of: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex, and sexual orientation. This will be treated with the same protocols and rigour as other harmful acts.

Our DEI pledge:

Educate: Address problematic stereotypes and prevalent prejudices by showing each other how such intolerance directly affects individuals and society as a whole.

Encourage dialogue: Offer a safe space in which everyone can openly discuss issues they feel are important, share their own experiences and ask questions.

Set clear expectations: Make clear in the school's code of conduct that any form of prejudice and discrimination is unacceptable and detail the consequences. Breaches of these rules will be followed with swift action.

Promote diversity and inclusion: Encourage the celebration of diversity and sharing culture through activities that can be enjoyed by all.

Promote & empower upstanders: Encourage students and our whole school community to challenge intolerance and teach them how to support those affected by intolerance effectively.

Involve parents: Ensure that families are aware of the positive work being undertaken by school. Involve them in what students are learning and encourage them to reinforce the same messages in a more direct and personalised way at home.

English and Drama at Dr Challoner's



Introduction

We are seeking a full or part time (0.81 fte minimum) fixed-term (maternity cover) teacher of English to join our very successful team from Easter 2026. We are looking for a colleague to teach across all Key Stages, ideally with the enthusiasm and skills necessary to contribute to the English and Drama team's extensive co-curricular programme.

The English and Drama Team

Our vibrant and friendly team share a keen interest in teaching which is both creative and challenging. Responsibilities are very much shared and team working is at the core of our work. We promote a climate for teaching and learning which is reflective, innovative and supportive; team members are encouraged to share resources, ideas and good practice. We aim to reflect the school's motto (Excellence with Integrity) and our core values of Aspiration, Kindness and Resilience in our pedagogy and practice. Committed to the training of new teachers, we are the lead school in the Astra Learning Alliance (Astra Teaching School Hub - Buckinghamshire) and there are excellent opportunities for professional development. We are also assisted by a non-teaching Curriculum Support Technician.

Teaching

At Challoner's, teaching is both enjoyable and rewarding. Students are bright, enthusiastic and polite. Our able students work hard and we often find students' writing and analysis are outstanding, original and thought provoking.

At Key Stage 3, students study English for three hours per week. There are comprehensive schemes of work in place and these are reviewed regularly. Units of work are generally based around a range of challenging literary texts. Since 2019, Drama is taught as a discrete subject to years 7, 8 and 9. At GCSE, we teach the AQA syllabus for English Language and English Literature; all students study both subjects. Results are strong: in 2025 52% of students achieved a grade 7-9 in English Literature and 55% achieved a grade 7-9 in English Language. Drama is also a popular GCSE option.

At A level, we offer the AQA specification A English Literature. In Drama and Theatre Studies, the Edexcel specification is followed. In each year there are usually two or three sets of English Literature and one of Theatre Studies and we aim for all staff to have the opportunity to teach the Sixth Form. Results at A level are particularly strong; 30% gained A* in 2025. Several students take the subject on to university level each year, usually including Oxbridge.



'I particularly enjoy the projects I am asked to complete. DCGS trusts its staff which means people are given the confidence and flexibility to complete their role as they see fit. Staff are well supported but also given the freedom to complete tasks which is a great balance'.

Rooms and Resources

We are based in an attractive suite of classrooms. Our Studio is an outstanding Drama resource, equipped to professional standards. The Milton Library is integral to our work and has been recently rebuilt as part of the major refurbishment of Sixth Form facilities. Each classroom has a data projector and all teachers their own Chromebook

Co-Curricular

The English and Drama Team makes a key contribution to the extra-curricular life of the School. Plays performed range from musicals (in conjunction with the Music Team and the local girls' grammar) to serious drama, with annual senior and junior productions - including *We Will Rock You*, *the 39 Steps*, *Macbeth*, *Punk Rock*, *Our House* and *Oliver!*, alongside several and lunchtime clubs and house competitions. At the moment there are numerous opportunities for development in Drama and the right applicant would be a valuable contributor to this.

In other areas, all members of the team are involved in our extensive programme of theatre visits for all year groups. We also organise 'Challoner's Speaks', a highly successful public speaking competition for all students in Years 7-10 and excellent, extremely well-attended debating leagues that run at lunchtimes.

'DCGS is a dynamic environment; I always feel valued and in receipt of support – I am allowed to make mistakes but “never allowed to sink”. This approach enables me to progress more rapidly and gain experience and confidence’.

What can you expect?

The English and Drama team, and the school as a whole, prides itself on being a collaborative and supportive place to work, an ideal environment to begin or continue a career.

You can expect academic excellence: the nature of the students and other staff around the school maintains an academically stimulating environment in which to pursue and teach your subject.

You will also be given a full range of teaching. The successful applicant will teach year groups throughout the school, and have the opportunity to develop your own style and approach in the classroom.





Classroom Teacher Role Profile



Job title

Classroom Teacher/Form/Division Tutor

Job purpose

To promote the academic and personal development of all students.

Objectives

- To encourage and support the learning of all students.
- To ensure the highest possible standards of student behaviour
- To promote positive values and attitudes
- To demonstrate professional values and practice.

Principal areas of responsibility

- A Planning and providing challenging learning activities
- B Assessment and support of student progress
- C Managing the students for whom you have responsibility as their tutor.
- D Working professionally as a member of subject teaching and tutorial teams

Key Tasks

- A1 To plan and teach sequences of lessons which incorporate an appropriate range and depth of subject knowledge in line with statutory requirements.
- A2 To teach lessons with clear objectives and well pitched tasks which provide pace and challenge using a variety of learning strategies including ICT.
- A3 To understand the responsibility required under the SEN Code of Practice and to adjust teaching and learning strategies for individual students accordingly.

B1 To employ a variety of marking, monitoring and assessment strategies to inform planning, develop learning and evaluate students' progress.

B2 To provide constructive feedback to help students reflect upon and improve their work.

B3 To make effective and regular use of the school's assessment criteria and reporting procedures to inform learning.

C1 To keep the form register (a legal requirement) and monitor patterns of student attendance/ absence.

C2 To make appropriate use of the school's rewards and sanctions procedures in line with the school's behaviour policy.

C3 To monitor the progress of students in your tutor group by target setting and through regular inspection of planners and/or other appropriate methods (e.g. students on report).

C4 To report concerns about individual student progress and behaviour to relevant senior staff (Subject/Team Leaders)

D1 To demonstrate consistently high expectations of all students and a commitment to raising their achievement.

D2 To promote the positive values, attitudes and behaviour expected from all students by treating them with respect and consideration.

D3 To communicate promptly and sensitively with parents, carers and other relevant bodies where necessary.

D4 To contribute towards, and value, the work of teams of staff dedicated to advancing student learning and welfare.

D5 To be aware of, and work within, the statutory frameworks relating to teachers' responsibilities and comply with policies & procedures relating to child protection and safeguarding, health, safety, welfare, confidentiality and data protection.

Person Specification



TEACHER OF ENGLISH

At DCGS we want to employ people who share our desire to deliver the best experience and outcomes for our students. This person specification is designed to show the personal and professional characteristics that we would like to see in a successful applicant for this post.

	ESSENTIAL	DESIRABLE	EVIDENCE
Qualifications and work experience			
Degree level qualification in English	Y		Application, Certificate
Qualified teacher status or QTS with PGCE	Y		Application, Certificate
Further professional qualifications		Y	Application, Certificates
Previous work experience			
Experience of teaching the subject to at least GCSE level (either in a substantive post or as a student teacher)	Y		Application, Interview, Reference
Experience of teaching A level English Literature		Y	Application, Interview
Experience of teaching Drama		Y	Application, Interview
Professional skills, knowledge and experience			
Thorough knowledge of the requirements of the National Curriculum and examination requirements in this subject	Y		Application, Interview, Observed lesson
A competent IT user	Y		Interview
An understanding of the ways children learn and how individual needs may be assessed and met	Y		Application, Observed lesson
Knowledge and experience of able and gifted students		Y	Application, Interview
Knowledge and experience of safeguarding and child protection issues	Y		Interview

People management skills and experience			
An effective communicator with students, staff and parents	Y		Interview, Observed lesson
An effective team player, able to work collaboratively with colleagues	Y		Application, Reference
Other Personal qualities			
Appropriate motivation for working with children (one which values each child and shows concern for their personal safety and wellbeing)	Y		Interview
Well developed planning and organising skills, including time management, delegation and administration	Y		Interview, Reference
Emotional resilience and maturity	Y		Interview
Commitment to equity, diversity and inclusion	Y		Application, interview
Sense of humour		Y	Observed lesson, interview
Evidence of continued professional development	Y		Application, Interview
Willingness to contribute to the wider life of the school		Y	Application, Reference

Making an application



The purpose of the selection process is to assess your suitability for the post and give both the panel and yourself an opportunity to gain further information before making a successful appointment. It is also an opportunity to seek clarification on information which you have provided on the application form and accompanying information. As this post holder will be working in regulated activity and will have contact with children, the interview will also assess your suitability to work with children and will include questions relating to safeguarding and promoting the welfare of children.

How to apply

To apply for this position, you will need to complete an application form, which can be downloaded by following this link.

Completed applications should be sent to employment@challoners.org

Please note that only fully completed application forms will be considered.

CVs will not be included in the short-listing process

Short-listing

Applications will be assessed based on the information provided on the application form; only those best fulfilling the criteria for the role and the person specification will be short-listed.

Subject to the number of applications, short-listing may take place before the deadline for applications has passed.

If you have not heard from us within three weeks of the closing date, you can assume that your application is not being progressed on this occasion.

Interview

Short-listed candidates will be interviewed initially informally by a member of the senior team.

Candidates will also be given a tour of the School, and there will be a chance to meet members of the department informally over lunch or coffee.

The interview will also include a lesson sample for teachers or administration task for support staff.

Selected candidates will then be formally interviewed by the Head and other members of the School management team.

(Teachers) Sample Lesson

Teaching candidates invited to interview in person will be expected to prepare and deliver a sample lesson of one hour, which will be observed by the Head of Department or Subject Leader. Details of the material to be covered will be sent in advance.

Candidates are advised to avoid trying to cover too much in the lesson, but to have enough material to fill the time available: pupils at the school are of differing degrees of high ability and will expect to be involved in lessons that challenges them.

As part of our safer recruitment process please find here links to our Child Protection Policy, Safeguarding Statement and Recruitment of Ex-offenders Policy.

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore the amendments to the Exceptions Order 1975 (2013 and 2020) provide that certain spent convictions and cautions are 'protected', are not subject to disclosure and cannot be taken into account. Further information about filtering offences can be found at DBS filtering guide. It is an offence for any applicant to apply for the role if the applicant is barred from engaging in regulated activity relevant to children.

In accordance with Keeping Children Safe In Education (KCSIE) guidance, we will conduct online searches to research information on shortlisted candidates, to determine suitability to work with children and keep them safe. This is not part of the shortlisting process; if there are any findings of concern, you will be given the opportunity to address them at interview.

DR CHALLONER'S GRAMMAR SCHOOL



PURPOSE AND VALUES

We want our students to leave Dr Challoner's equipped for academic and career success, and ready to lead lives of integrity and service, contributing to a society that is fairer, kinder, and stronger for all.

This shared mission involves our whole community: staff, parents, governors, and students. By working together, we aim to shape a better future, one where our students make meaningful contributions as leaders in society, guided by their values and strengths.

All our staff are committed to preparing our students to flourish personally and professionally in adult life. To achieve this, we foster a rigorous school culture focused on two pillars: excellent learning & teaching and deep character development. Through this we ensure students gain the knowledge, understanding, and skills needed to succeed, while also helping them develop resilience, empathy, and a clear sense of purpose.



DCGS Learning and Teaching Purpose

The classroom culture at DCGS is consistently positive and inclusive, with staff upholding the highest expectations for every student, without exception. This is reflected in learners who actively engage, build expertise, and show strong motivation across all areas of their learning.

DCGS Character Development Purpose

DCGS students develop into young adults with a sense of belonging, purpose and contribution, and an understanding of themselves and others. They demonstrate this through aspirations to use their education wisely and kindly, whilst understanding how they can flourish and feel personally fulfilled.

Dr Challoner's Grammar School, Chesham Road, Amersham, Buckinghamshire HP6 5HA

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