

Batley Multi Academy Trust - Job Description

Trust/School Post:	Batley Girls' High School
Department:	English
Post:	Teacher of English
Grade:	MPS/UPR
Accountable to:	Head of Department
Responsible for:	N/A
Purpose of Job	
Teacher of English who is learner centred and a collaborative practitioner teaching English Literature and Language across the ability range.	
Responsibilities	
<p>Under the direction of the Headteacher and SLT:</p> <ul style="list-style-type: none"> • Promote the overall aims, objectives and policies of the department as outlined in the schemes of learning and long term plans. • Help students to think critically, to communicate effectively and to be responsive to the ideas of others. • Encourage students to develop their own ideas and to be responsible for their own learning. • Be aware of the potential and individual needs of students, ensure that students know these too and set appropriate learning targets and activities. • Recognise the need to promote links across the curriculum where appropriate. • Prepare lessons thoroughly and undertake assessment and evaluation as necessary; use this knowledge of students' work to inform teaching. • Maintain progress for all year groups and implement interventions where appropriate. • Keep appropriate records, track students' progress and attend Parents' Evenings. • Attend team meetings, CPD training and INSET meetings. • Contribute to schemes of learning by sharing ideas, preparing shared material, updating existing material and assuming responsibility for interpreting aims and objectives. • Be aware of the requirements of examinations and prepare students for them. • Ease students through transition points. • Use a wide variety of research based teaching strategies in order to personalise learning to meet the individual needs of students. • Ensure that professional development is a continuing process; in addition to keeping up-to-date with developments in the specialist subject and wider curriculum skills, e.g. literacy, SMSC, employability skills, etc. • Be aware of and adhere to standards of health and safety. <p>Additional responsibilities</p> <ul style="list-style-type: none"> • Undertake any such duties commensurate with the post as directed by the Headteacher/Line Manager. 	



- As part of the wider duties and responsibilities, the teacher is expected to promote and actively support the school's responsibilities towards safeguarding.
- A good knowledge and understanding of the Data Protection Act 2018 and a willingness and commitment to ensure compliance of this and any associated data-related legislation.
- Develop and maintain an awareness of mental health issues affecting both colleagues and students and in act in a supportive way that helps others and enables them to be open about any issues affecting them.

Batley Multi Academy Trust - Employee Specification

Post: Teacher of English	Grade: MPS/UPR
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Please carefully read the notes of guidance enclosed with the application form and provide information to help us decide whether you meet the criteria below.

Qualifications, Skills, Experience	Essential/ Desirable	Method of assessment
Qualified Teacher Status.	Essential	Certificates
Educated to degree level in relevant subject	Essential	Certificates
Experience of teaching English to Key Stage 3 and 4.	Essential	Application Form/ Selection Process
Experience of working in a cross curricular team.	Essential	Application Form/ Selection Process
Experience of improving outcomes for students.	Essential	Application Form/ Selection Process

Performance Attributes <i>Please note, all the following criteria are essential</i>	Method of assessment
Excellent literacy and numeracy skills.	Application Form/ Selection Process
Developed IT skills.	Application Form/ Selection Process
Makes an active contribution to working flexibly with colleagues within the team and supports others to achieve shared goals.	Application Form/ Selection Process
Organises own workload with minimum supervision to meet deadlines and meet the needs of the school.	Application Form/ Selection Process
Recognises the importance of continued professional development.	Application Form/ Selection Process
Works with integrity and professionalism.	Application Form/ Selection Process
Flexible approach to adapt to change in a positive manner.	Application Form/ Selection Process
Resilient and able to work under pressure.	Application Form/ Selection Process

